

Town of Mead
Minutes of the Regular Meeting
Board of Trustees
April 25, 2011
7:00 p.m.

The Board of Trustees for the Town of Mead met for a regular meeting on April 25, 2011. The meeting began at 7:00 p.m.

Members Present:

Mayor Richard W. Macomber
Trustee Robert J. Acker
Trustee Debra Brodhead
Trustee Richard E. Kraemer
Trustee Kim Heard
Trustee Liz Knapp
Trustee Penni Zelinkoff

Staff Present:

Town Manager Dan Dean, Town Attorney Rick Samson, Town Planner Steve Stamey, Town Engineer Trent Marshall, Public Works Director Dan Dennison and Administrative Assistant Janet Torres.

Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

Consent Agenda:

Board members considered the consent agenda consisting of the minutes of the regular meeting held on April 11, 2011, the bills list dated April 19, 2011, and the financial statement for March 2011, and the aged receivables as of April 19, 2011.

Motion was made by Trustee Heard, seconded by Trustee Kraemer, to approve the minutes of the regular meeting held on April 11, 2011. The motion passed with Trustee Knapp and Trustee Zelinkoff abstaining.

Motion was made by Trustee Acker, seconded by Trustee Kraemer, to approve the bills list dated April 19, 2011. The motion passed with a 5-0 vote, Trustee Brodhead and Mayor Macomber abstaining.

Motion was made by Trustee Kraemer, seconded by Trustee Acker, to approve the March 2011 Financial Statement. The motion passed unanimously.

Board members reviewed the aged receivables as of April 19, 2011.

Audience Participation

There were no items presented from the audience.

Committee Appointments, Resignations and Interviews

Board members considered an application from Jody Orback.

Motion was made by Trustee Acker, seconded by Trustee Zelinkoff, to appoint Jodi Orback to the Downtown Revitalization Committee. The motion passed unanimously.

Reports/Presentations

Code Enforcement Monthly Activity Report – March 2011

Board members reviewed the Code Enforcement monthly activity report for March 2011.

Old Business

Economic Development Specialist

Mr. Dean noted that the committee, to interview candidates for the position is recommending that Linda Martin be hired to serve as the part-time Economic Development Specialist. In addition he also suggested that he will sit down with Ms. Martin and establish what her roles and duties will be, as well as signing her up for some additional training and getting her a laptop to help her accomplish the goals of the board.

Motion was made by Trustee Kraemer, seconded by Trustee Knapp to appoint Linda Martin as the part-time Economic Development Specialist. The motion passed unanimously.

Lagoon Decommissioning

Jim Wright, the Towns Waste Water Engineer explained that staff originally intended to complete the lagoon decommissioning in the fall, and that the commitment to the State of Colorado is to complete the decommissioning by the end of 2011. Because of issues with the weather, the decommissioning was not completed, and with the demands on the Public Works Staff in the spring, Public Works does not have the time available to complete the work. Mr. Wright further explained that he obtained a quote from Gopher Excavation in the amount of \$39,625 to complete the additional work.

Mr. Dean explained that having the Public Works Department do the work would save the Town money because the Town would be “paying ourselves” instead of paying an outside company to do the work. He went on to explain that a portion of the cost of the new estimate is to rent equipment but the majority of the cost is to cover labor. Furthermore, he explained that the initial job was under contract with Gopher Excavating and that since they are currently out there doing the work the Town needed to honor that contract. In addition if we stop and change course then the Town could end up having to re-do some of the work that has already been done. Mr.

Dean suggested, if it pleases the board, he will direct Jim Wright to contact the previous bidders as well as any other bidders in the next two weeks.

The Board asked Mr. Wright to get additional bids on the extended portion of the job.

Highway 66/3rd Street Design

Mr. Marshall presented a cost estimate for the Highway 66/Third Street design as requested. The total proposal is for \$9,480. In addition Mr. Marshall commented that the town may be able to get some funding from CDOT based on the number of accidents or fatalities that have occurred at that intersection, but that the majority of the funding for this would come from the Town.

Trustee Kraemer made a motion to authorize the expenditure of \$9,480 for JR Engineering to complete the Highway 66/3rd Street design. Trustee Acker seconded the motion, the motion passed unanimously.

Public Hearing – United Power Franchise Agreement

Ron Asche, CEO of United Power, 500 Cooperative Way Brighton CO addressed the board about the long history that United Power has with the Town of Mead. He commented that there are currently 1500 meters being served by United Power in the town and that \$90,000 has been paid to the Town of Mead through franchise fees from United Power.

Troy Whitmore, Director of External Affairs for United Power addressed the board concerning the new franchise agreement. He emphasized the three main components of the agreement:

- 15 year length of the agreement
- Franchise fee of 3%
- Undergrounding credit of 1.5%

In addition he commented on what other services United Power provides for the community in the following areas:

- Sponsorship of events and organization in the Town of Mead
- Economic Development-help the town get started
- New payment Kiosk at Colorado East Bank and Trust
- Energy Use Consultation
- Operation Roundup
- Renewable Rebates (tree lights, CFL & LED programs)
- Recycled Air program

Mayor Macomber opened the public hearing to consider the first reading of the United Power Franchise Agreement.

With no comments from the community Mayor Macomber closed the public hearing to consider the first reading of the United Power Franchise Agreement at 8:17p.m.

Motion was made by Trustee Acker to approve Ordinance 689, an ordinance of the Town of Mead, Colorado granting an electric franchise to United Power, Inc. of Colorado and approving the franchise agreement. Motion was seconded by Trustee Knapp.

Trustee Kraemer had four concerns pertaining to the franchise agreement.

1. Exclusivity of United Power to have a monopoly on the Town of Mead service area.
2. Is the Town required to use United Power to serve the needs of newly annexed properties or can we use another electric company in the area?
3. Renewable Energy-Is United Power willing to make this option more economical? Request assistance in making the Town of Mead Sewer Plant run on solar power by actually putting up money to participate in the cost of conversion for the sewer plant.
4. Undergrounding: Commitment as to how long it will take to get the undergrounding done.

Trustee Acker also questioned the availability for solar arrays for businesses.

The Board voted and the motion passed in a 6-1 vote with Trustee Kraemer voting no.

New Business

Welker Avenue Water Line

Trustee Kraemer requested that the Board consider using impact fees collected for municipal facilities and recreation center to develop a “shovel ready” plan for a water line along Welker, adjacent to the Westridge Annexation. This line will serve Westridge, Welker Farms as well as others, and will provide water to the five acres of property that Westridge is giving to the Town, which is being considered for a possible Town Hall/Recreation Center.

Mr. Dean commented that there is \$173,582 available in the Municipal Facility and Recreation Center impact fund. In addition he pointed out the value that this line brings to the development of the land where the future recreation center will be and that there may be opportunity to recapture the money from the developers that it will benefit.

A motion was made by Trustee Kraemer and seconded by Trustee Knapp to ask Jim Wright, JR Engineering and Ridgeline Consulting to give a proposal to engineer bringing the line under the highway all the way to Third street. Motion passed in a 4-3 vote with Trustees Heard, Acker and Brodhead voting no.

Request for RFP – Town of Mead Legal Services

Trustee Kraemer recommended that Mr. Dean prepare and send out an RFP for the Town’s legal services. The board then further discussed where to look and what qualifications would be required.

Trustee Kraemer made a motion to have Dan Dean send out an RFP for the Town’s legal services. The motion was seconded by Trustee Knapp motion failed in a 3-4 vote with Trustees Acker, Brodhead, Heard and Mayor Macomber voting no.

Reports and Comments

Dan J. Dean, Town Manager

Board members reviewed Mr. Dean's activity report as of April 25, 2011.

Mr. Dean informed the Board that Bruce Fickel had requested the board give the owners of the Red Barn the appraisal that the Town had done in 2009.

Mr. Samson recommended that the board not release the appraisal as it will set a precedent that may not be in the best interest of the Town for the future.

The board declined Mr. Fickel's request.

Pool Car Update

Mr. Dean reported that following the last meeting Mr. Dennison found a 2002 Ford Pickup advertised in the CML newsletter. This vehicle appears to be in decent shape for a nine year old pickup. Staff is requesting that Mr. Dennison be authorized to further inspect the vehicle and if it is in sound mechanical condition, negotiate purchase of the truck.

Mayor Macomber made a motion to authorize Dan Dennison to further inspect the 2002 Ford Pickup and negotiate the purchase of the truck. Trustee Acker seconded the motion. The motion passed unanimously.

Mayor Macomber requested a logo be put on the vehicle.

Trustee Knapp requested that for the first six months a monthly mileage report be kept.

Main Street Plans Review

Mr. Dean reported on the review of the Main Street Plans which occurred at the request of the Board.

Richard Samson, Town Attorney

Board members reviewed Mr. Samson's status report as of April 25, 2011.

Liquor Licensing Fees

Mr. Samson reported on the fees currently collected by the Town of Mead.

Trustee Heard inquired as to if there was a way to recoup any of the cost that is incurred during the liquor licensing process.

Motion was made by Trustee Heard, seconded by Trustee Kraemer to give direction to Rick Sampson to update our ordinance pertaining to the Town of Meads liquor licensing fees. Motion passed unanimously.

Information Available on Oil Well Fracturing Fluid

Mr. Samson summarized the information available for oil well fracturing.

Steve Stamey, Town Planner

Board members reviewed Mr. Stamey's activity report for the April 25, 2011 Board of Trustees meeting.

Trustee Heard asked if any permits had been pulled by Mead Pizza Plus to do some work inside of the business.

Mr. Dean and Mr. Stamey were not aware of any permits pulled for work on the interior of the building and agreed to look into this matter.

Board members also requested that Mr. Stamey look into how many of the Lake Ridge Condominiums are currently occupied and check to make sure that the age restrictions are being met by the occupants.

Trent Marshall, Town Engineer

Board members reviewed Mr. Marshall's staff report as of April 25, 2011.

Mayor Macomber

Mayor Macomber reported that the Easter Egg Hunt was a success again this year. Despite the snow they had over 125 children participate. The Mayor reminded the Trustees that the Fishing Derby is coming up the beginning of June and thanked Trustee Heard for securing 1000 fish for the event.

Mayor Macomber also reminded Trustees that the CML Meeting was coming up and to be sure to let Dan know if you want to attend.

Town Trustees

Trustee Knapp asked for volunteers to come and help collect food at Mead Clean Up Days from 8:30-3:30 Friday, April 29 and Saturday April 30.

Trustee Acker requested input from the board on the CML issues that he handed out for the upcoming election. Members told him that they would email him their opinions.

Trustee Heard commented on the need for the board to develop a three bid policy for purchases above "X" amount. Trustee Knapp agreed with the need for this.

Trustee Zelinkoff would like a spreadsheet created to track the accountability of contractors that are used for Town Projects.

Adjournment

Motion was made by Trustee Acker, seconded by Trustee Zelinkoff, to adjourn. The motion passed unanimously.

With no further business before the Board of Trustees, the meeting adjourned at 10:00 p.m.

Janet Torres, Administrative Assistant

Richard W. Macomber, Mayor