

**Town of Mead
Minutes of the Regular Meeting
Board of Trustees
July 11, 2011
7:00 p.m.**

The Board of Trustees for the Town of Mead met for a regular meeting on July 11, 2011. The meeting began at 7:00 p.m.

Members Present:

Mayor Pro-Tem Kim Heard
Trustee Robert J. Acker
Trustee Debra Brodhead
Trustee Richard E. Kraemer
Trustee Liz Knapp

Members Absent:

Mayor Richard Macomber

Staff Present

Town Manager Dan Dean, Town Attorney Rick Samson, Town Planner Steve Stamey, Town Engineer Trent Marshall, Walter Garcia, representing Public Works and Town Clerk Charlene Reed.

Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

Consent Agenda

Board members considered the consent agenda consisting of the minutes of the regular meeting on June 27, 2011, the bills list dated July 6, 2011, the bills supplement dated July 11, 2011, and the aged receivables as of July 5, 2011.

Motion was made by Trustee Acker, seconded by Trustee Knapp, to approve the minutes of the regular meeting on June 27, 2011. The motion passed with Trustee Heard abstaining.

Motion was made by Trustee Acker, seconded by Trustee Knapp, to approve the bills list dated July 6, 2011 and the bills supplement dated July 11, 2011. The motion passed with a 5-0 vote with Mayor Pro-Tem Heard and Trustees Acker, Brodhead, Kraemer and Knapp voting yes.

Motion was made by Trustee Acker, seconded by Trustee Kraemer, to approve the aged receivables as of July 5, 2011. The motion passed unanimously.

Audience Participation

There were no items presented from the audience.

Reports/Presentations

Mountain View Fire Protection District Chief Mark Lawley reviewed the Mead Monthly Incident Report for the month of June 2011 with the Board, noting that there were 23 calls from the Mead Station.

Board members asked Chief Lawley to provide statistics regarding accidents and incidents at the intersection of Highway 66 and 3rd Street. Chief Lawley agreed to provide the information to Mr. Dean.

Mr. Dean thanked the Chief, on behalf of the Town, for the cooperation and patience that has been shown during the construction on Third Street.

New Business

Board of Trustee Vacancy Applications

Mr. Dean reported that the Board received four applications to fill the Trustee position vacated by Trustee Zelinkoff. The candidates are Scott Clanton, Dennis Jensen, Herman Schranz and Gary Shields.

Board members agreed to interview all four candidates, with interviews to be held on Tuesday, July 19, 2011 at 6:00 p.m. The Board's decision regarding the appointment will be announced at the meeting on July 25, 2011.

3rd Street Payment Request

Motion was made by Trustee Kraemer, seconded by Trustee Knapp, to approve payment request #3 from Hirschfeld Backhoe and Pipeline, Inc. for the 3rd Street – Phase I project for an amount not to exceed \$180,925.87. The motion carried with a 5-0 vote with Mayor Pro-Tem Heard and Trustees Brodhead, Kraemer, Knapp and Acker voting yes.

Reports and Comments

Dan J. Dean, Town Manager

Board members reviewed Mr. Dean's activity report.

Board members asked Mr. Dean about the inquiries regarding the Silengo property. Mr. Dean noted this property is between Liberty Ranch and the railroad tracks, and was annexed and zoned for residential and general commercial. The inquiry was to put an equine boarding facility on the property, which would require rezoning. Another option being considered would be for a

landscaping business. Discussions on this property are ongoing, and Mr. Dean will provide further information as it becomes available.

Trustee Knapp asked if the Mead Municipal Code addresses the number of vehicles allowed to be parked at properties located in Old Town. Mr. Samson will review the code and provide this information. Trustee Knapp suggested the Code Enforcement Officer should be addressing these issues instead of spending so much time on weed patrol.

Richard Samson, Town Attorney

Board members reviewed Mr. Samson's project report.

Mr. Samson noted that Gary Olson passed away and services are scheduled for July 21, 2011. The elder Mrs. Burch passed away and will be buried on July 15.

Trustee Kraemer asked about progress on the Red Barn. Mr. Dean responded that he was been working with Ryan Sword at the Colorado East Bank and Bruce Fickel. Colorado East is working toward three options; the owners will pay off the property, the Bank will acquire the property and take the building down, or the property will be sold and the new owners will be required to take the building down. According to Mr. Fickel, there is another leinholder on the property, and they are not willing to let the Town move into first place. He recommended that the Town see how this plays out before spending additional money. Mr. Sword has hopes this will resolve itself by the fall of the year.

Steve Stamey, Town Planner

Board members reviewed Mr. Stamey's activity report.

Trustee Kraemer asked about the request for a temporary building at Weatherford. Mr. Stamey explained that they are asking to put a temporary building on their site to provide additional space for office personnel. This was discussed with the Building Official and after discussions with Mr. Dean, it was determined that it is possible for them to put the building on their site with an agreement with the Town that would designate a specific period of time for the temporary building to remain on the location.

Trent Marshall, Town Engineer

Board members reviewed Mr. Marshall's staff report.

Mr. Marshall reported that a copy of the Hanson easement has been located which indicates that the Ritchie Brothers fence is located in the easement. Mr. Hansen has indicated that if the ditch can be located in a pipe, and the Town would prepare the annexation documents, he would be happy to annex to the Town.

Mr. Marshall provided information regarding the options for improvements for Highway 66 and 3rd Street. He explained he will be discussing the options with CDOT to see what they can contribute to the project.

Trustee Kraemer noted if this was done when the adjacent properties develop, the developer would be required to contribute. He asked if the developer would be willing to participate in this project. Mr. Marshall noted that it is possible that the developer will have to reconstruct the area when he develops.

Trustee Acker suggested this is a dangerous intersection and the Town needs to do something to prevent further accidents. Mr. Marshall noted he is getting statistics from the State Patrol regarding accidents and incidents in the intersection and will take the information to CDOT to see what they will do.

Mr. Marshall noted he met with the Weld County Commissioners regarding WCR 28. They are in favor of doing a less expensive paving option on the road. They are putting together an IGA for the project for the Board to consider.

Town Trustees

Trustee Kraemer asked that a discussion occur regarding impact fees and whether to extend the time that the Town is allowed to keep the fees. He felt this needs to be discussed and stated he is not in favor of extending the time frame to keep the money. He also suggested that there needs to be discussion regarding who the funds would be returned to. The fees are collected at the time a building permit is issued and the cost is passed on to the person who purchases the home. He suggested the fees should be returned to the homeowner if the house has been sold.

Trustee Acker suggested there are ways to spend the money to benefit the Town, and returning it should not be an issue.

Economic Development

Mr. Dean presented a preview of the Economic Development website, explaining that the site will be launched on Tuesday, July 12, 2011. Board members commended Mr. Dean and Ms. Martin for the content of the site, Deputy Town Clerk Sandi Sugden, who created the website and Dean Land, who did the photographs that were used.

Adjournment

Motion was made by Trustee Knapp, seconded by Trustee Brodhead, to adjourn. The motion passed unanimously.

With no further business before the Board, the meeting adjourned at 8:15 p.m.

Charlene Reed, CMC, Town Clerk

Richard W. Macomber, Mayor