

**Town of Mead
Regular Meeting
Board of Trustees
June 8, 2020
6:00 p.m.**

1. Call to Order - Roll Call

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. Due to the Town's Disaster Declaration of March 21, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

Present

Mayor Colleen Whitlow
Mayor Pro Tem David Adams
Trustee Brooke Babcock
Trustee Debra Brodhead
Trustee Chris Cartwright
Trustee Steve Fox
Trustee Trisha Harris

Absent

None

Also present: Town Manager Helen Migchelbrink; Town Clerk / Treasurer Mary Strutt; Town Engineer / Public Works Director Erika Rasmussen; Planning Director Chris Kennedy; Chief of Police Brent Newbanks; Town Attorney Marcus McAskin.
Attending via virtual access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence in remembrance of D-Day and in honor of our military past and present.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Babcock, seconded by Mayor Pro Tem Adams, to approve the agenda. Motion carried 7-0, on a roll call vote.

5. Informational Items

- a. Commissioner Scott James, Weld County Board of Commissioners, District 2

Commissioner James was unable to attend due to a conflict.

- b. Lori Hughes, Mercantile Exchange & Provisions

Lori Hughes was unable to attend. Town Manager Migchelbrink discussed the Mercantile Exchange & Provisions which is expected to have a soft opening on June 22, 2020. They will provide fresh meats, deli sandwiches and a coffee shop.

c. Recreation Update

Recreation Coordinator Lorelei Nelson provided an update on upcoming recreation activities: soccer camp, mad science camp, and yoga in the park. Ms. Nelson is anticipating fall sports leagues will resume. Events are still canceled based on the Public Health Order regarding large events. Friendly Forks (Weld County Senior Lunch Program) currently only allows distributed lunches – no in-person meals.

6. Public Comment

Resident Jenna Duetsch thanked the Board for recreation follow up. She requested an update on Mead Towne Center and requested the board consider a later meeting time.

Resident Sean Byers requested information on the mill levy in Liberty Ranch. He was asked to send in his email and the Town Attorney will forward him contact information.

7. Consent Agenda

- a. Approval of Minutes–Regular Meeting May 26, 2020
- b. Aged Receivables

Motion was made by Trustee Harris, seconded by Trustee Cartwright, to approve the Consent Agenda. Motion carried 7-0, on a roll call vote.

8. Check Register June 3, 2020

Motion was made by Trustee Babcock, seconded by Trustee Brodhead, to approve the June 3, 2020 check register. Motion carried 7-0, on a roll call vote.

9. Staff Report: Town Manager Report

Town Manager Helen Migchelbrink discussed a facilities’ meeting with Mountain View Fire Protection District. She also discussed branch drop off, RFP for building services, and mosquitos.

10. Public Hearing

- a. **Ordinance No. 933** – An Ordinance of the Town of Mead, Colorado, Repealing and Replacing the Town Sign Code, Article VII of Chapter 16 of the *Mead Municipal Code*

Mayor Whitlow opened the public hearing for the Sign Code at 6:34 p.m.

Town Consultants Jennifer Vecchi and Todd Messenger presented the changes to the Sign Code.

There was no public comment.

The Board discussed current signs, changing regulations and flags.

Motion was made by Trustee Babcock, seconded by Mayor Pro Tem Adams, to adopt Ordinance No. 933 – An Ordinance of the Town of Mead, Colorado, Repealing and Replacing the Town Sign Code, Article VII of Chapter 16 of the Mead Municipal Code. Motion carried 7-0, on a roll call vote.

Motion was made by Trustee Cartwright, seconded by Trustee Brodhead, to direct staff to review legislation regarding the allowance of vertical spinning signs in the downtown area and add to the pending amendments. Motion carried 7-0, on a roll call vote.

Mayor Whitlow closed the public hearing at approximately 7:20 p.m.

11. Public Comment

There was no public comment at this time.

12. Elected Officials Report

a. Town Trustees

The Trustees had no further comments.

b. Mayor Whitlow

Mayor Whitlow thanked the Board and staff for retreat and meeting preparation.

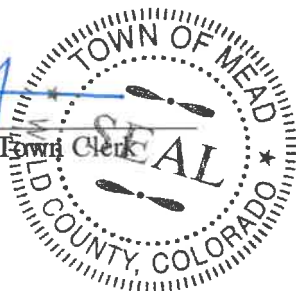
13. Adjournment

Motion was made by Trustee Harris, seconded by Trustee Babcock, to adjourn the meeting. Motion carried 7-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:33 p.m. on Monday, June 8, 2020.

ATTEST:


Mary E. Strutt, MMC, Town Clerk




Colleen G. Whitlow, Mayor