

***Town of Mead***  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**AGENDA**  
**441 3<sup>rd</sup> Street, Mead**

Monday, March 30, 2020

**6:00 p.m. to 10:00 p.m.**  
**REGULAR MEETING**

In accordance with the Town's Disaster Declaration dated March 21, 2020 related to the COVID-19 virus and the Town's Rules of Procedures for Emergency Meetings, this meeting may be held virtually. If held virtually, the meeting will be held in Zoom. Virtual access information including the Zoom meeting link will be provided on the Town's website and at designated posting places at least 24 hours prior to the meeting.

1. ***Call to Order – Roll Call***  
Mayor Colleen Whitlow  
Trustee David Adams  
Trustee Brooke Babcock  
Trustee Debra Brodhead  
Trustee Trisha Harris  
Trustee Terri Hatch  
Mayor Pro Tem Joyce Palaszewski
2. ***Pledge of Allegiance to the Flag***
3. ***Review and Approve Agenda***
4. ***Public Comment:*** 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.
5. ***Consent Agenda:*** Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. ***Consent Agenda includes:***
  - a. Approval of Minutes–Special Meeting March 21, 2020
  - b. February Financials
  - c. **Resolution No. 39-R-2020** – A Resolution of the Town of Mead, Colorado, Approving a First Amendment to the Agreement for Services By and Between the Town of Mead and Veris Environmental, LLC for Biosolids Loading, Hauling, and Disposal Services
  - d. **Resolution No. 40-R-2020** - A Resolution of the Town of Mead, Colorado, Establishing Certain Nonrefundable Application Fees Required for Applications Under the Town of Mead Municipal Code, Chapter 12, Regarding Metropolitan Districts
6. ***Check Register – March 25, 2020***
7. ***Staff Report: Town Manager Report***

8. *New Business*

- a. **Resolution No. 41-R-2020** – A Resolution of the Town of Mead, Colorado, Approving the Intergovernmental Agreement Among the Town of Lyons, the City of Longmont, the Town of Mead, the Town of Firestone, the County of Boulder, the County of Weld, and the State of Colorado Department of Transportation to Implement the Highway 66 Access Control Plan
- b. **Resolution No. 42-R-2020** - A Resolution of the Town of Mead, Colorado, Approving a Special Project Task Order for JVA, Inc. to Complete a Wastewater Utility Plan for the Town

9. *Public Hearing: Budget Amendment*

- a. **Resolution No. 43-R-2020** – A Resolution of the Town of Mead, Colorado, Amending the 2020 Budget to Transfer Moneys Between Spending Agencies and Accounts Within the General Fund to Fund Three New Full-Time Police Officers

10. **Public Comment:** 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

11. *Elected Official Reports*

- a. Town Trustees
- b. Mayor Whitlow

12. *Adjournment*

**Town of Mead  
Special Meeting  
Board of Trustees  
March 21, 2020  
12:00 p.m.**

**1. Call to Order - Roll Call**

Mayor Colleen Whitlow called the Special Meeting of the Board of Trustees to order at 12:01 p.m.

**Present**

Mayor Colleen Whitlow  
Trustee David Adams  
Trustee Brooke Babcock  
Trustee Debra Brodhead  
Trustee Trisha Harris

**Absent**

Trustee Terri Hatch  
Mayor Pro Tem Joyce Palaszewski

Also present: Town Manager Helen Migchelbrink and Town Clerk / Treasurer Mary Strutt. Town Attorney Kathie Guckenberger was present via conference phone.

**2. Pledge of Allegiance to the Flag**

The assembly pledged allegiance to the flag.

**3. Review and Approve Agenda**

Mayor Whitlow requested that the agenda be amended to add under New Business: Disaster Declaration Declaring a Public Health Emergency Related to COVID-19.

*Motion was made by Trustee Adams, seconded by Trustee Brodhead, to approve the agenda as amended adding Item 8.b. Disaster Declaration. Motion carried 5-0.*

**4. Informational Items**

- a. Colorado Department of Public Health & Environment  
Public Health Order 20-22 March 17, 2020

Town Clerk Mary Strutt discussed Public Health Order 20-22 which is in effect until April 30, 2020.

**5. Public Comment**

There was no public comment at this time.

**6. Consent Agenda**

- a. Approval of Minutes–Regular Meeting March 9, 2020

- b. **Resolution No. 35-R-2020** – A Resolution of the Town of Mead, Colorado, Setting the Days and Times of the Board of Trustees Regular Meetings for Calendar Year 2020
- c. **Resolution No. 36-R-2020** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to Subdivision Improvement Agreement Between the Town of Mead and the Developer of the Sorrento Subdivision
- d. **Resolution No. 37-R-2020** – A Resolution of the Town of Mead, Colorado, Establishing a Rate of Pay for Election Judges for the April 7, 2020 Regular Municipal Election

Trustee Babcock noted for the record that she is not a party to nor in any way affiliated with Babcock Exchange, LLC and/or Babcock Land Corp who are parties to the Agreement under Resolution No. 36-R-2020.

*Motion was made by Trustee Adams, seconded by Trustee Harris, to approve the Consent Agenda. Motion carried 5-0.*

**7. Check Register March 17, 2020**

*Motion was made by Trustee Babcock, seconded by Trustee Harris, to approve the March 17, 2020 check register. Motion carried 5-0, on a roll call vote.*

**8. New Business**

- a. **Resolution No. 38-R-2020** – A Resolution of the Town of Mead, Colorado, Establishing Supplementary Rules and Procedures for Emergency Meetings

Town Attorney Kathie Guckenberger explained the rules of procedures being recommended to continue to hold public meeting during times of emergency. These procedures allow for public participation in accordance with Open Meetings laws.

*Motion was made by Trustee Babcock, seconded by Trustee Adams, to adopt Resolution No. 38-R-2020 – A Resolution of the Town of Mead, Colorado, Establishing Supplementary Rules and Procedures for Emergency Meetings. Motion carried 5-0.*

- b. **Disaster Declaration Declaring a Public Health Emergency Related to COVID-19**

Town Attorney Kathie Guckenberger explained the disaster declaration which can be approved by the Board of Trustees to be terminated in writing by Mayor Whitlow.

*Motion was made by Trustee Babcock, seconded by Trustee Adams, to approve the Town of Mead, Colorado, Disaster Declaration Declaring a Public Health Emergency Related to COVID-19. Motion carried 5-0, on a roll call vote.*

- c. **Work Flow Interruptions**

Town Manager Helen Migchelbrink and human resources consultant Elaine Alberding, Precision Employment Consulting, discussed staffing during this global pandemic. Staff continues to work issuing building permits, plowing snow, filling potholes, providing police services and municipal court services.

The Board gave direction to Ms. Migchelbrink to deploy resources as necessary and continue to pay staff as appropriate and as approved by human resources and finance departments.

## **9. Public Comment**

There was no public comment at this time.

## **10. Elected Officials Report**

### **a. Town Trustees**

Town Clerk Mary Strutt discussed the election plan. Ballots have been mailed out. Residents are encouraged to return ballots by mail. Staff is installing a secure and surveilled outdoor ballot drop box. Staff is appointing election judges and is setting up procedures to consider social distancing during the counting process.

### **b. Mayor Whitlow**

Mayor Whitlow cancelled Coffee with the Mayor scheduled for April 4, 2020.

## **11. Adjournment**

*Motion was made by Trustee Adams, seconded by Trustee Harris, to adjourn the meeting. Motion carried 5-0.*

The Special Meeting of the Town of Mead Board of Trustees adjourned at approximately 12:52 p.m. on Saturday, March 21, 2020.

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Colleen G. Whitlow, Mayor

ATTEST:

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Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD  
 COMBINED CASH INVESTMENT  
 FEBRUARY 29, 2020

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	2,167,602.45
99-01-1002	TBK BANK - OFFICE CHECK	4,221.13
99-01-1003	TBK BANK - MONEY MARKET	32,111.15
99-01-1005	TBK BANK - FLEX DEBIT CARDS	24,191.40
99-01-1010	WELLS FARGO SEC MM FUND	2,588.98
99-01-1011	XPRESS DEPOSIT ACCOUNT	108,124.04
99-01-1019	FEDERAL NATL MTG ASSN	250,045.00
99-01-1020	FEDERAL NATL MTG ASSN	74,697.75
99-01-1021	FEDERAL HOME LN MTG CORP	74,721.00
99-01-1022	CAPITAL ONE BK USA	248,937.50
99-01-1023	COLOTRUST PLUS	2,412,992.73
99-01-1024	COLOTRUST PRIME	3,186,509.35
99-01-1025	CSIP	3,038,811.01
99-01-1026	CSAFE	3,040,239.88
99-01-1027	WELLS FARGO CD	250,142.50
99-01-1028	WELLS FARGO TREASURY MM	224,085.75
99-01-1075	UTILITY CASH CLEARING	2,258.47
99-01-1076	A/R CASH CLEARING	10,480.32
99-01-1077	COURT CASH CLEARING	175.00
99-01-1080	INTEREST CLEARING	( 6.74)
	TOTAL COMBINED CASH	15,152,928.67
99-02-2000	A/P - MISCELLANEOUS	255.40
99-01-0100	CASH ALLOCATED TO OTHER FUNDS	( 15,153,184.07)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	8,605,612.34
5	ALLOCATION TO CTF FUND	17,555.69
6	ALLOCATION TO SEWER OPERATING	881,957.87
9	ALLOCATION TO MUNICIPAL	1,378,089.65
11	ALLOCATION TO DOWNTOWN	56,662.33
13	ALLOCATION TO STORM DRAINAGE	16,673.26
14	ALLOCATION TO TRANSPORTATION	586,436.65
18	ALLOCATION TO PARKS & OPEN SPACE	790,692.05
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	1,085,066.71
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	1,728,358.42
21	ALLOCATION TO ART IN PUBLIC PLACES	6,079.10
	TOTAL ALLOCATIONS TO OTHER FUNDS	15,153,184.07
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	( 15,153,184.07)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

GENERAL FUND

ASSETS

01-01-0100	CASH IN COMMON - GF	8,605,612.34	
01-01-1006	PETTY CASH	100.00	
01-01-1007	CASH DRAWER - TOWN HALL	175.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,368,667.00	
01-01-1300	A/R - BILLED ACCOUNTS	( 33,500.29)	
01-01-1301	A/R - GENERAL	156,889.79	
01-01-1302	PREPAID EXPENSE	19,808.14	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		<u>10,119,351.98</u>

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	40,185.56	
01-02-2300	EMPLOYEE PENSION PAYABLE	( 73.91)	
01-02-2302	FLEXPLAN PAYABLE	1,914.23	
01-02-2306	RESTITUTION PAYABLE	190.00	
01-02-2307	SURCHARGE PAYABLE	220.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	28,870.68	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	43.36	
01-02-2402	MEDICARE TAX PAYABLE	10.14	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	4,529.55	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	2,290.04	
01-02-2410	MISC PAYROLL PAYABLE	32,292.78	
01-02-2600	WARRANTY FUNDS	1,709,204.70	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,368,667.00	
	TOTAL LIABILITIES		<u>3,188,344.13</u>

FUND EQUITY

01-02-3001	FUND BALANCE	6,884,506.04	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>46,501.81</u>	
	BALANCE - CURRENT DATE	<u>46,501.81</u>	
	TOTAL FUND EQUITY		<u>6,931,007.85</u>
	TOTAL LIABILITIES AND EQUITY		<u>10,119,351.98</u>

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES</u>						
01-10-4000	PROPERTY TAX	10,493.95	10,494.23	1,508,533.00	1,498,038.77	.7
01-10-4005	HIGHWAY USERS TAX	18,471.39	33,706.77	219,456.00	185,749.23	15.4
01-10-4010	SALES TAX	276,481.81	404,243.61	1,900,000.00	1,495,756.39	21.3
01-10-4015	ROAD & BRIDGE TAX	.00	.00	118,763.00	118,763.00	.0
01-10-4020	SPECIFIC OWNERSHIP TAX	8,085.03	17,434.55	110,000.00	92,565.45	15.9
01-10-4025	M.V. REGISTRATION	2,003.28	3,770.26	24,500.00	20,729.74	15.4
01-10-4030	BUILDING PERMIT USE TAX	2,440.46	11,327.24	520,000.00	508,672.76	2.2
01-10-4040	CIGARETTE TAX	832.56	1,983.34	13,000.00	11,016.66	15.3
01-10-4050	PROPERTY TAX - URA	.00	.00	152,830.00	152,830.00	.0
01-10-4070	FEDERAL MINERAL LEASE	.00	.00	30,000.00	30,000.00	.0
01-10-4071	STATE SEVERANCE TAXES	.00	.00	50,000.00	50,000.00	.0
	TOTAL TAXES	318,808.48	482,960.00	4,647,082.00	4,164,122.00	10.4
<u>FEES AND PERMITS</u>						
01-11-4100	BUILDING PERMIT FEES	10,051.26	25,223.51	548,000.00	522,776.49	4.6
01-11-4102	OTHER PERMITS	.00	.00	10,000.00	10,000.00	.0
01-11-4103	CONVENIENCE FEE	396.00	807.00	4,800.00	3,993.00	16.8
01-11-4110	BUILDING PERMIT - ADMIN. FEES	700.00	2,050.00	25,000.00	22,950.00	8.2
01-11-4111	PASSPORT FEES	315.00	2,100.00	12,000.00	9,900.00	17.5
01-11-4112	TOWN HALL/PARK FEES	1,040.00	1,505.00	4,000.00	2,495.00	37.6
01-11-4120	FRANCHISE FEES	16,734.96	35,194.55	198,000.00	162,805.45	17.8
01-11-4130	DEVELOPER APPLICATION FEES	.00	.00	94,000.00	94,000.00	.0
01-11-4140	ROYALTIES	11,981.02	39,433.37	100,000.00	60,566.63	39.4
01-11-4145	STREET CUT PERMITS	775.00	8,927.00	15,000.00	6,073.00	59.5
	TOTAL FEES AND PERMITS	41,993.24	115,240.43	1,010,800.00	895,559.57	11.4
<u>LICENSES</u>						
01-12-4200	BUSINESS/SALES TAX LICENSE	570.00	3,800.00	9,000.00	5,200.00	42.2
01-12-4210	LIQUOR LICENSE	2,523.75	2,573.75	2,534.00	( 39.75)	101.6
01-12-4220	PET LICENSES	60.00	335.00	1,500.00	1,165.00	22.3
	TOTAL LICENSES	3,153.75	6,708.75	13,034.00	6,325.25	51.5



TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
01-13-4300 ATTORNEY BILLBACKS	.00	18,588.33	120,000.00	101,411.67	15.5
01-13-4301 ENGINEERING BILLBACKS	.00	19,706.09	120,000.00	100,293.91	16.4
01-13-4302 PLANNING BILLBACKS	.00	1,918.75	60,000.00	58,081.25	3.2
01-13-4304 BILL BACK - SRO	.00	.00	181,661.00	181,661.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	.00	.00	18,270.00	18,270.00	.0
01-13-4624 SENIOR EVENT REIMBURSE	390.00	470.00	5,000.00	4,530.00	9.4
01-13-4625 FY RECREATION REGISTRATION	4,536.00	7,660.00	38,600.00	30,940.00	19.8
TOTAL CHARGES FOR SERVICES	4,926.00	48,343.17	543,531.00	495,187.83	8.9
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	2,555.00	6,270.00	84,000.00	77,730.00	7.5
01-14-4422 COURT COSTS	270.00	690.00	12,000.00	11,310.00	5.8
01-14-4423 POLICE REPORTS	114.25	242.50	1,000.00	757.50	24.3
01-14-4620 MISC. INCOME	.00	50.00	500.00	450.00	10.0
TOTAL FINES AND FORFEITS	2,939.25	7,252.50	97,500.00	90,247.50	7.4
<u>GRANTS &amp; ECONOMIC DEVELOPMENT</u>					
01-15-4503 GRANT-WELLNESS	.00	.00	1,400.00	1,400.00	.0
01-15-4511 GRANT - JAG - POLICE	.00	.00	24,932.00	24,932.00	.0
01-15-4512 GRANT-WELD SENIOR FOUNDATION	2,150.00	2,150.00	2,750.00	600.00	78.2
01-15-4516 GRANT - UNITED WAY	.00	.00	1,500.00	1,500.00	.0
01-15-4517 GRANT-DOLA-COMMUNITY CTR.	.00	.00	1,000,000.00	1,000,000.00	.0
01-15-4518 GRANT-DOLA-PUBLIC WORKS FACIL.	.00	.00	200,000.00	200,000.00	.0
01-15-4526 POLICE GRANTS	5,901.00	5,901.00	3,328.00	( 2,573.00)	177.3
01-15-4527 GRANT-GOCO-HIGHLAND LAKE	.00	.00	60,000.00	60,000.00	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	8,051.00	8,051.00	1,293,910.00	1,285,859.00	.6
<u>TRANSFERS IN</u>					
01-16-4616 TRANSFER FROM CTF	.00	.00	60,000.00	60,000.00	.0
TOTAL TRANSFERS IN	.00	.00	60,000.00	60,000.00	.0

TOWN OF MEAD  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST INCOME	6,737.25	16,122.99	104,558.00	88,435.01	15.4
01-18-4620 MISC. INCOME	36,222.75	36,450.44	104,800.00	68,349.56	34.8
01-18-4622 DONATIONS/FUNDRAISING	.00	1,000.00	20,000.00	19,000.00	5.0
01-18-4625 METRO DISTRICT PAYMENTS	.00	.00	24,170.00	24,170.00	.0
01-18-4628 CASH OVER/(SHORT)	1.00	1.00	.00	( 1.00)	.0
TOTAL MISCELLANEOUS	42,961.00	53,574.43	253,528.00	199,953.57	21.1
TOTAL FUND REVENUE	422,832.72	722,130.28	7,919,385.00	7,197,254.72	9.1

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5000 TOWN MANAGER	6,484.67	12,574.31	78,915.00	66,340.69	15.9
01-40-5002 PUBLIC INFORMATION OFFICER	1,307.70	2,615.40	17,000.00	14,384.60	15.4
01-40-5005 TOWN CLERK	1,227.84	2,455.04	15,047.00	12,591.96	16.3
01-40-5006 HUMAN RESOURCES	2,999.98	6,383.45	19,600.00	13,216.55	32.6
01-40-5007 TREASURER	.00	.00	73,022.00	73,022.00	.0
01-40-5008 ASSISTANT TO TOWN MANAGER	4,040.00	8,080.00	45,000.00	36,920.00	18.0
01-40-5010 UTILITY BILLING/ADMIN ASSISTAN	1,580.80	3,131.20	37,544.00	34,412.80	8.3
01-40-5015 PUBLIC WORKS	6,273.82	12,721.05	89,337.00	76,615.95	14.2
01-40-5016 MERIT	.00	.00	11,000.00	11,000.00	.0
01-40-5017 FACILITIES MAINTENANCE	.00	573.17	.00	( 573.17)	.0
01-40-5050 CLEANING	986.00	986.00	11,484.00	10,498.00	8.6
01-40-5055 OVERTIME	308.24	596.25	3,725.00	3,128.75	16.0
01-40-5060 PAYROLL TAXES	1,836.49	3,736.65	29,611.00	25,874.35	12.6
01-40-5065 WORKERS COMP	412.96	412.96	3,716.00	3,303.04	11.1
01-40-5066 HEALTH INSURANCE	5,899.60	17,862.93	59,860.00	41,997.07	29.8
01-40-5067 DEFERRED COMP	1,196.20	2,353.09	20,720.00	18,366.91	11.4
01-40-5068 MEDICAL SAVINGS	227.70	439.82	4,205.00	3,765.18	10.5
01-40-5200 OFFICE SUPPLIES	427.88	443.39	11,000.00	10,556.61	4.0
01-40-5201 COMPUTER / TECHNOLOGY	6,300.77	16,666.68	42,654.00	25,987.32	39.1
01-40-5202 PRINTING EXPENSE	450.71	450.71	5,500.00	5,049.29	8.2
01-40-5205 POSTAGE	240.00	1,625.25	7,100.00	5,474.75	22.9
01-40-5210 OPERATING SUPPLIES	409.81	526.92	6,225.00	5,698.08	8.5
01-40-5215 REPAIRS & MAINT	237.50	390.30	17,800.00	17,409.70	2.2
01-40-5220 TOWN DECORATIONS	.00	.00	7,100.00	7,100.00	.0
01-40-5253 GAS & OIL	33.15	33.15	1,000.00	966.85	3.3
01-40-5300 TELEPHONE	980.67	1,283.33	6,180.00	4,896.67	20.8
01-40-5305 UTILITIES	873.22	993.38	12,000.00	11,006.62	8.3
01-40-5310 TRASH REMOVAL	253.58	828.08	29,260.00	28,431.92	2.8
01-40-5315 COPIER LEASE	676.08	1,273.85	3,789.00	2,515.15	33.6
01-40-5316 COPIER MAINT	.00	.00	4,800.00	4,800.00	.0
01-40-5320 GENERAL LIABILITY INSURANCE	500.00	20,157.81	67,293.00	47,135.19	30.0
01-40-5325 INTERNET/WEBSITE EXPENSE	.00	4,026.90	31,740.00	27,713.10	12.7
01-40-5330 SCHOOLS/CONFERENCES	192.25	802.25	23,500.00	22,697.75	3.4
01-40-5331 DUES AND MEMBERSHIP - GF	100.00	2,800.99	10,500.00	7,699.01	26.7
01-40-5332 TUITION REIMBURSEMENT	.00	.00	6,000.00	6,000.00	.0
01-40-5338 GRANT - GOCO	.00	.00	60,000.00	60,000.00	.0
01-40-5340 GRANT - RECREATION	.00	.00	1,000,000.00	1,000,000.00	.0
01-40-5342 GRANT-PUBLIC WORKS FACILITY	.00	.00	200,000.00	200,000.00	.0
01-40-5348 PEST CONTROL	.00	.00	25,000.00	25,000.00	.0
01-40-5351 RED DEER LAKE MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
01-40-5353 WATER ASSESSMENTS	.00	.00	1,400.00	1,400.00	.0
01-40-5400 LEGAL FEES	280.50	280.50	181,000.00	180,719.50	.2
01-40-5401 CONSULTING FEES	14,921.25	14,921.25	.00	( 14,921.25)	.0
01-40-5405 ENGINEERING FEES	1,566.53	1,566.53	55,000.00	53,433.47	2.9
01-40-5410 PLANNING/CONSULTANT	4,668.55	4,668.55	77,500.00	72,831.45	6.0
01-40-5415 AUDIT FEES	3,420.00	3,420.00	10,200.00	6,780.00	33.5
01-40-5416 PASSPORT EXPENSES	14.70	14.70	500.00	485.30	2.9
01-40-5425 COUNTY TREASURER'S FEE	104.95	104.95	15,085.00	14,980.05	.7
01-40-5426 PROPERTY/SALES TAX REBATE	.00	.00	63,000.00	63,000.00	.0
01-40-5435 DEVELOPER BB - ATTORNEY	5,542.50	5,542.50	120,000.00	114,457.50	4.6
01-40-5440 DEVELOPER BB - ENGINEER	24,071.52	24,071.52	60,000.00	35,928.48	40.1
01-40-5445 DEVELOPER BB - PLANNER	.00	.00	10,000.00	10,000.00	.0

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-40-5500 CAPITAL OUTLAY	.00	.00	145,000.00	145,000.00	.0
01-40-5700 MISC. EXPENSE	488.30	1,672.22	8,200.00	6,527.78	20.4
01-40-5701 BANK FEES	643.35	1,252.36	10,200.00	8,947.64	12.3
01-40-5705 MILEAGE	139.36	420.87	2,500.00	2,079.13	16.8
<b>TOTAL ADMINISTRATION</b>	<b>102,319.13</b>	<b>185,160.26</b>	<b>2,859,812.00</b>	<b>2,674,651.74</b>	<b>6.5</b>

LEGISLATIVE/JUDICIAL

01-41-5005 TOWN CLERK	3,069.60	6,137.60	37,617.00	31,479.40	16.3
01-41-5016 MERIT	.00	.00	1,500.00	1,500.00	.0
01-41-5030 MAYOR AND BOARD SALARIES	2,216.00	4,432.00	26,592.00	22,160.00	16.7
01-41-5035 COURT CLERK / POLICE ADMIN	2,105.54	3,428.62	59,400.00	55,971.38	5.8
01-41-5040 JUDGE	1,000.00	1,000.00	16,500.00	15,500.00	6.1
01-41-5055 OVERTIME	.00	.00	600.00	600.00	.0
01-41-5060 PAYROLL TAXES	571.87	1,081.98	9,747.00	8,665.02	11.1
01-41-5065 WORKERS COMP	15.34	15.34	138.00	122.66	11.1
01-41-5066 HEALTH INSURANCE	1,537.96	2,971.12	23,540.00	20,568.88	12.6
01-41-5067 DEFERRED COMP	201.88	365.28	4,851.00	4,485.72	7.5
01-41-5068 MEDICAL SAVINGS	19.24	38.48	850.00	811.52	4.5
01-41-5201 COMPUTER / TECHNOLOGY	213.00	426.00	8,756.00	8,330.00	4.9
01-41-5230 ELECTIONS	.00	.00	30,000.00	30,000.00	.0
01-41-5235 COURT COSTS	.00	.00	6,560.00	6,560.00	.0
01-41-5330 SCHOOLS / CONFERENCES	.00	270.00	16,000.00	15,730.00	1.7
01-41-5331 DUES & MEMBERSHIPS	.00	.00	2,705.00	2,705.00	.0
01-41-5340 PUBLISHED NOTICES	164.60	164.60	3,000.00	2,835.40	5.5
01-41-5341 ORDINANCE CODIFICATION	.00	.00	10,400.00	10,400.00	.0
01-41-5430 COUNTY CLERK FEE	500.00	500.00	2,000.00	1,500.00	25.0
01-41-5455 PROSECUTING ATTORNEY	.00	1,365.00	25,000.00	23,635.00	5.5
01-41-5700 MISC. EXPENSE	157.81	229.81	3,000.00	2,770.19	7.7
<b>TOTAL LEGISLATIVE/JUDICIAL</b>	<b>11,772.84</b>	<b>22,425.83</b>	<b>288,756.00</b>	<b>266,330.17</b>	<b>7.8</b>

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5000 TOWN MANAGER	1,296.94	2,514.86	15,783.00	13,268.14	15.9
01-42-5002 PUBLIC INFORMATION OFFICER	1,961.54	3,923.09	17,000.00	13,076.91	23.1
01-42-5005 TOWN CLERK	613.92	1,227.52	7,523.00	6,295.48	16.3
01-42-5006 HR / ACCOUNTING CLERK	400.02	851.15	4,900.00	4,048.85	17.4
01-42-5007 TOWN TREASURER	.00	.00	11,234.00	11,234.00	.0
01-42-5016 MERIT	.00	.00	7,500.00	7,500.00	.0
01-42-5020 CODE ENFORCER	3,537.60	6,854.33	46,000.00	39,145.67	14.9
01-42-5022 POLICE	46,039.71	88,686.96	702,423.00	613,736.04	12.6
01-42-5035 COURT CLERK / ADMIN ASSIST.	2,950.15	5,842.47	37,600.00	31,757.53	15.5
01-42-5045 SCHOOL CROSSING GUARDS	3,006.00	4,686.00	36,540.00	31,854.00	12.8
01-42-5055 OVERTIME	461.58	813.63	15,950.00	15,136.37	5.1
01-42-5060 PAYROLL TAXES	1,814.30	3,437.27	26,283.00	22,845.73	13.1
01-42-5065 WORKERS COMP	2,029.44	2,029.44	18,262.00	16,232.56	11.1
01-42-5066 HEALTH INSURANCE	13,333.02	39,575.83	154,696.00	115,120.17	25.6
01-42-5067 DEFERRED COMP	445.42	873.46	7,428.00	6,554.54	11.8
01-42-5068 MEDICAL SAVINGS	96.14	194.20	2,200.00	2,005.80	8.8
01-42-5069 FPPA	3,569.70	7,088.22	56,194.00	49,105.78	12.6
01-42-5071 D&D	1,275.26	2,506.73	19,668.00	17,161.27	12.8
01-42-5200 OFFICE SUPPLIES	28.95	28.95	1,000.00	971.05	2.9
01-42-5201 COMPUTER / TECHNOLOGY	503.87	608.87	22,820.00	22,211.13	2.7
01-42-5210 OPERATING SUPPLIES	1,424.87	1,838.28	9,000.00	7,161.72	20.4
01-42-5215 REPAIR & MAINTENANCE	.00	320.50	2,000.00	1,679.50	16.0
01-42-5216 FLEET R&M	72.00	1,168.47	16,545.00	15,376.53	7.1
01-42-5253 GAS & OIL	1,175.25	1,175.25	15,600.00	14,424.75	7.5
01-42-5254 UNIFORMS / EQUIPMENT	254.38	699.13	8,500.00	7,800.87	8.2
01-42-5255 EQUIPMENT	1,067.12	1,171.77	9,560.00	8,388.23	12.3
01-42-5300 COMMUNICATION/DISPATCH SERV	753.49	19,218.49	29,745.00	10,526.51	64.6
01-42-5305 UTILITIES	117.09	350.96	3,715.00	3,364.04	9.5
01-42-5330 SCHOOLS / CONFERENCES	298.00	448.00	14,800.00	14,352.00	3.0
01-42-5331 DUES & MEMBERSHIPS	4,725.00	5,081.00	14,416.00	9,335.00	35.3
01-42-5345 LAW ENFORCEMENT	.00	.00	12,000.00	12,000.00	.0
01-42-5346 ANIMAL IMPOUND FEE	.00	.00	4,000.00	4,000.00	.0
01-42-5347 COMMUNITY CONTRACT SERVICES	.00	7,500.00	.00	( 7,500.00)	.0
01-42-5350 LAB FEES	.00	.00	3,000.00	3,000.00	.0
01-42-5500 CAPITAL OUTLAY	.00	.00	120,808.00	120,808.00	.0
01-42-5700 MISC. EXPENSE	.00	226.89	5,400.00	5,173.11	4.2
<b>TOTAL POLICE</b>	<b>93,250.76</b>	<b>210,941.72</b>	<b>1,480,093.00</b>	<b>1,269,151.28</b>	<b>14.3</b>

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5000 TOWN MANAGER	1,296.94	2,514.86	15,783.00	13,268.14	15.9
01-43-5002 PUBLIC INFORMATION OFFICER	1,961.52	3,923.04	17,000.00	13,076.96	23.1
01-43-5005 TOWN CLERK	613.92	1,227.52	7,523.00	6,295.48	16.3
01-43-5006 HR / ACCOUNTING CLERK	200.00	425.58	2,450.00	2,024.42	17.4
01-43-5007 TOWN TREASURER	.00	.00	5,617.00	5,617.00	.0
01-43-5010 PERMIT TECH / ADMIN CLERK	316.16	626.24	45,000.00	44,373.76	1.4
01-43-5011 PLANNING	10,501.92	20,378.16	125,874.00	105,495.84	16.2
01-43-5015 PUBLIC WORKS	926.24	1,830.40	11,467.00	9,636.60	16.0
01-43-5016 MERIT	.00	.00	6,600.00	6,600.00	.0
01-43-5055 OVERTIME	54.49	100.34	525.00	424.66	19.1
01-43-5060 PAYROLL TAXES	1,207.33	2,357.64	18,294.00	15,936.36	12.9
01-43-5065 WORKERS COMP	68.34	68.34	615.00	546.66	11.1
01-43-5066 HEALTH INSURANCE	3,503.72	10,129.34	38,591.00	28,461.66	26.3
01-43-5067 DEFERRED COMP	790.60	1,542.40	11,961.00	10,418.60	12.9
01-43-5068 MEDICAL SAVINGS	26.90	54.76	1,650.00	1,595.24	3.3
01-43-5200 OFFICE SUPPLIES	.00	.00	750.00	750.00	.0
01-43-5201 COMPUTER / TECHNOLOGY	.00	.00	1,500.00	1,500.00	.0
01-43-5300 TELEPHONE	52.93	52.93	650.00	597.07	8.1
01-43-5330 SCHOOLS / CONFERENCES	.00	.00	4,000.00	4,000.00	.0
01-43-5331 DUES & MEMBERSHIPS	.00	.00	1,600.00	1,600.00	.0
01-43-5347 COMMUNITY GRANTS	.00	4,600.00	8,600.00	4,000.00	53.5
01-43-5410 CONSULTANTS	.00	.00	25,000.00	25,000.00	.0
01-43-5460 BUILDING INSPECTIONS	.00	.00	295,920.00	295,920.00	.0
01-43-5500 CAPITAL OUTLAY	.00	.00	3,000.00	3,000.00	.0
01-43-5700 MISC.	.00	.00	1,500.00	1,500.00	.0
TOTAL COMMUNITY DEVELOPMENT	21,521.01	49,831.55	651,470.00	601,638.45	7.7

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROADS</u>					
01-44-5015 PUBLIC WORKS	17,968.32	36,032.86	254,924.00	218,891.14	14.1
01-44-5016 MERIT	.00	.00	11,100.00	11,100.00	.0
01-44-5055 OVERTIME	459.85	610.80	13,400.00	12,789.20	4.6
01-44-5060 PAYROLL TAXES	1,376.29	2,738.63	20,266.00	17,527.37	13.5
01-44-5065 WORKERS COMPENSATION	718.00	718.00	6,461.00	5,743.00	11.1
01-44-5066 HEALTH INSURANCE	4,557.97	13,532.10	47,882.00	34,349.90	28.3
01-44-5067 DEFERRED COMP	784.57	1,542.09	12,293.00	10,750.91	12.5
01-44-5068 MEDICAL SAVINGS	65.38	130.76	1,175.00	1,044.24	11.1
01-44-5201 COMPUTER / TECHNOLOGY	( 1,700.00)	4,950.00	22,950.00	18,000.00	21.6
01-44-5210 OPERATING SUPPLIES	322.87	404.89	3,050.00	2,645.11	13.3
01-44-5215 REPAIRS & MAINTENANCE	106.19	106.19	25,000.00	24,893.81	.4
01-44-5216 FLEET R&M	504.72	662.54	42,288.00	41,625.46	1.6
01-44-5250 ASPHALT/STREET PATCHING	863.00	863.00	50,000.00	49,137.00	1.7
01-44-5251 SHOP REPAIRS	.00	.00	5,000.00	5,000.00	.0
01-44-5252 STREET SIGNS	14.68	14.68	35,000.00	34,985.32	.0
01-44-5253 GAS & OIL	1,726.71	1,726.71	14,000.00	12,273.29	12.3
01-44-5254 TOOLS	967.30	967.30	5,000.00	4,032.70	19.4
01-44-5255 SAFETY EQUIPMENT	527.58	527.58	3,500.00	2,972.42	15.1
01-44-5300 TELEPHONE	217.14	217.14	5,170.00	4,952.86	4.2
01-44-5305 UTILITIES	45.01	4,100.11	47,640.00	43,539.89	8.6
01-44-5330 SCHOOLS / CONFERENCES	.00	.00	7,500.00	7,500.00	.0
01-44-5331 DUES & MEMBERSHIPS	.00	828.00	2,155.00	1,327.00	38.4
01-44-5360 STREET SWEEPING	.00	.00	35,000.00	35,000.00	.0
01-44-5361 DUST CONTROL	.00	.00	40,000.00	40,000.00	.0
01-44-5362 GRAVEL	.00	.00	55,000.00	55,000.00	.0
01-44-5363 WEED CONTROL	.00	.00	3,000.00	3,000.00	.0
01-44-5364 SNOW REMOVAL	11,810.25	11,810.25	65,000.00	53,189.75	18.2
01-44-5365 SEALCOATING	.00	.00	375,000.00	375,000.00	.0
01-44-5367 STREET STRIPING	.00	.00	75,000.00	75,000.00	.0
01-44-5369 EQUIPMENT RENTAL	2,000.00	3,006.50	49,078.00	46,071.50	6.1
01-44-5405 ENGINEERING FEES	.00	.00	25,000.00	25,000.00	.0
01-44-5500 CAPITAL OUTLAY	.00	.00	60,000.00	60,000.00	.0
01-44-5600 LEASE PURCHASE PAYMENTS	.00	13,204.70	52,819.00	39,614.30	25.0
01-44-5700 MISC. EXPENSE	450.00	517.50	6,000.00	5,482.50	8.6
<b>TOTAL ROADS</b>	<b>43,785.83</b>	<b>99,212.33</b>	<b>1,476,651.00</b>	<b>1,377,438.67</b>	<b>6.7</b>

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS &amp; RECREATION</u>					
01-45-5002 PUBLIC INFORMATION OFFICER	1,307.70	2,615.40	34,000.00	31,384.60	7.7
01-45-5015 PUBLIC WORKS	14,248.89	28,250.13	219,495.00	191,244.87	12.9
01-45-5016 MERIT	.00	.00	13,000.00	13,000.00	.0
01-45-5021 RECREATION EMPLOYEES	5,209.00	9,593.00	63,500.00	53,907.00	15.1
01-45-5025 SENIOR COORDINATORS	1,116.45	2,340.58	16,536.00	14,195.42	14.2
01-45-5055 OVERTIME	66.98	298.60	9,150.00	8,851.40	3.3
01-45-5060 PAYROLL TAXES	1,623.16	3,187.53	26,516.00	23,328.47	12.0
01-45-5065 WORKERS COMP	650.10	650.10	5,850.00	5,199.90	11.1
01-45-5066 HEALTH INSURANCE	5,683.39	16,897.00	62,167.00	45,270.00	27.2
01-45-5067 DEFERRED COMP	825.35	1,637.88	14,438.00	12,800.12	11.3
01-45-5068 MEDICAL SAVINGS	126.92	253.84	1,925.00	1,671.16	13.2
01-45-5201 COMPUTER/TECHNOLOGY	599.88	599.88	1,800.00	1,200.12	33.3
01-45-5210 OPERATING SUPPLIES	140.00	280.00	5,240.00	4,960.00	5.3
01-45-5215 REPAIRS & MAINTENANCE	286.00	1,050.81	20,000.00	18,949.19	5.3
01-45-5216 FLEET R&M	.00	.00	8,000.00	8,000.00	.0
01-45-5253 GAS & OIL	616.51	616.51	5,000.00	4,383.49	12.3
01-45-5260 RECREATION PROGRAM	3,321.87	3,671.87	42,320.00	38,648.13	8.7
01-45-5261 COMMUNITY DAY	.00	.00	26,600.00	26,600.00	.0
01-45-5262 TOWN EVENTS	.00	.00	31,500.00	31,500.00	.0
01-45-5265 SENIOR EVENTS	5.00	5.00	13,550.00	13,545.00	.0
01-45-5300 TELEPHONE	.00	.00	3,180.00	3,180.00	.0
01-45-5305 UTILITIES	393.29	974.96	45,500.00	44,525.04	2.1
01-45-5330 SCHOOLS / CONFERENCES	.00	.00	3,000.00	3,000.00	.0
01-45-5331 DUES / MEMBERSHIPS	.00	.00	5,060.00	5,060.00	.0
01-45-5348 PEST CONTROL	.00	.00	5,000.00	5,000.00	.0
01-45-5349 WELLNESS PROGRAM	448.17	718.17	6,500.00	5,781.83	11.1
01-45-5363 WEED CONTROL	.00	.00	10,000.00	10,000.00	.0
01-45-5370 LANDSCAPING	.00	.00	29,000.00	29,000.00	.0
01-45-5371 TREE MAINTENANCE	.00	.00	20,000.00	20,000.00	.0
01-45-5372 IRRIGATION SYSTEM	.00	.00	5,000.00	5,000.00	.0
01-45-5381 GRANT - UNITED WAY	.00	.00	1,500.00	1,500.00	.0
01-45-5382 SCHOLARSHIPS	225.00	225.00	.00	( 225.00)	.0
01-45-5500 CAPITAL OUTLAY	.00	.00	62,000.00	62,000.00	.0
01-45-5700 MISC. EXPENSE	162.18	162.18	1,500.00	1,337.82	10.8
<b>TOTAL PARKS &amp; RECREATION</b>	<b>37,055.84</b>	<b>74,028.44</b>	<b>817,827.00</b>	<b>743,798.56</b>	<b>9.1</b>
<u>DRAINAGE</u>					
01-46-5210 OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
01-46-5215 REPAIRS & MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
01-46-5405 ENGINEERING	.00	.00	70,000.00	70,000.00	.0
<b>TOTAL DRAINAGE</b>	<b>.00</b>	<b>.00</b>	<b>87,000.00</b>	<b>87,000.00</b>	<b>.0</b>



TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS OUT</u>					
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	17,014.17	34,028.34	204,170.00	170,141.66	16.7
TOTAL TRANSFERS OUT	17,014.17	34,028.34	204,170.00	170,141.66	16.7
TOTAL FUND EXPENDITURES	326,719.58	675,628.47	7,865,779.00	7,190,150.53	8.6
NET REVENUE OVER EXPENDITURES	96,113.14	46,501.81	53,606.00	7,104.19	86.8

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

CTF FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	17,555.69	
	TOTAL ASSETS		17,555.69

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	17,522.52	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	33.17	
	BALANCE - CURRENT DATE	33.17	
	TOTAL FUND EQUITY		17,555.69
	TOTAL LIABILITIES AND EQUITY		17,555.69

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

CTF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOTTERY</u>					
05-17-4630	.00	.00	50,000.00	50,000.00	.0
	.00	.00	50,000.00	50,000.00	.0
<u>MISCELLANEOUS</u>					
05-18-4619	13.74	33.17	269.00	235.83	12.3
	13.74	33.17	269.00	235.83	12.3
	13.74	33.17	50,269.00	50,235.83	.1
<u>TRANSFERS OUT</u>					
05-90-5801	.00	.00	60,000.00	60,000.00	.0
	.00	.00	60,000.00	60,000.00	.0
	.00	.00	60,000.00	60,000.00	.0
	13.74	33.17	( 9,731.00)	( 9,764.17)	.3

TOWN OF MEAD  
BALANCE SHEET  
FEBRUARY 29, 2020

SEWER OPERATING

ASSETS

06-01-0100	CASH IN COMMON - SF OP	881,957.87	
06-01-1302	PREPAID EXPENSE	175.15	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	( 2,413,079.77)	
06-01-1306	A/R-UTILITY BILLING	64,159.10	
06-01-1311	SPECIAL ASSESSMENTS	1,564.99	
06-01-1501	LAND - SF OP	294,835.11	
06-01-1502	LAND IMPROV. - SF OP	32,113.75	
06-01-1503	SEWER LINES	415,787.63	
06-01-1504	BUILDING - SF OP	92,979.51	
06-01-1505	TREATMENT PLANT - SF OP	183,986.92	
06-01-1506	MACH. & EQUIP. - SF OP	469,803.81	
06-01-1507	TREATMENT PLANT - SF NON OP	6,091,786.65	
06-01-1510	CONSTRUCTION IN PROGRESS	105,465.96	
06-01-1600	BOND PREMIUM AND DISCOUNT	( 65,045.30)	
	TOTAL ASSETS		<u><u>6,156,491.38</u></u>

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	A/P - MISCELLANEOUS	6,313.14	
06-02-2200	LEASE PURCHASE PAY- SEWER NON	1,763,054.79	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,079.17	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	247.30	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	117.45	
06-02-2410	MISC PAYROLL PAYABLE	1,684.28	
06-02-2501	ACCRUED PDO	6,660.09	
06-02-2502	ACCRUED INT - SEWER NON	25,637.76	
06-02-2550	ALLOWANCE FOR DOUBTFUL ACCOUNT	( 17,498.49)	
	TOTAL LIABILITIES		1,787,295.49

FUND EQUITY

06-02-3001	FUND BALANCE	3,928,557.27	
	UNAPPROPRIATED FUND BALANCE:		
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	238.62	
	BALANCE - CURRENT DATE	<u>440,638.62</u>	
	TOTAL FUND EQUITY		<u><u>4,369,195.89</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>6,156,491.38</u></u>

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

SEWER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES AND PERMITS</u>					
06-11-4150 SEWER USER FEES	54,290.24	109,750.13	699,300.00	589,549.87	15.7
06-11-4160 SEWER LATE/NSF FEES	1,370.00	2,680.00	16,500.00	13,820.00	16.2
06-11-4165 SEWER TAP ON FEES	.00	5,480.00	216,400.00	210,920.00	2.5
TOTAL FEES AND PERMITS	55,660.24	117,910.13	932,200.00	814,289.87	12.7
<u>MISCELLANEOUS</u>					
06-18-4619 INTEREST INCOME	690.48	1,709.02	12,625.00	10,915.98	13.5
TOTAL MISCELLANEOUS	690.48	1,709.02	12,625.00	10,915.98	13.5
TOTAL FUND REVENUE	56,350.72	119,619.15	944,825.00	825,205.85	12.7
<u>ADMINISTRATION</u>					
06-40-5000 TOWN MANAGER	1,296.94	2,514.86	15,783.00	13,268.14	15.9
06-40-5005 TOWN CLERK	306.96	613.76	3,762.00	3,148.24	16.3
06-40-5006 HUMAN RESOURCES	200.00	425.58	19,600.00	19,174.42	2.2
06-40-5007 TOWN TREASURER	.00	.00	5,617.00	5,617.00	.0
06-40-5010 UTILITY BILLING/ADMIN ASSISTAN	1,264.64	2,504.96	1,976.00	( 528.96)	126.8
06-40-5015 PUBLIC WORKS	4,021.27	8,019.24	54,977.00	46,957.76	14.6
06-40-5016 MERIT	.00	.00	5,500.00	5,500.00	.0
06-40-5055 OVERTIME	322.95	532.59	3,125.00	2,592.41	17.0
06-40-5060 PAYROLL TAXES	566.08	1,115.63	8,039.00	6,923.37	13.9
06-40-5065 WORKERS COMP	175.36	175.36	1,578.00	1,402.64	11.1
06-40-5066 HEALTH INSURANCE	1,616.79	4,697.01	18,653.00	13,955.99	25.2
06-40-5067 DEFERRED COMP	348.64	681.57	5,421.00	4,739.43	12.6
06-40-5068 MEDICAL SAVINGS	34.62	70.20	600.00	529.80	11.7
06-40-5201 COMPUTER / TECHNOLOGY	270.25	540.50	3,243.00	2,702.50	16.7
06-40-5205 POSTAGE	319.00	319.00	3,960.00	3,641.00	8.1
06-40-5300 TELEPHONE	40.01	40.01	480.00	439.99	8.3
06-40-5320 GENERAL LIABILITY INSURANCE	.00	6,065.71	25,950.00	19,884.29	23.4
06-40-5400 LEGAL FEES	.00	.00	2,000.00	2,000.00	.0
06-40-5405 ENGINEERING FEES	.00	.00	55,000.00	55,000.00	.0
06-40-5410 PLANNING/CONSULTANTS	167.28	167.28	2,000.00	1,832.72	8.4
06-40-5415 AUDIT FEES	1,920.00	1,920.00	6,300.00	4,380.00	30.5
06-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
TOTAL ADMINISTRATION	12,870.79	30,403.26	244,064.00	213,660.74	12.5

TOWN OF MEAD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

SEWER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER-OPERATING</u>					
06-47-5210 OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
06-47-5215 REPAIRS & MAINT	1,437.48	1,858.47	93,500.00	91,641.53	2.0
06-47-5227 CHEMICALS	.00	.00	1,000.00	1,000.00	.0
06-47-5231 SLUDGE DISPOSAL	5,054.00	9,536.00	55,040.00	45,504.00	17.3
06-47-5253 GAS & OIL	616.51	616.51	5,000.00	4,383.49	12.3
06-47-5305 UTILITIES	67.66	4,982.35	57,400.00	52,417.65	8.7
06-47-5310 TRASH	93.72	182.98	1,020.00	837.02	17.9
06-47-5340 SAFETY EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
06-47-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
06-47-5390 SEWER MAINT. CONTRACT	5,102.48	5,102.48	54,500.00	49,397.52	9.4
06-47-5391 SEWER TESTING	356.66	356.66	6,000.00	5,643.34	5.9
06-47-5392 LINE LOCATOR	303.96	303.96	5,000.00	4,696.04	6.1
06-47-5393 STATE DISCHARGE PERMIT	.00	.00	3,215.00	3,215.00	.0
06-47-5394 SEWER LINE FLUSHING	.00	.00	40,000.00	40,000.00	.0
06-47-5500 CAPITAL OUTLAY	960.60	960.60	290,000.00	289,039.40	.3
<b>TOTAL SEWER-OPERATING</b>	<b>13,993.07</b>	<b>23,900.01</b>	<b>614,175.00</b>	<b>590,274.99</b>	<b>3.9</b>
<u>SF-NON-OPERATING</u>					
06-48-5510 LEASE PURCH PRIN - SEWER NON	35,830.00	35,830.00	71,660.00	35,830.00	50.0
06-48-5520 LEASE PURCHASE INT - SEWER NON	29,247.26	29,247.26	58,495.00	29,247.74	50.0
<b>TOTAL SF-NON-OPERATING</b>	<b>65,077.26</b>	<b>65,077.26</b>	<b>130,155.00</b>	<b>65,077.74</b>	<b>50.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>91,941.12</b>	<b>119,380.53</b>	<b>988,394.00</b>	<b>869,013.47</b>	<b>12.1</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 35,590.40)</b>	<b>238.62</b>	<b>( 43,569.00)</b>	<b>( 43,807.62)</b>	<b>.6</b>

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

MUNICIPAL

ASSETS

09-01-0100	CASH IN COMMON - MUNICIPAL	1,378,089.65	
	TOTAL ASSETS		1,378,089.65

LIABILITIES AND EQUITY

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	( 69,741.90)	
09-02-3004	FUND BALANCE-RECREATION	1,443,455.70	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	4,375.85	
	BALANCE - CURRENT DATE	4,375.85	
	TOTAL FUND EQUITY		1,378,089.65
	TOTAL LIABILITIES AND EQUITY		1,378,089.65

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

MUNICIPAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES AND PERMITS</u>					
09-11-4165 IMPACT FEES	.00	1,772.00	221,500.00	219,728.00	.8
TOTAL FEES AND PERMITS	.00	1,772.00	221,500.00	219,728.00	.8
<u>MISCELLANEOUS</u>					
09-18-4619 INTEREST INCOME	1,078.89	2,603.85	19,843.00	17,239.15	13.1
TOTAL MISCELLANEOUS	1,078.89	2,603.85	19,843.00	17,239.15	13.1
TOTAL FUND REVENUE	1,078.89	4,375.85	241,343.00	236,967.15	1.8
<u>ADMINISTRATION</u>					
09-40-5410 PLANNING/CONSULTANTS	.00	.00	13,885.00	13,885.00	.0
09-40-5500 CAPITAL OUTLAY	.00	.00	430,000.00	430,000.00	.0
TOTAL ADMINISTRATION	.00	.00	443,885.00	443,885.00	.0
<u>CAPITAL EQUIPMENT</u>					
09-49-5500 CAPITAL OUTLAY	.00	.00	1,337,877.00	1,337,877.00	.0
TOTAL CAPITAL EQUIPMENT	.00	.00	1,337,877.00	1,337,877.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,781,762.00	1,781,762.00	.0
NET REVENUE OVER EXPENDITURES	1,078.89	4,375.85	( 1,540,419.00)	( 1,544,794.85)	.3



TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

DOWNTOWN

ASSETS

11-01-0100	CASH IN COMMON - DOWNTOWN	56,662.33	
	TOTAL ASSETS		56,662.33

LIABILITIES AND EQUITY

FUND EQUITY

11-02-3001	FUND BALANCE	56,555.27	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	107.06	
	BALANCE - CURRENT DATE	107.06	
	TOTAL FUND EQUITY		56,662.33
	TOTAL LIABILITIES AND EQUITY		56,662.33

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

DOWNTOWN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
11-18-4619 INTEREST INCOME	44.36	107.06	879.00	771.94	12.2
TOTAL MISCELLANEOUS	44.36	107.06	879.00	771.94	12.2
TOTAL FUND REVENUE	44.36	107.06	879.00	771.94	12.2
<u>ADMINISTRATION</u>					
11-40-5338 DOWNTOWN GRANTS	.00	.00	15,000.00	15,000.00	.0
11-40-5500 CAPITAL OUTLAY	.00	.00	45,194.00	45,194.00	.0
TOTAL ADMINISTRATION	.00	.00	60,194.00	60,194.00	.0
TOTAL FUND EXPENDITURES	.00	.00	60,194.00	60,194.00	.0
NET REVENUE OVER EXPENDITURES	44.36	107.06	( 59,315.00)	( 59,422.06)	.2

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

STORM DRAINAGE

ASSETS

13-01-0100	CASH IN COMMON - STORM DRAINAG	16,673.26	
	TOTAL ASSETS		16,673.26

LIABILITIES AND EQUITY

FUND EQUITY

13-02-3001	FUND BALANCE	16,141.76	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	531.50	
	BALANCE - CURRENT DATE	531.50	
	TOTAL FUND EQUITY		16,673.26
	TOTAL LIABILITIES AND EQUITY		16,673.26

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

STORM DRAINAGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES AND PERMITS</u>					
13-11-4165 IMPACT FEES	.00	500.00	62,500.00	62,000.00	.8
TOTAL FEES AND PERMITS	.00	500.00	62,500.00	62,000.00	.8
<u>MISCELLANEOUS</u>					
13-18-4619 INTEREST INCOME	13.05	31.50	136.00	104.50	23.2
TOTAL MISCELLANEOUS	13.05	31.50	136.00	104.50	23.2
TOTAL FUND REVENUE	13.05	531.50	62,636.00	62,104.50	.9
<u>ADMINISTRATION</u>					
13-40-5410 PLANNING/CONSULTANTS	.00	.00	3,918.00	3,918.00	.0
13-40-5500 CAPITAL OUTLAY	.00	.00	125,317.00	125,317.00	.0
TOTAL ADMINISTRATION	.00	.00	129,235.00	129,235.00	.0
TOTAL FUND EXPENDITURES	.00	.00	129,235.00	129,235.00	.0
NET REVENUE OVER EXPENDITURES	13.05	531.50	( 66,599.00)	( 67,130.50)	.8

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

TRANSPORTATION

ASSETS

14-01-0100	CASH IN COMMON - TRANSPORTATIO	586,436.65	
	TOTAL ASSETS		586,436.65

LIABILITIES AND EQUITY

LIABILITIES

14-02-2000	A/P - MISCELLANEOUS	( 10,374.22)	
	TOTAL LIABILITIES		( 10,374.22)

FUND EQUITY

14-02-3001	FUND BALANCE	318,725.67	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	278,085.20	
	BALANCE - CURRENT DATE	278,085.20	
	TOTAL FUND EQUITY		596,810.87
	TOTAL LIABILITIES AND EQUITY		586,436.65

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

TRANSPORTATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES AND PERMITS</u>					
14-11-4165 IMPACT FEES	.00	281,153.30	326,125.00	44,971.70	86.2
TOTAL FEES AND PERMITS	.00	281,153.30	326,125.00	44,971.70	86.2
<u>MISCELLANEOUS</u>					
14-18-4619 INTEREST INCOME	459.11	1,124.18	4,194.00	3,069.82	26.8
TOTAL MISCELLANEOUS	459.11	1,124.18	4,194.00	3,069.82	26.8
TOTAL FUND REVENUE	459.11	282,277.48	330,319.00	48,041.52	85.5
<u>ADMINISTRATION</u>					
14-40-5405 ENGINEERING FEES	.00	.00	90,000.00	90,000.00	.0
14-40-5410 PLANNING/CONSULTANTS	.00	.00	20,444.00	20,444.00	.0
14-40-5500 CAPITAL OUTLAY	4,192.28	4,192.28	200,000.00	195,807.72	2.1
14-40-5720 CONTINGENCIES	.00	.00	437,408.00	437,408.00	.0
TOTAL ADMINISTRATION	4,192.28	4,192.28	747,852.00	743,659.72	.6
TOTAL FUND EXPENDITURES	4,192.28	4,192.28	747,852.00	743,659.72	.6
NET REVENUE OVER EXPENDITURES	( 3,733.17)	278,085.20	( 417,533.00)	( 695,618.20)	66.6

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

PARKS & OPEN SPACE

<u>ASSETS</u>			
18-01-0100	CASH IN COMMON - PARKS & OPEN		790,692.05
	TOTAL ASSETS		<u>790,692.05</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
18-02-2000	A/P - MISCELLANEOUS	( 3,350.00)	
	TOTAL LIABILITIES		( 3,350.00)
<u>FUND EQUITY</u>			
18-02-3001	FUND BALANCE		153,620.02
18-02-3005	FUND BALANCE - OPEN SPACE		637,109.78
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>3,312.25</u>	
	BALANCE - CURRENT DATE		<u>3,312.25</u>
	TOTAL FUND EQUITY		<u>794,042.05</u>
	TOTAL LIABILITIES AND EQUITY		<u>790,692.05</u>

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

PARKS & OPEN SPACE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEEES AND PERMITS</u>					
18-11-4165 IMPACT FEES	.00	2,776.00	347,000.00	344,224.00	.8
TOTAL FEES AND PERMITS	.00	2,776.00	347,000.00	344,224.00	.8
<u>MISCELLANEOUS</u>					
18-18-4619 INTEREST INCOME	619.02	1,498.75	11,544.00	10,045.25	13.0
TOTAL MISCELLANEOUS	619.02	1,498.75	11,544.00	10,045.25	13.0
TOTAL FUND REVENUE	619.02	4,274.75	358,544.00	354,269.25	1.2
<u>ADMINISTRATION</u>					
18-40-5410 PLANNING/CONSULTANTS	962.50	962.50	21,753.00	20,790.50	4.4
18-40-5500 CAPITAL OUTLAY	.00	.00	439,976.00	439,976.00	.0
TOTAL ADMINISTRATION	962.50	962.50	461,729.00	460,766.50	.2
<u>OPEN SPACE</u>					
18-52-5500 CAPITAL OUTLAY	.00	.00	697,086.00	697,086.00	.0
TOTAL OPEN SPACE	.00	.00	697,086.00	697,086.00	.0
TOTAL FUND EXPENDITURES	962.50	962.50	1,158,815.00	1,157,852.50	.1
NET REVENUE OVER EXPENDITURES	( 343.48)	3,312.25	( 800,271.00)	( 803,583.25)	.4



TOWN OF MEAD  
BALANCE SHEET  
FEBRUARY 29, 2020

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	CASH IN COMMON - CAPITAL IMPRO	1,085,066.71	
	TOTAL ASSETS		1,085,066.71

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	1,049,007.02	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	36,059.69	
	BALANCE - CURRENT DATE	36,059.69	
	TOTAL FUND EQUITY		1,085,066.71
	TOTAL LIABILITIES AND EQUITY		1,085,066.71

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN</u>					
19-16-4615 TRANSFER IN FROM GENERAL	17,014.17	34,028.34	204,170.00	170,141.66	16.7
TOTAL TRANSFERS IN	17,014.17	34,028.34	204,170.00	170,141.66	16.7
<u>MISCELLANEOUS</u>					
19-18-4619 INTEREST INCOME	849.49	2,031.35	14,794.00	12,762.65	13.7
TOTAL MISCELLANEOUS	849.49	2,031.35	14,794.00	12,762.65	13.7
TOTAL FUND REVENUE	17,863.66	36,059.69	218,964.00	182,904.31	16.5
<u>ADMINISTRATION</u>					
19-40-5500 CAPITAL OUTLAY	.00	.00	1,475,000.00	1,475,000.00	.0
19-40-5720 CONTINGENCIES	.00	.00	819,393.00	819,393.00	.0
TOTAL ADMINISTRATION	.00	.00	2,294,393.00	2,294,393.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,294,393.00	2,294,393.00	.0
NET REVENUE OVER EXPENDITURES	17,863.66	36,059.69	( 2,075,429.00)	( 2,111,488.69)	1.7

TOWN OF MEAD  
BALANCE SHEET  
FEBRUARY 29, 2020

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	CASH IN COMMON -MURA	1,728,358.42	
20-01-1250	PROPERTY TAX RECEIVABLE	2,831,141.00	
20-01-1300	A/R - MISCELLANEOUS	3,778.14	
20-01-1301	A/R - MURA	18,213.23	
	TOTAL ASSETS		4,581,490.79

LIABILITIES AND EQUITY

LIABILITIES

20-02-2000	A/P - MISCELLANEOUS	1,913.33	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	588.59	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	184.15	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	96.42	
20-02-2410	MISC PAYROLL PAYABLE	1,571.45	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,831,141.00	
	TOTAL LIABILITIES		2,835,494.94

FUND EQUITY

20-02-3001	FUND BALANCE	1,742,974.19	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	3,021.66	
	BALANCE - CURRENT DATE	3,021.66	
	TOTAL FUND EQUITY		1,745,995.85
	TOTAL LIABILITIES AND EQUITY		4,581,490.79

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
20-10-4050	15,050.20	15,051.80	2,979,107.00	2,964,055.20	.5
	15,050.20	15,051.80	2,979,107.00	2,964,055.20	.5
<u>FEES AND PERMITS</u>					
20-11-4110	.00	.00	15,183.00	15,183.00	.0
	.00	.00	15,183.00	15,183.00	.0
<u>MISCELLANEOUS</u>					
20-18-4619	1,353.11	3,256.40	25,582.00	22,325.60	12.7
	1,353.11	3,256.40	25,582.00	22,325.60	12.7
	16,403.31	18,308.20	3,019,872.00	3,001,563.80	.6
<u>ADMINISTRATION</u>					
20-40-5000	2,593.87	5,029.71	31,566.00	26,536.29	15.9
20-40-5005	306.96	613.76	3,762.00	3,148.24	16.3
20-40-5006	200.00	425.58	2,450.00	2,024.42	17.4
20-40-5007	.00	.00	16,851.00	16,851.00	.0
20-40-5011	2,040.48	3,994.64	24,906.00	20,911.36	16.0
20-40-5016	.00	.00	2,400.00	2,400.00	.0
20-40-5055	1.88	3.61	25.00	21.39	14.4
20-40-5060	395.74	773.39	6,228.00	5,454.61	12.4
20-40-5065	58.46	58.46	526.00	467.54	11.1
20-40-5066	1,012.16	2,864.69	10,045.00	7,180.31	28.5
20-40-5067	316.85	616.74	4,828.00	4,211.26	12.8
20-40-5068	9.62	20.21	375.00	354.79	5.4
20-40-5100	.00	.00	1,678,452.00	1,678,452.00	.0
20-40-5400	.00	.00	50,000.00	50,000.00	.0
20-40-5410	.00	.00	60,000.00	60,000.00	.0
20-40-5415	660.00	660.00	2,500.00	1,840.00	26.4
20-40-5425	225.74	225.75	44,687.00	44,461.25	.5
20-40-5426	.00	.00	5,177.00	5,177.00	.0
20-40-5427	.00	.00	100,000.00	100,000.00	.0
20-40-5500	.00	.00	1,350,000.00	1,350,000.00	.0
20-40-5700	.00	.00	500.00	500.00	.0
	7,821.76	15,286.54	3,395,278.00	3,379,991.46	.5

TOWN OF MEAD  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

MEAD URBAN RENEWAL AUTHORITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOTAL FUND EXPENDITURES	7,821.76	15,286.54	3,395,278.00	3,379,991.46	.5
NET REVENUE OVER EXPENDITURES	8,581.55	3,021.66	( 375,406.00)	( 378,427.66)	.8

TOWN OF MEAD  
 BALANCE SHEET  
 FEBRUARY 29, 2020

ART IN PUBLIC PLACES

ASSETS

21-01-0100	CASH IN COMMON - ART IN PUBLIC	6,079.10	
	TOTAL ASSETS		6,079.10

LIABILITIES AND EQUITY

FUND EQUITY

21-02-3001	FUND BALANCE	6,067.61	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	11.49	
	BALANCE - CURRENT DATE	11.49	
	TOTAL FUND EQUITY		6,079.10
	TOTAL LIABILITIES AND EQUITY		6,079.10

TOWN OF MEAD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

ART IN PUBLIC PLACES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
21-18-4619 INTEREST INCOME	4.76	11.49	88.00	76.51	13.1
TOTAL MISCELLANEOUS	4.76	11.49	88.00	76.51	13.1
TOTAL FUND REVENUE	4.76	11.49	88.00	76.51	13.1
<u>ADMINISTRATION</u>					
21-40-5500 CAPITAL OUTLAY	.00	.00	6,153.00	6,153.00	.0
TOTAL ADMINISTRATION	.00	.00	6,153.00	6,153.00	.0
TOTAL FUND EXPENDITURES	.00	.00	6,153.00	6,153.00	.0
NET REVENUE OVER EXPENDITURES	4.76	11.49	( 6,065.00)	( 6,076.49)	.2



## Agenda Item Summary

MEETING DATE: March 30, 2020

SUBJECT: Resolution No. 39-R-2020  
First Amendment to Agreement for Services with Veris Environmental  
for Biosolids Loading, Hauling, and Disposal Services

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

---

### SUMMARY

The Town desires to extend the contract with Veris Environmental, LLC for services associated with land application of treated sludge (biosolids) generated by the Mead Wastewater Treatment Plant (WWTP). The services include loading, hauling, and disposal of biosolids and keeping records and reports as required by state and federal regulations. The Town has been using Veris Environmental to perform this service since 2016.

The removal of biosolids is a federally mandated activity for a municipal sewage treatment facility. The cost of the service is borne by the Sewer Enterprise Fund (06-47-5231).

---

### FINANCIAL CONSIDERATIONS

Resolution No. 39-R-2020 approves an extension of the Veris Agreement through the end of calendar year 2020, and establishes the rate per gallon at \$0.053. This is a 1.9% increase over the previous year of \$0.052. The approved 2020 budget identifies \$700/week (\$36,400/year) for this service.

---

### STAFF RECOMMENDATION/ACTION REQUIRED

Suggested Motion –

I move to adopt Resolution No. 39-R-2020, a Resolution of the Town of Mead Approving a First Amendment to the Agreement for Services By and Between the Town of Mead and Veris Environmental, LLC for Biosolids Loading, Hauling, and Disposal Services.

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### ATTACHMENTS

Resolution No. 39-R-2020  
First Amendment to Agreement for Services



**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 39-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING  
A FIRST AMENDMENT TO THE AGREEMENT FOR SERVICES BY  
AND BETWEEN THE TOWN OF MEAD AND VERIS  
ENVIRONMENTAL, LLC FOR BIOSOLIDS LOADING, HAULING, AND  
DISPOSAL SERVICES**

**WHEREAS**, the Board of Trustees previously approved that certain Agreement for Services between Veris Environmental, LLC (“Contractor”) and the Town of Mead for biosolids loading, hauling and disposal services dated April 27, 2016 (the “Agreement”); and

**WHEREAS**, the current term of the Agreement is scheduled to terminate on April 26, 2020; and

**WHEREAS**, the Town has need to extend such services until December 31, 2020 and provide for an adjustment to the Contractor’s compensation rate in accordance with the Consumer Price Index for the Denver-Aurora-Lakewood area, which is permitted by Exhibit C to the Agreement upon extension of the Agreement by the Parties; and

**WHEREAS**, a copy of the First Amendment to the Agreement (“First Amendment”) making such changes is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

**WHEREAS**, the Board of Trustees desires to approve the First Amendment in substantially the form attached to this Resolution and delegate authority to the Mayor to execute the First Amendment on behalf of the Town of Mead.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1.** The Board of Trustees hereby: (a) approves the First Amendment in substantially the same form as is attached hereto and incorporated herein, extending the term of the Agreement to **December 31, 2020** and adjusting the Contractor’s compensation rate as provided in Exhibit C-1 to the First Amendment; (b) authorizes the Town Attorney in cooperation with the Town Manager to make any non-material changes to the First Amendment as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Amendment when in final form.

**Section 2. Effective Date.** This Resolution shall become effective immediately upon adoption.

**Section 3. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 30th DAY OF MARCH, 2020.**

**ATTEST:**

**TOWN OF MEAD:**

By: \_\_\_\_\_  
Mary E. Strutt, MMC, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

**Exhibit 1**  
**First Amendment to Agreement for Services**

*[see attached]*

**Town of Mead, Colorado  
FIRST AMENDMENT TO  
AGREEMENT FOR SERVICES**

**Project/Services Name: Biosolids Loading, Hauling, and Disposal Services**

**THIS FIRST AMENDMENT TO AGREEMENT FOR SERVICES** (“First Amendment”) amends the Agreement for Services entered into by and between **VERIS ENVIRONMENTAL, LLC**, a Colorado limited liability company with offices at 19173 County Road 193, Limon, Colorado 80828 (the “Contractor”) and the **TOWN OF MEAD, COLORADO**, a municipal corporation of the State of Colorado (the “Town”). The Town and Contractor may be collectively referred to herein as the “Parties” or individually as “Party.”

**RECITALS**

**WHEREAS**, the Parties entered into that certain Agreement for Services dated April 27, 2016 (“Agreement”), pursuant to which Contractor has been providing sludge hauling services for the Town and which will terminate on April 26, 2020; and

**WHEREAS**, Paragraph 30 of the Agreement allows the Parties to mutually agree in writing to amend the Agreement; and

**WHEREAS**, the Parties desire to extend the term of the Agreement such that the Contractor may continue to provide services to the Town through December 31, 2020; and

**WHEREAS**, the Parties further desire to update Contractor’s rates of compensation during the extended term of the Agreement as permitted by Exhibit C to the Agreement.

**NOW, THEREFORE**, for the consideration herein expressed, it is agreed by and between the Town and the Contractor that the Agreement shall be amended as follows:

1. **Recitals.** The foregoing recitals are true and correct and are incorporated into the Agreement by this reference as though set forth in full.
2. **Original Terms and Conditions.** Except as amended herein, the original terms and conditions of the Agreement remain in full force and effect.
3. **Term.** The term of the Agreement is hereby extended until and including December 31, 2020.
4. **Compensation.** Effective May 1, 2020, Contractor’s rates shall be adjusted in accordance with the letter from Contractor to the Town dated March 12, 2020 and attached hereto as **Exhibit C-1**.
5. **Conflict.** This First Amendment is and shall be construed as part of the Agreement. In the case of any inconsistency between this First Amendment and the Agreement, the provisions containing such inconsistency shall be reconciled with one another to the maximum extent possible, and then to the extent of any remaining inconsistency, the terms of this First Amendment shall control.
6. **Counterparts; Facsimile or Electronic Signature; Authority.** The Parties hereto agree that this First Amendment may be executed in multiple counterparts which, when signed by all parties, shall constitute a binding agreement. The Parties further agree that this First Amendment may be executed by facsimile or electronic signature, and that any facsimile or electronic signature shall be binding upon the party providing such signature as if it were the party’s original signature.

IN WITNESS WHEREOF, the Parties have executed this First Amendment to Agreement for Services, to be effective as of the date of its mutual execution by the Parties. By the signature of its representatives below, each Party affirms that it has taken all necessary action to authorize said representative to execute this First Amendment.

*REMAINDER OF PAGE INTENTIONALLY LEFT BLANK*

*SIGNATURE PAGE FOLLOWS*

**THIS FIRST AMENDMENT is executed and made effective as provided below.**

**TOWN OF MEAD, COLORADO:**

**ATTEST:**

\_\_\_\_\_  
Mary Strutt, MMC, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

Date of execution: \_\_\_\_\_

**VERIS ENVIRONMENTAL, LLC:**

By: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date of execution: \_\_\_\_\_

\_\_\_\_\_  
STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) ss.

The foregoing First Amendment to Agreement for Services was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by \_\_\_\_\_ as \_\_\_\_\_ of Veris Environmental, LLC.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public  
(Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV)))

# Veris Environmental, LLC

53036 Highway 71  
Limon, CO 80828

Phone: 719-775-9870  
Fax: 719-775-9871

204 S. Bowen Street  
Longmont, CO 80501

Phone: 303-651-7070  
Fax: 303-651-0309



March 12, 2020

Helen Migchelbrink  
Town of Mead  
PO Box 626  
Mead, CO 80542

**RE: Contract Extension and CPI Adjustment**

Dear Helen:

The current contract between Veris Environmental and the Town of Mead will expire on April 26, 2020. Veris is requesting an extension of this contract, through December 31, 2020.

As provided for in Exhibit C of our contract dated April 27, 2016, Veris Environmental is requesting an adjustment to the contract fees by the annual CPI, as published by the Colorado Department of Labor and Employment. We have attached the supporting documentation.

The CPI adjustment is a positive 1.9%. The new price will be \$.053 per gallon (previous price was \$.052 per gallon). This price change will be effective May 1, 2019.

It is our understanding that the Town will provide an Amendment outlining the extension and price adjustment.

Should you have any questions, do not hesitate to contact our office.

Sincerely,

A handwritten signature in black ink that reads "Mike Scharp".

Mike Scharp  
VP of Market Development  
Veris Environmental, LLC

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### CPI for All Urban Consumers (CPI-U)

Series Id: CUURS48BSA0

Not Seasonally Adjusted

Series Title: All items in Denver-Aurora-Lakewood, CO, all urban consumers, not seasonally adjusted

Area: Denver-Aurora-Lakewood, CO

Item: All items

Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009													208.548	207.444	209.652
2010													212.447	210.978	213.916
2011													220.288	219.055	221.521
2012													224.568	222.960	226.177
2013													230.791	229.142	232.439
2014													237.200	235.736	238.664
2015													239.990	238.086	241.895
2016													246.643	245.191	248.095
2017											258.614		254.995	252.760	257.230
2018	259.907		260.595		262.150		261.707		263.723		263.679		261.958	260.790	263.127
2019	260.942		264.332		266.280		267.285		270.974		271.142		266.999	264.147	269.850

$(266.999 - 261.958) / 261.958 = 1.9\%$

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Town of Mead

First Amendment to Agreement for Services (Veris Environmental, LLC)  
Project/Services Name: Biosolids Loading, Hauling, and Disposal Services





## Agenda Item Summary

MEETING DATE: March 30, 2020

SUBJECT: Resolution No. 40-R-2020 Establishing Fees for Metropolitan Districts

PRESENTED BY: Marcus McAskin, Town Attorney

### SUMMARY

On January 27, 2020, the Board of Trustees adopted Ordinance No. 926 which amended the Mead Municipal Code to provide clear procedures and regulations for metropolitan districts within the Town of Mead. The ordinance allows for fees to be set by resolution of the Board, which allows the Town more flexibility to adjust fees as needed.

Recommended application fees are:

\$2,500.00	Proposed Metropolitan District Application
\$1,500.00	Service Plan Amendment Application

Note: In addition to fees, applicants are required to enter into a reimbursement agreement, which will provide for a deposit to reimburse for additional Town consultant costs.

### FINANCIAL CONSIDERATIONS

There is no cost to enact this resolution.

### STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board adopt Resolution No. 40-R-2020. Suggested motion: I move to adopt Resolution No. 40-R-2020 – a resolution of the Town of Mead, Colorado, establishing certain nonrefundable application fees required for applications under the Town of Mead Municipal Code, Chapter 12, regarding metropolitan districts.

### ATTACHMENTS

Resolution No. 40-R-2020

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 40-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,  
ESTABLISHING CERTAIN NONREFUNDABLE APPLICATION FEES REQUIRED  
FOR APPLICATIONS UNDER THE TOWN OF MEAD MUNICIPAL CODE,  
CHAPTER 12, REGARDING METROPOLITAN DISTRICTS**

**WHEREAS**, the Mead Municipal Code (“MMC”), Chapter 12, titled “Metropolitan Districts,” establishes Town of Mead (“Town”) procedures for processing service plans for proposed metropolitan districts and service plan amendments for existing metropolitan districts; and

**WHEREAS**, Section 12-2-10(b) and Section 12-3-10(d) of the MMC provide that applicants filing a proposed service plan and applicants filing a service plan amendment shall pay a nonrefundable application fee in accordance with a fee schedule adopted by resolution of the Town Board of Trustees (“Board”); and

**WHEREAS**, Section 12-2-10(c) of the MMC requires that applicants filing a proposed service plan and applicants filing a service plan amendment shall pay additional review fees, and be required to execute a consultant reimbursement agreement with the Town in a form approved by the Town Attorney; and

**WHEREAS**, the Board desires to establish the fees for applications for service plans and service plan amendments, as provided herein and further desires to retain authority to adjust said fees in the future, if and as necessary.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1.** The Board adopts the fee schedule established below, in accordance with Sections 12-2-10(b) and 12-3-10(d) of the MMC.

<b>Application(s)</b>	<b>Nonrefundable Application Fees<sup>1</sup></b>
Proposed Metropolitan District	\$ 2,500.00
Service Plan Amendment	\$ 1,500.00

<sup>1</sup>In addition to the application fees set forth above, each applicant shall be required to enter into a consultant reimbursement agreement with the Town regarding the payment of additional review fees (reference Sec. 12-2-10(c) of the MMC).

**Section 2.** The Board retains the authority to adjust the application fees set forth in

Section 1 of this Resolution above, if and as necessary. Any adjustments shall be set forth in a revised fee schedule, and adopted by resolution of the Board of Trustees.

**Section 3. Effective Date.** This resolution shall be effective immediately upon adoption.

**Section 4. Repealer.** All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

**Section 5. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 30th DAY OF MARCH, 2020.**

**ATTEST:**

**TOWN OF MEAD**

By: \_\_\_\_\_  
Mary E. Strutt, MMC, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/20	03/25/2020	31744	4RIVERS EQUIPMENT	820128	01-44-5216	Backhoe part	8.16- V
03/20	03/25/2020	31744	4RIVERS EQUIPMENT	828877	01-44-5216	Tractor antenna	195.27- V
03/20	03/25/2020	31744	4RIVERS EQUIPMENT	828970	01-44-5216	Tractor Radio	40.64- V
03/20	03/25/2020	31744	4RIVERS EQUIPMENT	829206	01-44-5216	Tractor window handle	7.36- V
Total 31744:							251.43-
03/20	03/25/2020	31763	KARRIE POLLACK	201	01-45-5265	Senior Lunch Speaker	125.00- V
Total 31763:							125.00-
03/20	03/25/2020	31841	4RIVERS EQUIPMENT	820128	01-44-5216	Backhoe part	8.16
Total 31841:							8.16
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV322394	01-42-5254	Alteration- stripes	4.00
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV322785	01-42-5254	C Mace uniforms	409.15
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV322950	01-42-5254	C Mace gear exchange	27.00
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV322969	01-42-5254	C Mace gear	586.58
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV322983	01-42-5254	C Mace suspenders	26.95
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV323208	01-42-5254	C Mace - vest	750.00
03/20	03/25/2020	31842	ADAMSON POLICE PRODUCTS	INV323384	01-42-5255	Sights	164.00
Total 31842:							1,967.68
03/20	03/25/2020	31843	AMAZON CAPITAL SERVICES	1CLYVM1KG	01-45-5262	Easter egg hunt supplies	89.99
03/20	03/25/2020	31843	AMAZON CAPITAL SERVICES	1GRQJQN4T	01-40-5210	Key fobs	89.99
03/20	03/25/2020	31843	AMAZON CAPITAL SERVICES	1VTRRNQ6D	01-40-5210	Surge protector	23.86
03/20	03/25/2020	31843	AMAZON CAPITAL SERVICES	1YQT9FT4D	01-40-5200	ribbons	16.23
Total 31843:							220.07
03/20	03/25/2020	31844	BUCKEYE WELDING SUPPLY C	05036055	01-44-5369	2/2020 -Cylinder Rental	6.50
Total 31844:							6.50
03/20	03/25/2020	31845	CASELLE	100918	01-40-5201	Support 4/1-6/30/2020	597.75
03/20	03/25/2020	31845	CASELLE	100918	01-41-5201	Support 4/1-6/30/2020	213.00
03/20	03/25/2020	31845	CASELLE	100918	06-40-5201	Support 4/1-6/30/2020	270.25
03/20	03/25/2020	31845	CASELLE	101113	01-40-5500	Additional user license	2,000.00
Total 31845:							3,081.00
03/20	03/25/2020	31846	CIRSA	200589	01-40-5320	General Liability Insurance Deductible 2/	500.00
Total 31846:							500.00
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	01-40-5066	Health Insurance 4/2020	5,737.53
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	01-41-5066	Health Insurance 4/2020	1,506.20
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	01-42-5066	Health Insurance 4/2020	13,120.87
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	01-43-5066	Health Insurance 4/2020	3,382.10
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	01-44-5066	Health Insurance 4/2020	4,416.16
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	01-45-5066	Health Insurance 4/2020	5,530.22

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	06-40-5066	Health Insurance 4/2020	1,562.53
03/20	03/25/2020	31847	COLORADO EMPLOYER BENEF	INV 0034786	20-40-5066	Health Insurance 4/2020	980.08
Total 31847:							36,235.69
03/20	03/25/2020	31848	ElectionSource	19-47989	01-41-5230	Balance due - Ballot boxes	54.38
Total 31848:							54.38
03/20	03/25/2020	31849	Fox Tuttle Transportation Grou, LL	19021-12A	01-40-5440	Rangeview 2/2020	250.00
03/20	03/25/2020	31849	Fox Tuttle Transportation Grou, LL	19021-12B	01-40-5405	general engineering 2/2020	500.00
03/20	03/25/2020	31849	Fox Tuttle Transportation Grou, LL	19021-12C	01-40-5440	Sorrento 2/2020	800.00
Total 31849:							1,550.00
03/20	03/25/2020	31850	FRONT RANGE PORTABLE RES	8305	01-45-5260	Highland lake 3/2020	140.00
03/20	03/25/2020	31850	FRONT RANGE PORTABLE RES	8306	01-45-5210	Liberty ranch 3/2020, delivery and set up	190.00
Total 31850:							330.00
03/20	03/25/2020	31851	Fusion Cloud Company	9092381	01-40-5300	Phone Bill 4/2020	186.45
Total 31851:							186.45
03/20	03/25/2020	31852	GREELEY LOCK AND KEY	AA00000840	01-40-5210	7 keys	104.65
Total 31852:							104.65
03/20	03/25/2020	31853	INTERSTATE FORD	887036	01-42-5216	Reapair gear shift 2011 Ford Expedition	460.90
Total 31853:							460.90
03/20	03/25/2020	31854	JARVIS	4885	01-45-5260	Rec programs	183.76
03/20	03/25/2020	31854	JARVIS	4885	01-45-5265	Senior events	62.50
Total 31854:							246.26
03/20	03/25/2020	31855	JOHN DEERE FINANCIAL	805980	01-44-5216	Filter	34.28
Total 31855:							34.28
03/20	03/25/2020	31856	KLEEN-TECH SERVICES CORP	51918	01-40-5050	Janitorial Services 2/2020	986.00
Total 31856:							986.00
03/20	03/25/2020	31857	KONICA MINOLTA BUSINESS S	264727453	01-40-5315	Color copies	7.80
03/20	03/25/2020	31857	KONICA MINOLTA BUSINESS S	264727453	01-40-5315	B/W copies	30.96
03/20	03/25/2020	31857	KONICA MINOLTA BUSINESS S	264760023	01-40-5315	bw copies	14.43
03/20	03/25/2020	31857	KONICA MINOLTA BUSINESS S	264760023	01-40-5315	Color copies	120.75
Total 31857:							173.94
03/20	03/25/2020	31858	LeadsOnline LLC	255024	01-42-5331	Online investigation system 3/1-12/31/20	1,422.50
Total 31858:							1,422.50

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/20	03/25/2020	31859	LITTLE THOMPSON WATER DIS	657602 0306	06-47-5305	54504 Werlker 2/2020	40.18
Total 31859:							40.18
03/20	03/25/2020	31860	LOVELAND BARRICADE LLC	12156	01-44-5252	Rail road crossing signs	100.00
Total 31860:							100.00
03/20	03/25/2020	31861	MAIN STREET MAT COMPANY	2626	01-44-5210	Mat service, PW/PD 3.2.2020	20.31
03/20	03/25/2020	31861	MAIN STREET MAT COMPANY	2626	01-42-5210	Mat service, PW/PD 3.2.2020	20.32
Total 31861:							40.63
03/20	03/25/2020	31862	MCDONALD FARMS ENTERPRI	492515-1025	06-47-5231	Vac Tanker 2/27/20	660.00
Total 31862:							660.00
03/20	03/25/2020	31863	MJT COMMUNICATIONS, INC	12941	01-40-5201	Computer Consulting 5/2020	1,042.00
Total 31863:							1,042.00
03/20	03/25/2020	31864	Mountain View Fire Protection Dis	03052020	01-45-5349	4 CPR Certifications	120.00
Total 31864:							120.00
03/20	03/25/2020	31865	OCCUPATIONAL HEALTH CENT	13993282	01-42-5700	Police screening	756.50
Total 31865:							756.50
03/20	03/25/2020	31866	Paulette Dolin	001	01-45-5265	Senior fitness 2/5-3/9/2020	400.00
Total 31866:							400.00
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	01-40-5065	Installment 3 of 9 - 2020 Work Comp Ins	412.96
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	01-41-5065	Installment 3 of 9 - 2020 Work Comp Ins	15.34
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	01-42-5065	Installment 3 of 9 - 2020 Work Comp Ins	2,029.44
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	01-43-5065	Installment 3 of 9 - 2020 Work Comp Ins	68.34
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	01-44-5065	Installment 3 of 9 - 2020 Work Comp Ins	718.00
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	01-45-5065	Installment 3 of 9 - 2020 Work Comp Ins	650.10
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	06-40-5065	Installment 3 of 9 - 2020 Work Comp Ins	175.36
03/20	03/25/2020	31867	PINNACOL ASSURANCE	19948170	20-40-5065	Installment 3 of 9 - 2020 Work Comp Ins	58.46
Total 31867:							4,128.00
03/20	03/25/2020	31868	POWER EQUIPMENT COMPANY	RSA000264-	01-44-5369	Equipment Rental	1,000.00
03/20	03/25/2020	31868	POWER EQUIPMENT COMPANY	RSA003725-	01-44-5369	Equipment Rental	1,000.00
03/20	03/25/2020	31868	POWER EQUIPMENT COMPANY	RSA003825-	01-44-5369	Equipment Rental	1,000.00
Total 31868:							3,000.00
03/20	03/25/2020	31869	PRAIRIE MOUNTAIN MEDIA	000227350	01-41-5340	Published Notices 2/2020	144.06
03/20	03/25/2020	31869	PRAIRIE MOUNTAIN MEDIA	000227350	01-40-5450	Published Noticesnotice of public hearing	676.20
Total 31869:							820.26
03/20	03/25/2020	31870	Proforce Marketing, Inc	402669	01-42-5255	SPG saint PO 20-0203100	1,233.46

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 31870:							1,233.46
03/20	03/25/2020	31871	RAMEY ENVIRONMENTAL COM	20214	06-47-5391	Labs svcs 2/25/20	101.76
03/20	03/25/2020	31871	RAMEY ENVIRONMENTAL COM	20214	06-47-5215	Facility Operator 2/28/20	281.25
03/20	03/25/2020	31871	RAMEY ENVIRONMENTAL COM	20214	06-47-5215	Equipment 2/2020	410.17
Total 31871:							793.18
03/20	03/25/2020	31872	STAPLES ADVANTAGE	8057651193	01-40-5200	Office supplies 2/2020	2,236.53
03/20	03/25/2020	31872	STAPLES ADVANTAGE	8057651193	01-40-5210	Office supplies 2/2020	215.86
03/20	03/25/2020	31872	STAPLES ADVANTAGE	8057651193	01-45-5265	Office supplies 2/2020	18.14
03/20	03/25/2020	31872	STAPLES ADVANTAGE	8057651193	01-42-5200	Office supplies 2/2020	84.00
03/20	03/25/2020	31872	STAPLES ADVANTAGE	8057651193	01-40-5416	Office supplies 2/2020	35.64
03/20	03/25/2020	31872	STAPLES ADVANTAGE	8057651193	01-43-5200	Office supplies 2/2020	104.99
Total 31872:							2,695.16
03/20	03/25/2020	31873	SUNRISE ENVIRONMENTAL SCI	106182	01-45-5210	grafitti remover	217.92
Total 31873:							217.92
03/20	03/25/2020	31874	SUPPLY IRRIGATING DITCH CO	7657	01-40-5353	Stock Assessments 2020	413.50
Total 31874:							413.50
03/20	03/25/2020	31875	SYMBOLARTS, LLC	0348756-IN	01-42-5254	Basges	250.00
Total 31875:							250.00
03/20	03/25/2020	31876	TELEDYNE INSTRUMENTS INC.	S020383344	06-47-5500	replacement refrigerator assembly	1,354.26
Total 31876:							1,354.26
03/20	03/25/2020	31877	The Times Call	2020 1 YR S	01-40-5700	2020 1 Yr subscription	358.80
Total 31877:							358.80
03/20	03/25/2020	31878	TOWN OF MEAD	338.01 0229	01-40-5305	441 third st 2/2020	48.24
03/20	03/25/2020	31878	TOWN OF MEAD	453.01 0229	01-42-5305	535 Main St 2/2020	24.12
03/20	03/25/2020	31878	TOWN OF MEAD	453.01 0229	01-44-5305	535 Main St 2/2020	24.12
03/20	03/25/2020	31878	TOWN OF MEAD	630.04 0229	01-40-5305	505 3rd St 2/2020	36.55
Total 31878:							133.03
03/20	03/25/2020	31879	UCHEALTH MEDICAL GROUP	2043567088	01-42-5350	Blood draw	163.04
Total 31879:							163.04
03/20	03/25/2020	31880	UTILITY NOTIFICATION CENTE	220020716	06-47-5392	2/2020 Line Locates	898.47
Total 31880:							898.47
03/20	03/25/2020	31881	VECCHI & ASSOCIATES, LLC	3102	01-40-5410	Planning services 2/9-3/15/2020	2,968.13
03/20	03/25/2020	31881	VECCHI & ASSOCIATES, LLC	3102	01-40-5445	Planning - red barn 2/9-3/15/2020	256.25

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 31881:							3,224.38
03/20	03/25/2020	31882	VERIS ENVIRONMENTAL LLC	J010157	06-47-5231	Sludge Disposal WE 2/29/20	1,014.00
03/20	03/25/2020	31882	VERIS ENVIRONMENTAL LLC	J010213	06-47-5231	Sludge Disposal WE 3/8/20	2,028.00
03/20	03/25/2020	31882	VERIS ENVIRONMENTAL LLC	J010220	06-47-5231	Sludge Disposal WE 3.15.2020	1,014.00
Total 31882:							4,056.00
03/20	03/25/2020	31883	VERIZON WIRELESS	9849953865	01-40-5300	Cell phone bill 2/2020	40.01
03/20	03/25/2020	31883	VERIZON WIRELESS	9849953865	01-42-5300	Cell phone bill 2/2020	752.18
03/20	03/25/2020	31883	VERIZON WIRELESS	9849953865	01-42-5300	Cell phone bill 2/2020	52.93
03/20	03/25/2020	31883	VERIZON WIRELESS	9849953865	01-44-5300	Cell phone bill 2/2020	145.06
03/20	03/25/2020	31883	VERIZON WIRELESS	9849953865	06-40-5300	Cell phone bill 2/2020	40.01
Total 31883:							1,030.19
03/20	03/25/2020	31884	WELD COUNTY	MEADPD-03	01-42-5300	Net Motion License	155.00
Total 31884:							155.00
03/20	03/25/2020	31885	WELD COUNTY SHERIFF'S OFF	1/2020 INDIR	01-42-5345	1/2020 Indirect Patrol	216.25
Total 31885:							216.25
03/20	03/25/2020	31886	WORKWELL OCCUPATIONAL M	494745	01-40-5700	New hire drug screen	36.00
Total 31886:							36.00
Grand Totals:							75,528.24

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	376.43	65,015.89-	64,639.46-
01-40-5050	986.00	.00	986.00
01-40-5065	412.96	.00	412.96
01-40-5066	5,737.53	.00	5,737.53
01-40-5200	2,252.76	.00	2,252.76
01-40-5201	1,639.75	.00	1,639.75
01-40-5210	434.36	.00	434.36
01-40-5300	226.46	.00	226.46
01-40-5305	84.79	.00	84.79
01-40-5315	173.94	.00	173.94
01-40-5320	500.00	.00	500.00
01-40-5353	413.50	.00	413.50
01-40-5405	500.00	.00	500.00
01-40-5410	2,968.13	.00	2,968.13
01-40-5416	35.64	.00	35.64
01-40-5440	1,050.00	.00	1,050.00
01-40-5445	256.25	.00	256.25
01-40-5450	676.20	.00	676.20
01-40-5500	2,000.00	.00	2,000.00



GL Account	Debit	Credit	Proof
01-40-5700	394.80	.00	394.80
01-41-5065	15.34	.00	15.34
01-41-5066	1,506.20	.00	1,506.20
01-41-5201	213.00	.00	213.00
01-41-5230	54.38	.00	54.38
01-41-5340	144.06	.00	144.06
01-42-5065	2,029.44	.00	2,029.44
01-42-5066	13,120.87	.00	13,120.87
01-42-5200	84.00	.00	84.00
01-42-5210	20.32	.00	20.32
01-42-5216	460.90	.00	460.90
01-42-5254	2,053.68	.00	2,053.68
01-42-5255	1,397.46	.00	1,397.46
01-42-5300	960.11	.00	960.11
01-42-5305	24.12	.00	24.12
01-42-5331	1,422.50	.00	1,422.50
01-42-5345	216.25	.00	216.25
01-42-5350	163.04	.00	163.04
01-42-5700	756.50	.00	756.50
01-43-5065	68.34	.00	68.34
01-43-5066	3,382.10	.00	3,382.10
01-43-5200	104.99	.00	104.99
01-44-5065	718.00	.00	718.00
01-44-5066	4,416.16	.00	4,416.16
01-44-5210	20.31	.00	20.31
01-44-5216	42.44	251.43-	208.99-
01-44-5252	100.00	.00	100.00
01-44-5300	145.06	.00	145.06
01-44-5305	24.12	.00	24.12
01-44-5369	3,006.50	.00	3,006.50
01-45-5065	650.10	.00	650.10
01-45-5066	5,530.22	.00	5,530.22
01-45-5210	407.92	.00	407.92
01-45-5260	323.76	.00	323.76
01-45-5262	89.99	.00	89.99
01-45-5265	480.64	125.00-	355.64
01-45-5349	120.00	.00	120.00
06-02-2000	.00	9,850.24-	9,850.24-
06-40-5065	175.36	.00	175.36
06-40-5066	1,562.53	.00	1,562.53
06-40-5201	270.25	.00	270.25
06-40-5300	40.01	.00	40.01
06-47-5215	691.42	.00	691.42
06-47-5231	4,716.00	.00	4,716.00
06-47-5305	40.18	.00	40.18
06-47-5391	101.76	.00	101.76
06-47-5392	898.47	.00	898.47
06-47-5500	1,354.26	.00	1,354.26
20-02-2000	.00	1,038.54-	1,038.54-
20-40-5065	58.46	.00	58.46
20-40-5066	980.08	.00	980.08
Grand Totals:	<u>76,281.10</u>	<u>76,281.10-</u>	<u>.00</u>

GL Account

Debit

Credit

Proof

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Report Criteria:

Report type: GL detail

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TO: Honorable Mayor and Trustees  
FROM: Helen Migchelbrink, Town Manager  
DATE: March 30, 2020  
SUBJECT: Town Manager Report

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### **Administration**

- The Town Hall has been closed to the public, but staff continues to work on a staggered schedule to reduce exposures to the COVID 19 virus. We are continuing to provide police and emergency services; all licensing and permitting including building, business and liquor; all planning services; community engagement services; senior lunch as a takeout/delivery; utility billing and the wastewater treatment facility; limited public works; and the Mead Municipal Election is going forward as scheduled.
- Mead Municipal Court was canceled for March due to COVID-19 concerns. Judge Thrower is working with the municipal court clerk and prosecutor to approve plea agreements, postpone appearances and provide for the docket to be handled in an efficient and fair manner.
- The Town received a referral from the County on the Thornton Pipeline Project. Staff is reviewing the alignment and any impacts to Mead.
- Citizens should be receiving census material in the mail and are asked to follow the instructions to completing the forms.
- The Town installed an outside ballot box to allow easy drop off of ballots. The City of Fort Collins stepped up to help us out.
- Staffing:
  - The Admin Clerk (front desk) and newly hired police officer started March 16<sup>th</sup>
  - The Evidence Tech position has been filled with a starting date to be determined
  - The SRO position is posted. Interviews continue.
- Business update:
  - While the issuance of building permits has been hindered by the weather and the COVID-19 outbreak, builders continue to move forward.
  - Staff has been in contact with local restaurants and taverns regarding their options given the state-mandated closure of gathering places.
- Committee / Commissions Meetings:
  - The Planning Commission was canceled on March 18 due to COVID-19 concerns. The next meeting is planned for April 15 at 6:00pm.
  - The Events Committee met March 2. The Committee is seeking two members.

### **Planning and Building**

- Land use applications for the Waterfront Annexation, St. Acacius Final Plat, Red Barn Final Plat, Gopher RV Park Site Plan and other projects continue to work through the review process and will be presented to the Board as future hearing schedules allow.

- Staff recently met with the development team for the High Point property (NE corner CR38/I-25), which was recently purchased by the owners of the Wilson Ranch project immediately north in Berthoud. The owners of the property plan to continue the Wilson Ranch development seamlessly into Mead. Staff anticipates formal applications in 2020.
- Staff continues to engage in discussions with Agfinity regarding the redevelopment of the site at the northwest corner of 3<sup>rd</sup> St. and Welker Ave. and anticipates seeing a formal application for the project in 2020.
- Staff is working with the development team for the Kiteley Ranch site (SE corner CR 7/Hwy 66) to facilitate annexation of that property.
- In addition to the sign code, which will be presented to the Board for consideration as public hearing schedules allow in the coming weeks, staff will be working on other needed revisions to the land use code for the Board's consideration this year.

### **Public Works and Engineering**

- Roberts Excavating began sewer and manhole repairs this month. The alley between 2<sup>nd</sup> Street, 3<sup>rd</sup> Street, Welker Avenue and Dillingham Avenue will be closed for approximately two weeks.
- Kimley Horn submitted a draft of the Pavement Condition Assessment Report, and Staff is in the process of reviewing the document.
- Bids are due for the Town's Street Sweeping contract on March 26<sup>th</sup>.

### **Community Engagement**

- After canceling senior lunch for March 12, due to COVID-19, senior lunch resumed on March 19 in the form of a to-go style lunch. We had approximately 30 seniors participate.
- Spring sports were canceled, and participants were issued refunds the week of March 16 – refunds typically take a couple days to land in bank accounts.
- Staff continues to compile a list of canceled/postponed programs, events, etc. due to COVID-19.

### **Finance Department**

- Weld County Commissioners held a conference call on March 24, 2020. They will be reducing interest rates on delinquent property taxes in accordance with Executive Order D 2020 012. This is expected to have minimal impact on the town.

### **Police Department**

- Report Attached

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# Mead Police Department



## Monthly Activity - March, 2020

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### STAFFING:

Sergeants Ellis, Schreiner, Officers Abuso, Barela, Dixon, Ross and Community Service Officer Trujillo are working patrol.

Officer Chris Mace began training on March 16<sup>th</sup>.

Officer Coleman is assigned to Mead High School as the SRO.

### TRAINING:

Many trainings have been postponed due to staffing levels and the COVID19 crisis.

DUI Intoxilyzer training – Schreiner 3/10, Dixon 3/12

### NOTABLE CALLS FOR SERVICE:

#### CRIME – LOCATION – CASE NUMBER - DATE

Assist Other Agency – I-25 / WCR 38 – 20ML00742 – 03/01/2020

Pedestrian contacted in vicinity of TA being worked by CSP. Pedestrian transported to hospital.

Assist Other Agency – I-25 / MM243 – 20ML00744 – 03/01/2020

Assist to WCSO on traffic stop. Transported one of two arrestees to jail.

Crash / Hit and Run – Branding Iron Way / WCR 7 – 20ML00746 – 03/01/2020

Unknown vehicle struck tree and fled the scene. Suspect located and charged with careless driving and leaving the scene of a crash.

Missing Person – I-25 / Hwy 66 – 20ML00747 – 03/01/2020

Distraught female reported as last being seen in this area. Due to weather conditions an immediate BOLO and search were initiated. Subject later arrived at home and search was discontinued.

Vandalism – █████ Hilltop Rd – 20ML00753 – 03/02/2020

Unknown vehicle struck air conditioning unit, after burnout in parking lot.

Theft – WCR 28 / WCR 9.5 – 20ML00757 – 03/02/2020

Work clothes stolen from job site over the weekend.

Theft – █████ Elderberry Ln – 20ML00762 – 03/03/2020

Ski equipment/clothing taken from unlocked vehicle.

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Mental Health/Weapons – █████ Mulligan Lake Dr – 20ML00771 – 03/04/2020

Subject reportedly hallucinating and armed with pistol. Subject taken to hospital for evaluation.

Sex Assault – Mead – 20ML00780 – 03/04/2020

Jurisdiction determined to be Weld County, turned over to WCSO.

Sex Assault – Mead – 20ML00784 – 03/04/2020

Adult female reporting assault by known offender. Under investigation.

Mental Health – Hwy 66 / Mead St – 20ML00812 – 03/06/2020

Officers contacted a subject that appeared to be in mental crisis. Subject was taken to hospital for evaluation.

Crash/Warrant – NB I-25 / 245MM – 20ML00816/817 – 03/07/2020

Assisted CSP with this vehicle/pedestrian accident on I-25. Pedestrian at fault, transported to hospital for injuries. Vehicle driver arrested on active warrant (817).

Burglary – █████ Pacific Cir – 20ML00842 – 03/09/2020

Tools, equipment stolen from building under construction.

Crash/Hit and Run – █████ Welker Ave – 20ML00844 – 03/09/2020

Vehicle struck in parking lot by unknown vehicle that left the scene.

Crash – Hwy 66 / WCR 7 – 20ML00845 – 03/09/2020

Two vehicles, non-injury, driver cited for careless driving.

Vandalism – █████ Adams Ave – 20ML00856 – 03/10/2020

Side window of pickup broken out by unknown cause.

Crash – I-25 / WCR 34 – 20ML00880 – 03/11/2020

Occurred on the SB off-ramp from I-25.

Crash w/injuries – WCR 28 / WCR 9.5 – 20ML00883 – 03/11/2020

Crash – Hwy 66 / WCR 3 – 20ML00906 – 03/13/2020

Harassment/Exploitation of Child – Mead – 20ML00910 – 03/13/2020

Attempted luring of child on internet.

Dog Bite – 100 blk Eagle Dr – 20ML00922 – 03/14/2020

Owner cited and dog placed on quarantine.

Crash/Hit and Run – Hwy 66 / Foster Ridge Dr – 20ML00934 – 03/15/2020

Two vehicle, non-injury.

Crash/Hit and Run – Hwy 66 / WCR 7 – 20ML00949 – 03/17/2020

Four vehicles involved. Suspect vehicle described as silver or blue SUV, unknown plate. Under investigation.

Crash/Hit and Run – █████ Welker Ave – 20ML00963 – 03/18/2020

Unknown white truck struck victim's car in parking lot. Under Investigation.

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Theft – Mead St Conoco – 20ML00967 – 03/18/2020  
Lotto tickets stolen by unknown female.

Crash – Hwy 66 / Colorado Blvd. – 20ML00991 – 03/20/2020  
Four vehicles involved with injuries.

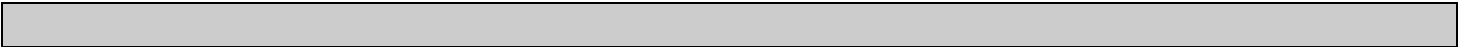
Auto Prowls / Thefts – Western Meadows and Mulligan Lake sub-divisions – 20ML00995/996/997  
Suspect entered unlocked vehicles and stole tools, etc. Pictures from surveillance video posted to Facebook. Under Investigation.

Found Property – WCR 7 / Willow Way – 20ML01007 – 03/22/2020  
Wallet found by resident and turned in to Police.

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**WCSO RESPONSES TO MEAD:**

None to date (3/22/2020).





# Agenda Item Summary

MEETING DATE: March 30, 2020

SUBJECT: Resolution No. 41-R-2020 – SH 66 Access Control Plan IGA

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

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## SUMMARY

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The Town desires to enter into an Intergovernmental Agreement (IGA) with the Cities/Towns of Lyons, Longmont, and Firestone, CDOT, Boulder County, and Weld County to coordinate regulation of vehicular access to Highway 66. The coordination is needed to maintain the efficient and smooth flow of traffic on the highway without compromising pedestrian and alternative modes of transportation circulation, to reduce the potential for traffic accidents, to protect the functional level and optimize the traffic capacity, to provide an efficient spacing of traffic signals, and to protect the public health, safety and welfare.

All affected jurisdictions participated in an extensive, multi-year effort to produce the plan, which also included several public meetings and outreach efforts. The access control plan provides the agencies with a comprehensive roadway plan for each existing and future access point. Accesses that are in existence may continue in existence until such time as a change in the access is required, typically through development, or in the course of highway reconstruction. A process for amending the plan is outlined in the agreement, which requires approval by 66% of the jurisdictions.

## FINANCIAL CONSIDERATIONS

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There are no financial obligations for any agency.

## STAFF RECOMMENDATION/ACTION REQUIRED

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Staff recommends approval of the IGA.

Suggested Motion – “I move to adopt Resolution No. 41-R-2020 to approve the IGA for the State Highway 66 Access Control Plan, and authorize the Mayor to execute the agreement.”

## ATTACHMENTS

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Resolution No. 41-R-2020  
Agreement



**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 41-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,  
APPROVING THE INTERGOVERNMENTAL AGREEMENT AMONG  
THE TOWN OF LYONS, THE CITY OF LONGMONT, THE TOWN OF  
MEAD, THE TOWN OF FIRESTONE, THE COUNTY OF BOULDER,  
THE COUNTY OF WELD, AND THE STATE OF COLORADO  
DEPARTMENT OF TRANSPORTATION TO IMPLEMENT THE  
HIGHWAY 66 ACCESS CONTROL PLAN**

**WHEREAS**, the Town of Mead (the "Town") and the Cities/Towns of Lyons, Longmont, and Firestone and the Counties of Boulder and Weld and the State of Colorado, Department of Transportation (said parties being referred to collectively herein as the "Agencies") are authorized by the provisions of Article XIV, Section 18(2)(a), Colorado Constitution, and Sections 29-1-201, et. seq., C.R.S., to enter into contracts with each other for the performance of functions that they are authorized by law to perform on their own; and

**WHEREAS**, each Agency is authorized by Section 43-2-147(1)(a), C.R.S., to regulate access to public highways within its jurisdiction; and

**WHEREAS**, the Agencies desire to provide for the coordinated regulation of vehicular access for the section of United States Highway 36 between McConnell Drive (M.P 21.00) and Highland Drive (M.P. 21.764), and the section of Colorado State Highway 66 between Highland Drive (M.P. 28.693) and Weld County Road 19 (M.P. 47.912) (hereinafter referred to as the "Segment"), which Segment is within the jurisdiction of the Agencies and, a portion of which is within the jurisdiction of the Town; and

**WHEREAS**, the Board of Trustees of the Town (the "Board of Trustees") finds that the coordinated regulation of vehicular access to public highways within the Segment (including that portion within the Town's jurisdiction) is necessary to maintain the efficient and smooth flow of traffic without compromising pedestrian and alternative modes of transportation circulation, to reduce the potential for traffic accidents, to protect the functional level and optimize the traffic capacity, to provide an efficient spacing of traffic signals, and to protect the public health, safety and welfare; and

**WHEREAS**, the Town desires to collaborate with the other Agencies to assure all transportation modes including pedestrian, bicycle, vehicle, and mass transit are given sufficient consideration and adequate funding support with each transportation improvement project that affects access within the identified project limits; and

**WHEREAS**, the Agencies are authorized pursuant to Section 2.12 of the 2002 State Highway Access Code, 2 C.C.R. 601-1 (the “Access Code”) to achieve such objectives by written agreement among themselves by adopting and implementing a comprehensive and mutually acceptable highway access control plan for the Segment for the purposes recited above; and

**WHEREAS**, the development of this access control plan for the Segment adheres to the requirements of the Access Code, Section 2.12.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1.** The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

**Section 2.** The Board of Trustees hereby (a) approves the Intergovernmental Agreement Among the Town of Lyons, the City of Longmont, the Town of Mead, the Town of Firestone, the County of Boulder, the County of Weld, and the State of Colorado Department of Transportation (the “IGA”) substantially in the form as is attached hereto as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager to make non-material changes to the IGA that do not increase the Town’s obligations; and (c) authorizes the Mayor of the Town to execute the IGA on behalf of the Town.

**Section 3. Effective Date.** This resolution shall be effective immediately upon adoption.

**Section 4. Repealer.** All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

**Section 5. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 30th DAY OF MARCH, 2020.**

**ATTEST:**

**TOWN OF MEAD**

By \_\_\_\_\_  
Mary E. Strutt, MMC, Town Clerk

By \_\_\_\_\_  
Colleen G. Whitlow, Mayor

**EXHIBIT 1**  
**TO RESOLUTION**

**(IGA with Exhibits A, B, and C)**

**INTERGOVERNMENTAL AGREEMENT  
AMONG  
THE TOWN OF LYONS, THE CITY OF LONGMONT,  
THE TOWN OF MEAD, THE TOWN OF FIRESTONE,  
THE COUNTY OF BOULDER, THE COUNTY OF WELD,  
AND  
THE STATE OF COLORADO  
DEPARTMENT OF TRANSPORTATION**

**THIS AGREEMENT** (hereinafter referred to as the "Agreement") is entered into effective as of the date defined below by and among the Cities/Towns of Lyons, Longmont, Mead, and Firestone and the Counties of Boulder and Weld (hereinafter referred to collectively as the "Cities and Counties"), and the State of Colorado, Department of Transportation (hereinafter referred to as the "Department"), said parties being referred to collectively herein as the "Agencies."

**RECITALS:**

**WHEREAS**, The Agencies are authorized by the provisions of Article XIV, Section 18(2)(a), Colorado Constitution, and Sections 29-1-201, et. seq., C.R.S., to enter into contracts with each other for the performance of functions that they are authorized by law to perform on their own; and

**WHEREAS**, Each Agency is authorized by Section 43-2-147(1)(a), C.R.S., to regulate access to public highways within its jurisdiction; and

**WHEREAS**, The coordinated regulation of vehicular access to public highways is necessary to maintain the efficient and smooth flow of traffic without compromising pedestrian and alternative modes of transportation circulation, to reduce the potential for traffic accidents, to protect the functional level and optimize the traffic capacity, to provide an efficient spacing of traffic signals, and to protect the public health, safety and welfare; and

**WHEREAS**, The Agencies desire to provide for the coordinated regulation of vehicular access for the section of United States Highway 36 between McConnell Drive (M.P. 21.00) and Highland Drive (M.P. 21.764), and the section of Colorado State Highway 66 between Highland Drive (M.P. 28.693) and Weld County Road 19 (M.P. 47.912) (hereinafter referred to as the "Segment"), which is within the jurisdiction of the Agencies; and

**WHEREAS**, The Agencies desire to collaborate to assure all transportation modes including pedestrian, bicycle, vehicle, and mass transit are given sufficient consideration and adequate funding support with each transportation improvement project that affects access within the identified project limits; and

**WHEREAS**, The Agencies are authorized pursuant to Section 2.12 of the 2002 State Highway Access Code, 2 C.C.R. 601-1 (the "Access Code") to achieve such objective by written agreement among themselves adopting and implementing a comprehensive and mutually acceptable highway access control plan for the Segment for the purposes recited above; and

**WHEREAS**, The development of this Access Control Plan adheres to the requirements of the Access Code, Section 2.12.

**NOW THEREFORE**, for and in consideration of the mutual promises and undertakings herein contained, the Agencies agree as follows:

1. The Access Control Plan dated September 2019 for the Segment (hereinafter referred to as the “Access Control Plan”) is attached hereto as Exhibit A and incorporated herein.
2. The Agencies shall regulate access to the Segment in compliance with the Access Control Plan, the Highway Access Law, section 43-2-147, C.R.S., (the “Access Law”) and the applicable sections of the Access Code. Vehicular access to the Segment shall be permitted when such access is in compliance with the Access Control Plan, the Access Law and the applicable sections of the Access Code.
3. Accesses that were in existence in compliance with the Access Law prior to the effective date of this Agreement may continue in existence until such time as a change in the access is required by the Access Control Plan or in the course of highway reconstruction. When closure, modification, or relocation of access is necessary or required, the Agency(ies) having jurisdiction shall utilize appropriate legal process to affect such action.
4. Actions taken by any Agency with regard to transportation planning and traffic operations within the areas described in the Access Control Plan shall be in conformity with this Agreement. Per Section 2.12 (3) of the Access Code, design waivers may be approved if agreed upon by the Agencies having jurisdiction.
5. Parcels of real property created after the effective date of this Agreement that adjoin the Segment shall not be provided with direct access to the Segment unless the location, use and design thereof conform to the provisions of this Agreement.
6. This Agreement supersedes and controls all prior written, oral agreements, and representations of the Agencies and constitutes the whole agreement between them with respect to regulating vehicular access to the Segment. No additional or different oral representation, promise or agreement shall be binding on either Agency. This agreement may be amended or terminated only in writing executed by the Agencies with express authorization from their respective governing bodies or legally designated officials. Upon thirty-day notice, any party to this Agreement may withdraw from the Agreement in writing, without consent of the other party. To the extent the Access Control Plan, attached as Exhibit A to this Agreement, is modified by a change, closure, relocation, consolidation or addition of an access, the Agencies may amend the attached Exhibit A so long as the amendment to the Access Control Plan is executed in writing and amended in accord with the Access Law and Access Code. The Access Control Plan Amendment Process has been included in Exhibit B. This Agreement is based upon and is intended to be consistent with the Access Law and the Access Code as now or hereafter constituted. An amendment to either the Access Law or the Access Code that becomes effective after the effective date of this Agreement and that conflicts irreconcilably with an express provision of this Agreement may be grounds for revision of this Agreement.
7. This Agreement does not create any current financial obligation for any Agency. Any future financial obligation of any Agency shall be subject to the execution of an appropriate encumbrance document, where required. Agencies involved in or affected by any particular or site-specific undertaking provided for herein will cooperate with each other to agree upon a fair and equitable allocation of the costs associated therewith, however, notwithstanding any provision of this Agreement, no Agency shall be required to expend its public funds for such undertaking without the express prior approval of its governing body, director, and if required, state controller. All financial obligations of the

Agencies hereunder shall be contingent upon sufficient funds therefore being appropriated, budgeted, and otherwise made available as provided by law.

8. Should any one or more sections or provisions of this Agreement be judicially determined to be invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Agreement, the intention being that the various provisions hereof are severable.
9. By signing this Agreement, the Agencies acknowledge and represent to one another that all procedures necessary to validly contract and execute this Agreement have been performed, and that the persons signing for each Agency have been duly authorized by such Agency to do so.
10. No portion of this Agreement shall be deemed to constitute a waiver, express or implied, of any of the immunities, rights, benefits, protections or other provisions of the Colorado Governmental Immunity Act, C.R.S. Section 24-10-101, et. seq. Nor shall any portion of this Agreement be deemed to have created a duty of care that did not previously exist with respect to any person not a party to this Agreement.
11. It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the undersigned parties and nothing in this Agreement shall give or allow any claim or right of action whatsoever by any other person not included in this Agreement. It is the express intention of the undersigned parties that any entity other than the undersigned parties receiving services or benefits under this Agreement shall be an incidental beneficiary only.
12. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one original Agreement. Facsimile signature shall be as effective as an original signature.
13. Effective Date. The Effective Date of this Agreement shall be the date of the last party to sign.







**“EXHIBIT – A”**  
**UNITED STATES HIGHWAY 36 AND COLORADO STATE HIGHWAY 66**  
**(US 36 MP 21.00-MP 21.764 AND CO 66 MP 28.693-MP 47.912)**  
**ACCESS CONTROL PLAN**  
**October 2019**

**Town of Lyons, City of Longmont, Town of Mead, Town of Firestone, Boulder County, Weld County, and the State of Colorado Department of Transportation**

**I. PURPOSE**

The purpose of this Access Control Plan (ACP) is to provide the Agencies with a comprehensive roadway access control plan for the pertinent segment of United States Highway 36 between McConnell Drive (M.P. 21.00) and Highland Drive (M.P. 21.764), as well as the section of Colorado State Highway 66 between Highland Drive (M.P. 28.693) and Weld County Road 19 (M.P. 47.912).

**II. AUTHORITY**

The development of this Access Control Plan was completed pursuant to the requirements of the Access Code, Section 2.12, and adopted by the attached Agreement.

**III. RESPONSIBILITIES**

It is the responsibility of each of the Agencies to this Agreement to ensure that vehicular access to the Segment shall only be in conformance with this Agreement. The cost of access improvements, closures and modifications shall be determined pursuant to section 43-2-147(6) C.R.S., the Agreement, and this Access Control Plan. All access construction shall be consistent with the design criteria and specifications of the Access Code.

**IV. EXISTING AND FUTURE ACCESS**

- A. The attached table provides a listing of each existing and future access point in the Segment. For each access point the following information is provided: location, description of the current access status, the future configuration (Access Plan), and the condition(s) for change. All access points along United States Highway 36 and Colorado State Highway 66 are defined by the approximate Department reference point (in hundredths of a mile) based on CDOT Highway Segment Description Mileposts. All access points are located at the approximate centerline of the access (+/- 50 feet) unless otherwise noted in the Access Control Plan and associated tables. Exhibits graphically illustrating the Access Plan are attached for reference. In case of discrepancy, the Access Control Plan Table takes precedence.
- B. All highway design and construction will be based on the assumption that the Segment will have a sufficient cross section to accommodate all travel lanes and sufficient right-of-way to accommodate longitudinal installation of utilities.

**V. ACCESS MODIFICATION**

Any proposed access modification including but not limited to an addition must be in compliance with this Agreement and the current Access Code design standards unless the Agency or Agencies having jurisdiction approves a design waiver under the waiver subsection of the Code.

Any access described in this section, which requires changes or closure as part of this Agreement or if significant public safety concerns develop, including but not limited to, when traffic operations have deteriorated, a documented accident history pattern has occurred, or when consistent complaints are received, may be closed, relocated, or consolidated, or turning movements may be restricted, or the access may be brought into conformance with this Access Control Plan, when a formal written request

Exhibit A  
United States Highway 36 and Colorado State Highway 66  
Access Control Plan

documenting reasons for the change is presented by the Agency(ies) having jurisdiction, with Department concurrence, or in the opinion of the Department, with the appropriate jurisdictional agency's concurrence, any of the following conditions occur:

- a. The access is determined to be detrimental to the public's health, safety and welfare;
- b. the access has developed an accident history that in the opinion of the Agency(ies) having jurisdiction or the Department is correctable by restricting the access;
- c. the access restrictions are necessitated by a change in road or traffic conditions;
- d. there is an approved (by the Agency(ies) having jurisdiction) change in the use of the property that would result in a change in the type of access operation as defined by the Access Code;
- e. a highway reconstruction project provides the opportunity to make highway and access improvements in support of this Access Control Plan; or
- f. the existing development does not allow for the proposed street and road network.

Access construction shall be consistent with the design and specifications of the current State Highway Access Code.

**“EXHIBIT - B”**  
**UNITED STATES HIGHWAY 36 AND COLORADO STATE HIGHWAY 66**  
**(US 36 MP 21.00-MP 21.764 AND CO 66 MP 28.693-MP 47.912)**  
**ACCESS CONTROL PLAN**  
**AMENDMENT PROCESS**

1. A request for an amendment of the Access Control Plan must be initiated by one of the Agencies. The initiating Agency will be responsible for the costs associated with completing and documenting the Amendment.
2. Amendment requests must be submitted to and agreed upon by the affected jurisdictions: Department staff, City staff and/or County staff of the Intergovernmental Agreement, depending on the property location. The property or properties that are directly affected by the proposed amendment must be located within a jurisdiction’s boundaries or within the boundaries of a legally recognized planning area, such as a Growth Management Area, for the jurisdiction to be considered an affected jurisdiction.
3. An amendment request shall include hard copy and electronic files of the following:
  - a) Description of changes to the Access Control Plan requested
  - b) Justification for the Amendment
  - c) Traffic Impact Study or analysis, depending upon the magnitude of the change requested. Any affected jurisdiction of the Intergovernmental Agreement can request this supporting documentation.
  - d) Amended Access Control Plan Table
  - e) Amended Access Control Plan Exhibit(s)/Map(s)
4. The Agencies shall review the submittal concurrently for completeness and for consistency with the access objectives, principles, and strategies described in the *Colorado State Highway 66 Access Control Plan* (October 2019) executive summary and Appendix for this corridor and with the design criteria and permit process of the State Highway Access Code.
5. Prior to approval of an amendment, all property owners directly affected by the amendment must be notified in writing and be given thirty (30) calendar days to state any objections. If an objection is lodged, approval of the amendment must be referred to the Agencies respective governing bodies. Depending on the magnitude of the change requested, a public meeting may be required. Any affected jurisdiction of the Intergovernmental Agreement can request a public meeting. The Agency initiating the amendment request shall be responsible for all public notification and public process, unless otherwise agreed to by the Agencies.
6. Amendments must be approved in writing by the following authorized designated officials: Regional Transportation Director for the Department, the City Manager and/or County Manager. At the authorized designated official’s discretion, approval may be referred to their respective governing bodies: Chief Engineer for the Department and local elected officials for the City and County.
7. A written amendment must include the following:
  - a) Declarations page defining the parties, effective date, and details of the amendment. Refer to sample amendment attached to this Exhibit as Exhibit C.

Exhibit B  
United States Highway 36 and Colorado State Highway 66  
Access Control Plan Amendment Process

- b) Signatures page for authorized designated officials. Refer to Exhibit C.
- c) Amended Access Control Plan table and exhibits. Table and exhibits should be replaced in their entirety.

A signed amendment must be attached to the original Intergovernmental Agreement.

- 8. If a minimum of 66% (aka, five) of the affected jurisdictions of the Intergovernmental Agreement do not come to agreement on a proposed amendment, the content of the original Access Control Plan remains intact.



**Town of Firestone, Colorado**

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Town Manager Date

**County of Boulder, Colorado**

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County Manager Date

**County of Weld, Colorado**

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County Manager Date

**State of Colorado, Department of Transportation**

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Region 4 Regional Transportation Director Date

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
39.756	256	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 379 or Access 258 (Weld County Rd 3).
39.758	257	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent properties to the east and/or south to obtain access to Access 259 (Weld County Rd 3). If cross access can be obtained, access will ultimately be closed.
39.940	258	North	Weld County Rd 3	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
39.941	259	South	Weld County Rd 3	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.036	260	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the west to obtain access to Access 259 (Weld County Rd 3). If cross access can be obtained, access will ultimately be closed.
40.067	261	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the east for a shared access on the property line (Access 391). If cross access can be obtained, access will ultimately be closed.
40.077	262	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 258 (Weld County Rd 3) and Access 373.
40.126	391	South	Future Drive	N/A	<b>Right-In, Right-Out</b>	Access will be a newly constructed right-in, right-out access on the property line to consolidate Access 261 and Access 263.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.



Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.141	263	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the west for a shared access on the property line (Access 391). If cross access can be obtained, access will ultimately be closed.
40.198	264	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 265 or from Access 386 if cross access can be obtained.
40.236	265	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if redevelopment occurs, or if operational and/or safety issues are identified through the completion of a traffic study.  Properties should seek to obtain cross access with adjacent property to the south/east to obtain access to Access 386 via a new future roadway. If cross access can be obtained, access will ultimately be closed.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.276	266	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 258 (Weld County Rd 3) and Access 373.
40.366	267	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 391 or Access 386.
40.447	373	North	Future Drive	N/A	<b>3/4 Movement <sup>5</sup></b>	Access will be a newly constructed ¾ movement access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 386.
40.447	386	South	Future Drive	N/A	<b>3/4 Movement <sup>5</sup></b>	Access will be a newly constructed ¾ movement access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 373.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.459	268	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 373 and Access 278 (Weld County Rd 5).
40.540	269	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 386 and Access 277 (Weld County Rd 5).
40.540	270	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 373 and Access 278 (Weld County Rd 5).

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.561	271	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 373 and Access 278 (Weld County Rd 5).
40.745	272	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 386 and Access 277 (Weld County Rd 5).
40.810	273	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 373 and Access 278 (Weld County Rd 5).

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.905	274	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 373 and Access 278 (Weld County Rd 5).
40.912	275	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 386 and Access 277 (Weld County Rd 5).
40.928	276	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 278 (Weld County Rd 5).
40.947	277	South	Weld County Rd 5	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
40.950	278	North	Weld County Rd 5	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
41.008	279	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 278 (Weld County Rd 5).
41.255	280	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, if operational and/or safety issues are identified through the completion of a traffic study, or if grade-separation occurs over the Great Western Railroad.  Access to the property will be obtained from Access 278 (Weld County Rd 5).
41.290	281	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, if operational and/or safety issues are identified through the completion of a traffic study, or if grade-separation occurs over the Great Western Railroad.  Access to the property will be obtained from Access 278 (Weld County Rd 5).

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
41.317	282	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, if operational and/or safety issues are identified through the completion of a traffic study, or if grade-separation occurs over the Great Western Railroad.  Access to the property will be obtained from Access 277 (Weld County Rd 5).
41.337	283	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, if operational and/or safety issues are identified through the completion of a traffic study, or if grade-separation occurs over the Great Western Railroad.  Property should seek to obtain cross access with adjacent property to the west to obtain access to Access 278 (Weld County Rd 5). If cross access can be obtained, access will ultimately be closed.
41.342	380	North	Railroad Crossing	At-grade rail crossing	<b>Grade Separated at Railroad</b>	Access will be grade separated.
41.348	381	South	Railroad Crossing	At-grade rail crossing	<b>Grade Separated at Railroad</b>	Access will be grade separated.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
41.455	374	North	Future Drive	N/A	<b>Right-In, Right-Out</b>	Access will be a newly constructed access to the property. Under interim conditions, the access may be signalized if warrants are met. If Accesses 380 and 381 are grade-separated, Access 374 will be restricted to right-in, right-out. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 284.
41.457	284	South	Weld County Rd 5.5	Full Movement (Unsignalized)	<b>Right-In, Right-Out</b>	Under interim conditions, the access may be signalized if warrants are met. If Accesses 380 and 381 are grade-separated, Access 374 will be restricted to right-in, right-out. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 374.
41.515	285	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 374 and Access 376.
41.686	286	South	Stage Coach Dr	Full Movement (Unsignalized)	<b>3/4 Movement <sup>5</sup></b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if redevelopment occurs, or if operational and/or safety issues are identified through the completion of a traffic study.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.



Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
41.686	376	North	Future Drive	N/A	<b>3/4 Movement <sup>5</sup></b>	Access will be a newly constructed ¾ movement access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 286.
41.768	287	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 286 (Stage Coach Dr) and Access 289 (Weld County Rd 7).
41.951	288	North	Weld County Rd 7	Full Movement (Signalized)	<b>Full Movement <sup>6</sup> (Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will remain as-is (signalized full movement).
41.952	289	South	Weld County Rd 7	Full Movement (Signalized)	<b>Full Movement <sup>6</sup> (Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will remain as-is (signalized full movement).

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
41.985	290	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 288 (Weld County Rd 7).
42.455	291	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 292 (Foster Ridge Drive).
42.521	292	South	Foster Ridge Dr	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
42.521	377	North	Future Drive	N/A	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	Access will be a newly constructed full movement access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 292. Access may be signalized if warrants are met.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remain signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
42.618	293	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 292 (Foster Ridge Drive).
42.640	294	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 292 (Foster Ridge Drive).
42.650	295	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the west to obtain access to Access 377. If cross access can be obtained, access will ultimately be closed.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
42.731	296	North	Private Drive	Right-In, Right-Out	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the west to obtain access to Access 377. If cross access can be obtained, access will ultimately be closed.
42.855	297	South	I-25	Full Movement (Signalized)	<b>Full Movement <sup>6</sup> (Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will remain as-is (signalized full movement).
42.858	298	North	I-25	Full Movement (Signalized)	<b>Full Movement <sup>6</sup> (Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will remain as-is (signalized full movement).
42.978	299	South	I-25	Full Movement (Signalized)	<b>Full Movement <sup>6</sup> (Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will remain as-is (signalized full movement).
42.979	300	North	I-25	Full Movement (Signalized)	<b>Full Movement <sup>6</sup> (Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will remain as-is (signalized full movement).

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
43.215	301	North	Mead St	Full Movement (Unsignalized)	<b>3/4 Movement <sup>5</sup></b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if redevelopment occurs, or if operational and/or safety issues are identified through the completion of a traffic study.
43.215	302	South	Mead St	Full Movement (Unsignalized)	<b>3/4 Movement <sup>5</sup></b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if redevelopment occurs, or if operational and/or safety issues are identified through the completion of a traffic study.
43.349	303	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if redevelopment occurs, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via a future roadway connection to Access 302 (Mead Street) or Access 305 (Weld County Rd 9.5).
43.448	304	North	Weld County Rd 9.5	Full Movement (Signalized)	<b>Grade Separated</b>	Access may be grade separated in the future. The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.
43.449	305	South	Weld County Rd 9.5	Full Movement (Signalized)	<b>Grade Separated</b>	Access may be grade separated in the future. The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.

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3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
43.531	306	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 304 (Weld County Rd 9.5) or Access 382.
43.661	307	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 304 (Weld County Rd 9.5) or Access 382.
43.687	382	North	Future Drive	N/A	<b>Right-In, Right-Out</b>	Access will be a newly constructed right-in, right-out access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.
43.734	308	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 305 (Weld County Rd 9.5) or Access 311 (Weld County Rd 11).

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3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
43.738	396	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 310 (Weld County Rd 11) or Access 382.
43.794	309	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 305 (Weld County Rd 9) or Access 311 (Weld County Rd 11).
43.951	310	North	Weld County Rd 11	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
43.952	311	South	Weld County Rd 11	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

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CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
44.069	312	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 310 (Weld County Rd 11) or Access 383.
44.191	383	North	Future Drive	N/A	<b>Right-In, Right-Out</b>	Access will be a newly constructed right-in, right-out access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 384.
44.193	384	South	Future Drive	N/A	<b>Right-In, Right-Out</b>	Access will be a newly constructed right-in, right-out access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 383.
44.233	313	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 384 or Access 319 (Future Weld County Rd 11.5).

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.



Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
44.270	314	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 384 or Access 319 (Future Weld County Rd 11.5).
44.284	315	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 384 or Access 319 (Future Weld County Rd 11.5).
44.285	316	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 383 or Access 318 (Future Weld County Rd 11.5).

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
44.305	317	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 384 or Access 319 (Future Weld County Rd 11.5).
44.444	318	North	Future Weld County Rd 11.5	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
44.444	319	South	Future Weld County Rd 11.5	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
44.700	320	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 393 or Access 323 (Weld County Rd 13).
44.711	393	South	Future Drive	N/A	<b>Right-In, Right-Out</b>	Access will be a newly constructed right-in, right-out access to the property. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remain signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
44.825	321	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 322 (Weld County Rd 13).
44.944	322	North	Weld County Rd 13	Full Movement (Signalized)	<b>Grade Separated</b>	Access may be grade separated in the future. The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.
44.945	323	South	Weld County Rd 13	Full Movement (Signalized)	<b>Grade Separated</b>	Access may be grade separated in the future. The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.
44.973	324	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 322 (Weld County Rd 13).
45.121	325	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property can be obtained via local roadways.

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3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remain signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
45.177	326	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 323 (Weld County Rd 13) or Access 330.
45.194	327	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 323 (Weld County Rd 13) or Access 330.
45.328	328	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 323 (Weld County Rd 13) or Access 330.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
45.412	329	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 323 (Weld County Rd 13) or Access 330.
45.427	330	South	Private Drive	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
45.430	378	North	Future Drive	N/A	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	Access will be a newly constructed full movement access. The ultimate access design will be based on the results of a traffic study to ensure the intersection does not create operational and/or safety issues.  Access will be located across SH 66 from Access 330.
45.469	331	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 330.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
45.518	332	North	N Service Rd	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 378.
45.528	333	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 330.
45.693	334	South	Private Drive	Full Movement (Unsignalized)	<b>Right-In, Right-Out</b>	Access will be restricted to less than full movement if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.
45.774	335	South	J Bar B Airport Rd	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 334 or Access 337.
45.921	336	North	Future Weld County Rd 15	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
45.923	337	South	Future Weld County Rd 15	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
45.954	338	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 336.
45.991	339	South	J Bar B Rd	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 337.
46.164	340	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the west to obtain access to Access 336 or Access 345. If cross access can be obtained, access will ultimately be closed.

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3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remains signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
46.173	341	South	J Bar B Rd	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 337.
46.206	342	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 336.
46.295	343	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the west to obtain access to Access 336 or Access 345. If cross access can be obtained, access will ultimately be closed.
46.348	344	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 337.

1. The current State Highway Access Code shall govern any unresolved discrepancies regarding access decisions.
2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remain signalized.



CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
46.447	345	North	Weld County Rd 17 North	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
46.594	346	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 345 (Weld County Rd 17 N).
46.595	347	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 337 or Access 350 (Weld County Rd 17 S).
46.785	348	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 337 or Access 350 (Weld County Rd 17 S).

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4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remain signalized.

Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
46.871	349	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 345 (Weld County Rd 17 N) or Access 358.
46.907	350	South	Weld County Rd 17 South	Full Movement (Unsignalized)	<b>Full Movement <sup>6</sup> (May be Signalized)</b>	The ultimate access design will be based on the results of a traffic study to ensure it does not create operational and/or safety issues.  Access may be signalized if warrants are met.
46.949	351	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained from Access 345 (Weld County Rd 17 N) or Access 358.
47.093	387	South	Future path crossing	N/A	<b>Grade Separated</b>	Access will be a grade separated multi-modal path.
47.116	388	North	Future path crossing	N/A	<b>Grade Separated</b>	Access will be a grade separated multi-modal path.

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4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
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Access Control Plan <sup>1,2</sup>

US 36 (MP 21.000 – 21.764) / SH 66 (MP 28.693 – 47.912)

March 2020

CO 66 Milepost *US 36 Milepost <sup>3</sup>	Access Number	Side of Highway	Access Description	Existing Conditions	Ultimate Access Control Plan Configuration	Conditions for Change <sup>4</sup>
47.128	352	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 358.
47.157	353	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Property should seek to obtain cross access with adjacent property to the east to obtain access to Access 358. If cross access can be obtained, access will ultimately be closed.
47.373	354	South	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 356.
47.374	355	North	Private Drive	Full Movement (Unsignalized)	<b>Access to be closed</b>	Access will be restricted to less than full movement or closed if a raised median is added to SH 66 as part of a roadway improvement project, if the property redevelops, or if operational and/or safety issues are identified through the completion of a traffic study.  Access to the property will be obtained via Access 358.

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2. All access points are subject to consolidation upon the combining or subdividing of any lots under a single ownership or controlling interest.
3. All access locations +/- 50 feet (0.01 mile) unless otherwise noted.
4. The type, number, and storage length of lanes may be determined by a separate traffic study to be done at the time of the actual design and implementation of the access plan and to ensure that the design does not create operational and/or safety issues.
5. A ¾ movement configuration means that vehicles can turn right into the access, turn right out of the access, and turn left into the access.
6. Full movement access with potential to become/remain signalized.



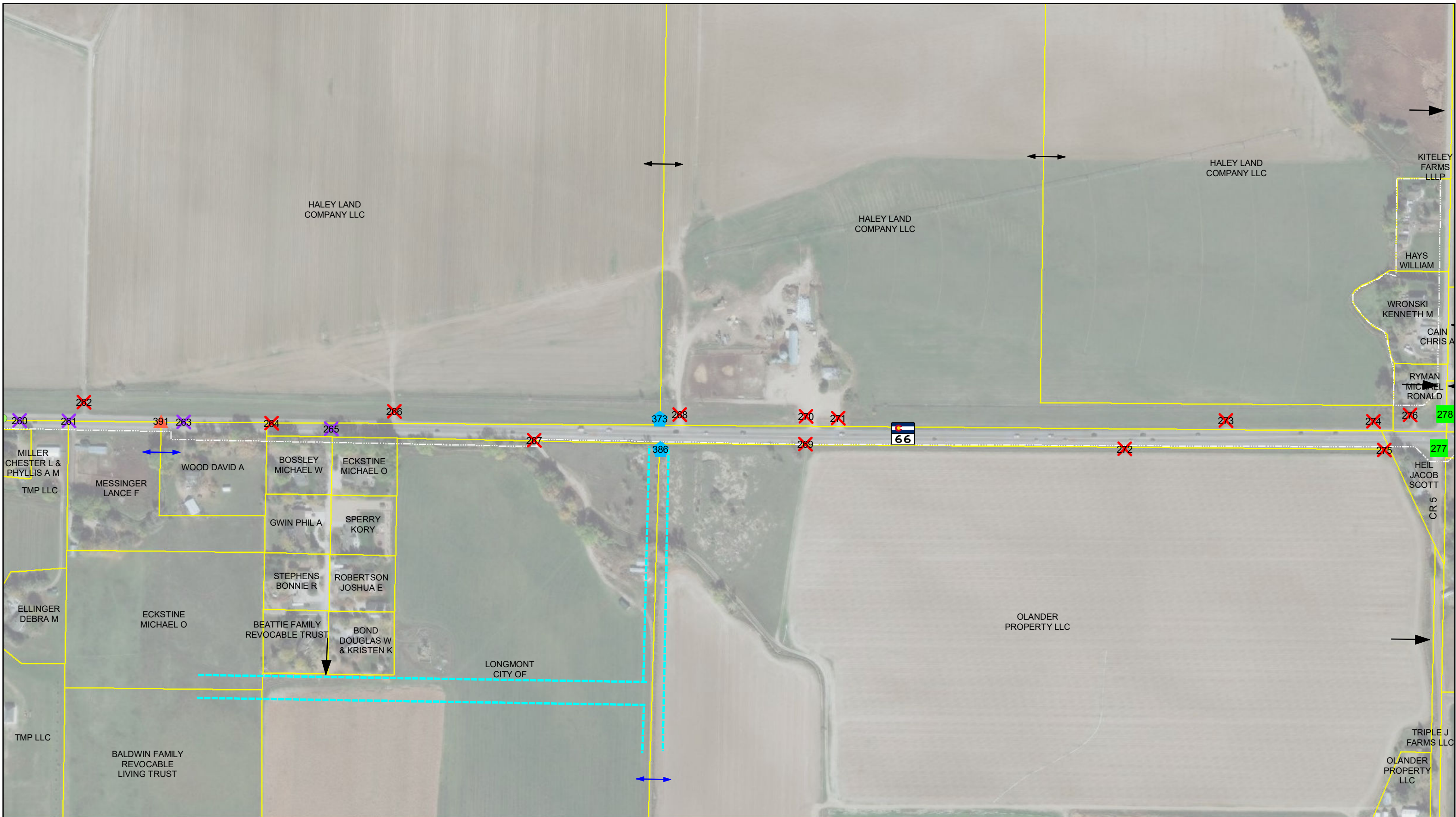
**Legend**

- |                              |                            |                             |  |  |
|------------------------------|----------------------------|-----------------------------|--|--|
| Rivers/Streams               | Milepost                   | Emergency Access Only       | Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement | Proposed cross access for shared access                |
| Parks/Open Space             | Full Movement (Signalized) | Grade Separated             | Obtain Access via Alternate Road   | Proposed Future 16' Access Road with Advisory Shoulder |
| Parcel Boundary/ROW Boundary | 3/4 Movement               | Grade Separated at Railroad | Existing shared ownership/Cross Access   | Proposed Future 10' Bike and Pedestrian Path           |
| Municipal Boundary           | Right-in, Right-out only   | Access to be closed         |  | Proposed Future Frontage Road                          |
| Floodplain                   | Right-out only             |                             |  | Proposed Future Connection                             |

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 14**  
**March 2020**

\*Note: Map Sheets may overlap

SH 66 Planning and Environmental Linkages Study



**Legend**

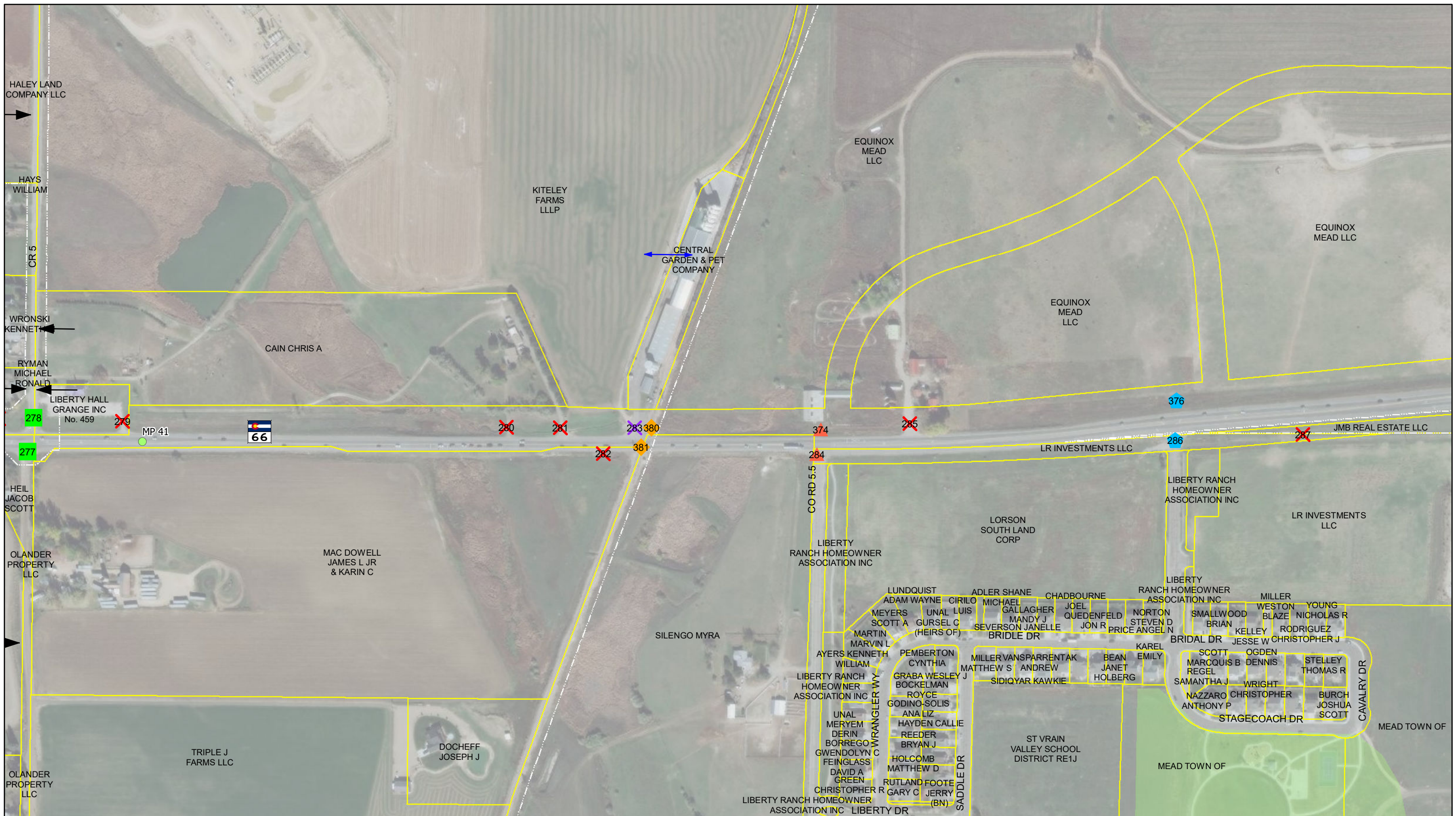
Rivers/Streams	Milepost	Emergency Access Only	Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement	Proposed cross access for shared access
Parks/Open Space	Full Movement (Signalized)	Grade Separated	Obtain Access via Alternate Road	Proposed Future 16' Access Road with Advisory Shoulder
Parcel Boundary/ROW Boundary	3/4 Movement	Grade Separated at Railroad	Existing shared ownership/Cross Access	Proposed Future 10' Bike and Pedestrian Path
Municipal Boundary	Right-in, Right-out only	Access to be closed		Proposed Future Frontage Road
Floodplain	Right-out only			Proposed Future Connection

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 15**  
**March 2020**  
 \*Note: Map Sheets may overlap

0 300 600 Feet

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SH 66 Planning and Environmental Linkages Study Page 109



**Legend**

Rivers/Streams	Milepost	Emergency Access Only	Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement	Proposed cross access for shared access
Parks/Open Space	Full Movement (Signalized)	Grade Separated	Obtain Access via Alternate Road	Proposed Future 16' Access Road with Advisory Shoulder
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Floodplain	Right-out only			Proposed Future Connection

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 16**  
 March 2020  
 \*Note: Map Sheets may overlap

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SH 66 Planning and Environmental Linkages Study



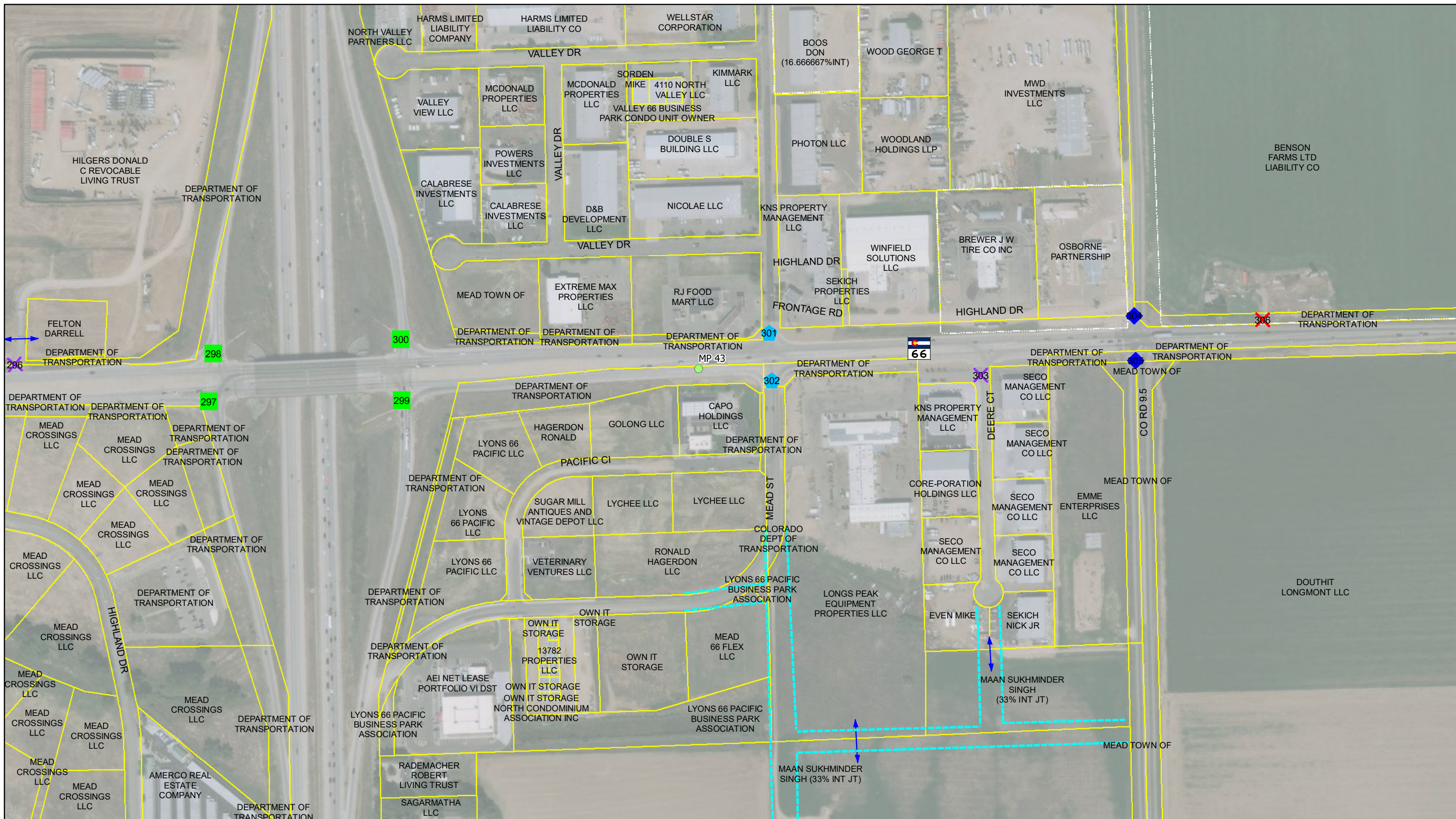
**Legend**

- |                              |                            |                             |  |  |
|------------------------------|----------------------------|-----------------------------|--|--|
| Rivers/Streams               | Milepost                   | Emergency Access Only       | Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement | Proposed cross access for shared access                |
| Parks/Open Space             | Full Movement (Signalized) | Grade Separated             | Obtain Access via Alternate Road   | Proposed Future 16' Access Road with Advisory Shoulder |
| Parcel Boundary/ROW Boundary | 3/4 Movement               | Grade Separated at Railroad | Existing shared ownership/Cross Access   | Proposed Future 10' Bike and Pedestrian Path           |
| Municipal Boundary           | Right-in, Right-out only   | Access to be closed         |  | Proposed Future Frontage Road                          |
| Floodplain                   | Right-out only             |                             |  | Proposed Future Connection                             |

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 17**  
**March 2020**



\*Note: Map Sheets may overlap  
 SH 66 Planning and Environmental Linkages Study



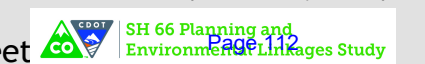
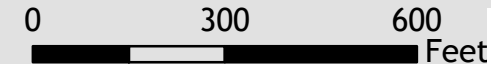
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- |                              |                            |                             |  |  |
|------------------------------|----------------------------|-----------------------------|--|--|
| Rivers/Streams               | Milepost                   | Emergency Access Only       | Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement | Proposed cross access for shared access                |
| Parks/Open Space             | Full Movement (Signalized) | Grade Separated             | Obtain Access via Alternate Road   | Proposed Future 16' Access Road with Advisory Shoulder |
| Parcel Boundary/ROW Boundary | 3/4 Movement               | Grade Separated at Railroad | Existing shared ownership/Cross Access   | Proposed Future 10' Bike and Pedestrian Path           |
| Municipal Boundary           | Right-in, Right-out only   | Access to be closed         |  | Proposed Future Frontage Road                          |
| Floodplain                   | Right-out only             |                             |  | Proposed Future Connection                             |

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 18**

March 2020

\*Note: Map Sheets may overlap







**Legend**

Rivers/Streams	Milepost	Emergency Access Only	Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement	Proposed cross access for shared access
Parks/Open Space	Full Movement (Signalized)	Grade Separated	Obtain Access via Alternate Road	Proposed Future 16' Access Road with Advisory Shoulder
Parcel Boundary/ROW Boundary	3/4 Movement	Grade Separated at Railroad	Existing shared ownership/Cross Access	Proposed Future 10' Bike and Pedestrian Path
Municipal Boundary	Right-in, Right-out only	Access to be closed		Proposed Future Frontage Road
Floodplain	Right-out only			Proposed Future Connection

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 19**  
 March 2020  
 \*Note: Map Sheets may overlap

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SH 66 Planning and Environmental Linkages Study



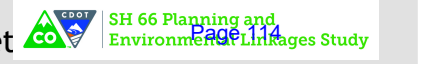
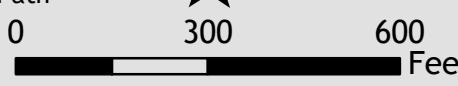
**Legend**

- |                              |                            |                             |  |  |
|------------------------------|----------------------------|-----------------------------|--|--|
| Rivers/Streams               | Milepost                   | Emergency Access Only       | Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement | Proposed cross access for shared access                |
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| Parcel Boundary/ROW Boundary | 3/4 Movement               | Grade Separated at Railroad | Existing shared ownership/Cross Access   | Proposed Future 10' Bike and Pedestrian Path           |
| Municipal Boundary           | Right-in, Right-out only   | Access to be closed         |  | Proposed Future Frontage Road                          |
| Floodplain                   | Right-out only             |                             |  | Proposed Future Connection                             |

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 20**

March 2020

\*Note: Map Sheets may overlap





**Legend**

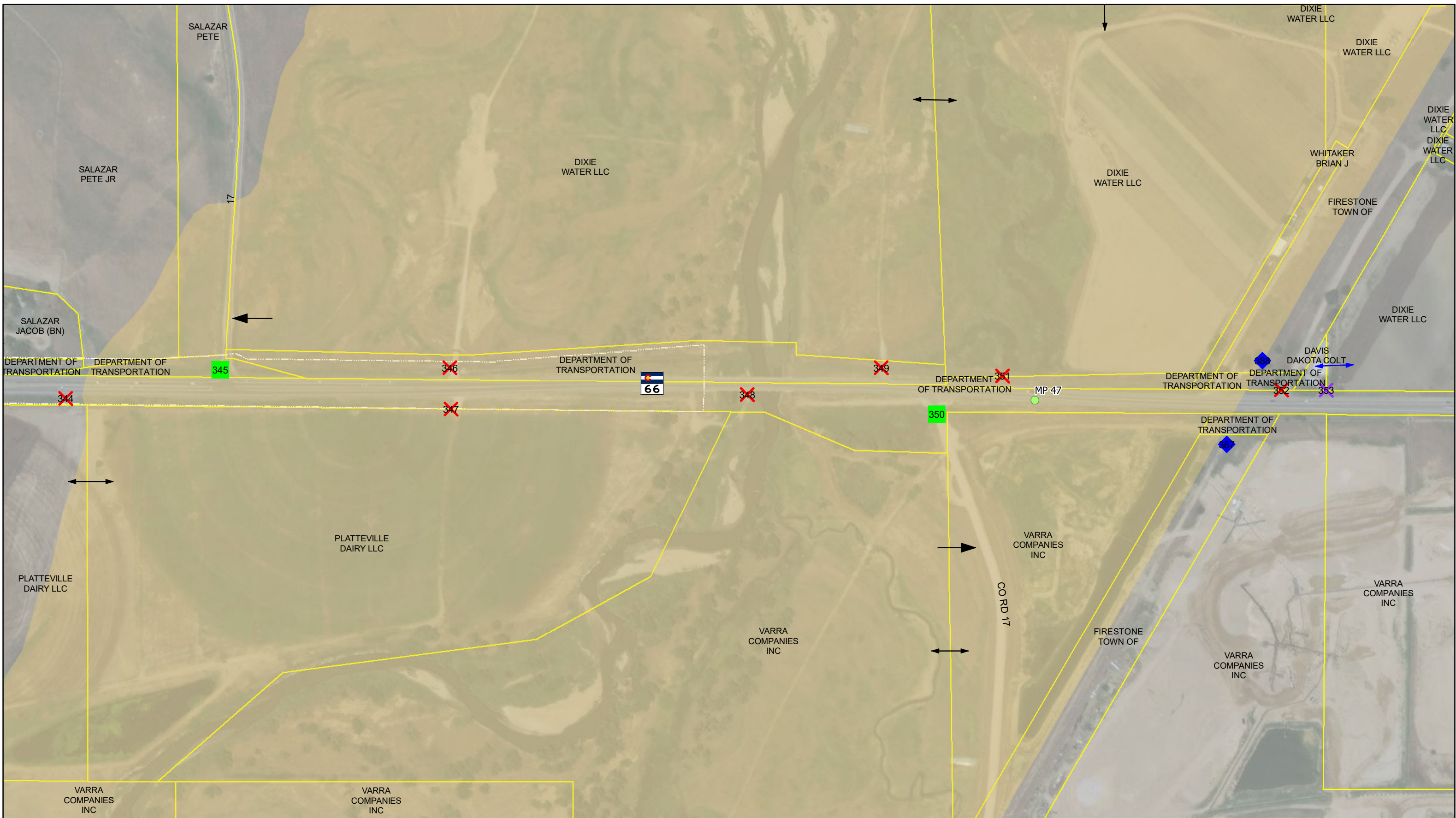
Rivers/Streams	Milepost	Emergency Access Only	Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement	Proposed cross access for shared access
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Municipal Boundary	Right-in, Right-out only	Access to be closed		Proposed Future Frontage Road
Floodplain	Right-out only			Proposed Future Connection

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 21**  
 March 2020  
 \*Note: Map Sheets may overlap

0 300 600 Feet

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SH 66 Planning and Environmental Linkages Study



**Legend**

Rivers/Streams	Milepost	Emergency Access Only	Access closure contingent on contiguous property ownership or access to adjacent property via shared agreement	Proposed cross access for shared access
Parks/Open Space	Full Movement (Signalized)	Grade Separated	Proposed Future 16' Access Road with Advisory Shoulder	Proposed Future 10' Bike and Pedestrian Path
Parcel Boundary/ROW Boundary	3/4 Movement	Grade Separated at Railroad	Proposed Future Frontage Road	Proposed Future Connection
Municipal Boundary	Right-in, Right-out only	Access to be closed	Obtain Access via Alternate Road	
Floodplain	Right-out only	Existing shared ownership/Cross Access		

**SH 66 ACP - Recommended Access Control Plan**  
**Map Sheet 22**

March 2020

\*Note: Map Sheets may overlap





## Agenda Item Summary

MEETING DATE: March 30, 2020

SUBJECT: Resolution No. 42-R-2020 Utility Plan Task Order

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

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### SUMMARY

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The Town desires to complete a Wastewater Utility Plan (WUP) utilizing an existing contract with JVA, Incorporated. The Town is required by the Colorado Department of Public Health and Environment (CDPHE) and the North Front Range Water Quality Planning Association (NFWQPA) to review and revisit the WUP at each 5-year permit cycle and prepare a new WUP every 10 years. The last approved WUP is dated November 2006 and is far out of date.

Not to be confused with the Wastewater Master Plan (an infrastructure focused plan completed in 2017), utility plans document the wastewater management strategy for a wastewater treatment facility and the associated planning area. The WUP includes any actions that will be taken and strategies for meeting all applicable, and known future, water quality standards and classifications, while quantifying the potential impact a discharger may have to the river basin. Utility plans consider the water quality impact the treatment system has on receiving waters.

### FINANCIAL CONSIDERATIONS

---

This request is for an amount not to exceed \$27,000. Per the existing contract with JVA, this work can be initiated by a special projects Task Order Form, attached.

The approved 2020 Budget includes \$30,000 for completion of the plan in the Sewer Operating Fund (06-40-5405).

### STAFF RECOMMENDATION/ACTION REQUIRED

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Suggested Motion –

I move to adopt Resolution No. 42-R-2020, A Resolution of the Town of Mead, Colorado, Approving a Special Project Task Order for JVA, Inc. to Complete a Wastewater Utility Plan for the Town.

### ATTACHMENTS

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Resolution No. 42-R-2020  
Task Order No. 2020-002

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 42-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING  
A SPECIAL PROJECT TASK ORDER FOR JVA, INC. TO COMPLETE A  
WASTEWATER UTILITY PLAN FOR THE TOWN**

**WHEREAS**, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

**WHEREAS**, the Board of Trustees previously approved that certain Agreement for Professional Services between JVA, Inc. (“Contractor”) and the Town of Mead for general town engineering services, including special projects, dated March 11, 2019, as amended by the First Amendment to Agreement for Professional Services on January 13, 2020 (the “Agreement”); and

**WHEREAS**, the Town has need of Contractor’s services to assist with the development and updating of the Town’s Wastewater Utility Plan (“Special Project”); and

**WHEREAS**, in accordance with the Agreement, Task Order No. 2020-002, attached hereto as **Exhibit 1** (“Task Order”), has been completed for the Special Project; and

**WHEREAS**, the cost for completion of the Special Project is twenty-seven thousand dollars and no cents (\$27,000.00), and funds for the Special Project have been budgeted in the Town’s Sewer Operating Fund (06-40-5405); and

**WHEREAS**, the Board of Trustees desires to approve the Task Order in substantially the form attached to this Resolution and delegate authority to the Town Manager to execute the Task Order.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1.** The Board of Trustees hereby: (a) approves the Task Order in substantially the same form as is attached hereto and incorporated herein; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order when in final form.

**Section 2. Effective Date.** This Resolution shall become effective immediately upon adoption.

**Section 3. Certification.** The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 30th DAY OF MARCH, 2020.**

**ATTEST:**

**TOWN OF MEAD:**

By: \_\_\_\_\_  
Mary E. Strutt, MMC, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

**Exhibit 1**  
**Task Order No. 2020-002**

*[see attached task order and memorandum]*





**TASK ORDER - SPECIAL PROJECTS**

---

**TASK ORDER NO.:** 2020-002

**Task Name:** Utility Plan

---

**Requested By:** Engineering, Erika Rasmussen  
(Town Dept. / Project Mgr.)

**Proposed Start Date:** March 30, 2020

**Funding Source:** 06-40-5405

**Proposed Completion Date:** July 10, 2020

**Tasks / Deliverables:** See attached memorandum

**Total Task Order Budget:** \$27,000.00

**Approval:**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Town Manager**

**Additional Comments:** This Task Order is not valid without attached Task Order memorandum, approved by the Town Engineer.

---

Attachment: Task Order Memorandum

**FINANCE DIRECTOR REVIEW:**

*Finance has reviewed this Task Order and the funds:*

*are appropriated*

*are not appropriated (note: \_\_\_\_\_)*

By: \_\_\_\_\_

Account reference/information: 06-40-5405 Sewer Operating Fund



## TASK ORDER MEMORANDUM

---

**To:** Helen Migchelbrink, Town Manager

**From:** Erika Rasmussen, Town Engineer

**Date:** March 16, 2020

**Subject:** Wastewater Utility Plan

**Task Order No.:** 2020-002

---

This Task Order Memorandum has been prepared in accordance with the Town's Professional Services Agreement (PSA) with **JVA, Inc.** (the "Contractor") for engineering services, including special projects. No special projects shall be performed by the Contractor until the Town's Authorized Representative has executed a Task Order authorizing the Contractor to proceed with the Task(s) identified below.

Task(s) to be performed: Completion of a wastewater utility plan.

Time schedule: Effort to be substantially complete by July 10, 2020.

Deliverables: See attached scope of work.

Charges: Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not to exceed (NTE) figure. Charges shall be calculated pursuant to the hourly rates in the PSA, unless otherwise set forth herein. A copy of the Contractor's proposal related to the Task(s) outlined above is attached to this Task Order Memorandum as ATTACHMENT A. I have reviewed and approved the Contractor's proposal, and I therefore request that you proceed to approve the attached Task Order, which will authorize the Contractor to proceed with the special project described above for the not to exceed fee of \$27,000.00.

Review and approval of Task Order Memorandum:

A handwritten signature in black ink that reads "Erika Rasmussen".

Erika Rasmussen, Town Engineer

(Note: This Task Order Memorandum is not valid unless and until a Task Order has been executed by the Town Manager and approved by the Finance Director.)



JVA, Incorporated  
213 Linden Street  
Suite 200  
Fort Collins, CO 80524  
970.225.9099  
info@jvajva.com

February 26, 2020

Ms. Erika Rasmussen, Public Works Director  
Town of Mead  
441 3<sup>rd</sup> Street  
Mead, CO 80542

[www.jvajva.com](http://www.jvajva.com)

RE: Mead Wastewater Utility Plan  
Job No. 1015.1e

Dear Erika:

JVA, Inc. is pleased to submit our fee proposal to the Town of Mead (Town) for engineering design services to prepare a Wastewater Utility Plan (WUP) for the Town. Based on discussions with the North Front Range Water Quality Planning Association (NFRWQPA) and the Colorado Department of Public Health and Environment (CDPHE) the Town is required to develop and have an approved WUP subsequent to future wastewater utility site applications and approvals within the Mead service area designation. The last approved WUP is dated November 2006. The Town recently updated their Wastewater Utility Service Area (WUSA) which was approved by NFRWQPA in September 2019. The NFRWQPA latest guidance policy states that WUP be revisited and reviewed at each permit cycle (every 5 years) and amended as necessary and every 10 years a new WUP should be prepared. Provided below is the proposed scope of work, schedule and estimated 'not to exceed' fee.

## SCOPE OF WORK

JVA will utilize the NFRWQPA 2020 Utility Plan Guidance Document (Guidance Document) for developing a comprehensive WUP. JVA will also utilize all existing utility plans and master plans that have been done previously and incorporate applicable and recent information into the WUP. The major sections for the WUP, as shown below, will match the Guidance Document outline for utility planning and detailed checklist attached to this letter agreement. JVA will schedule at least (2) review meetings with the Town and NFRWQPA during the development of the WUP.

- I. EXECUTIVE SUMMARY
- II. INTRODUCTION
- III. EXISTING CONDITIONS
- IV. FUTURE CONDITIONS
- V. RECEIVING STREAM WATER QUALITY
- VI. WASTEWATER TREATMENT SYSTEM IMPROVEMENTS
- VII. SERVICE AREA IMPROVEMENTS
- VIII. SYSTEM MANAGEMENT AND FINANCIAL PLAN
- IX. NFRWQPA 208 REGIONAL DATA SUMMARY
- X. APPENDICES

## SCHEDULE

JVA can begin working on the Mead WUP immediately upon authorization and anticipates submitting the draft plan to the Town for review within 90 days from notice to proceed. Following draft submittal, JVA will meet with the Town to discuss review comments and make revisions and / or inclusions to



**Table 5 Utility Plan Outline Checklist**

Utility Plan Outline Checklist		
Date:	Agency:	Page No.
<b>I.</b>	<b>EXECUTIVE SUMMARY.</b>	
	1. Purpose.	
	2. Scope.	
	3. Planning Period.	
	4. Project Recommendations.	
	5. Project(s) Financial Summary	
	6. Implementation Schedule.	
<b>II.</b>	<b>INTRODUCTION.</b>	
	1. General Background of Entity/Agency.	
	2. Facilities Planning Summary.	
	3. General Format of Report & Supporting information.	
<b>III.</b>	<b>EXISTING CONDITIONS.</b>	
	<b>1. Current Planning Service Area.</b>	
	a. Land Use Management.	
	b. Zoning.	
	c. Current Wastewater WUSA & GMA.	
	d. 1-mile radius map identifying public and private potable drinking water well sites.	
	e. 5-mile radius map identifying all WWTPs	
	f. Current Service Area Population (WUSA)	
	<b>2. Current Wastewater Flows and Loads.</b>	
	a. Historical Influent Flow Data (3-years).	
	i. Averages, Peaks, & Unit Volumes, SFEs, (gpcd) etc.	
	ii. Assessment of Infiltration & Inflow (I&I).	
	b. Historical Wastewater Loadings Data (3-years).	
	i. Biochemical Oxygen Demand (BOD).	
	ii. Total Suspended Solids (TSS).	
	iii. Ammonia (NH3).	
	iv. Total Nitrogen (TIN).	
	v. Total Phosphorus (TP).	
	vi. Other Constituents of Concern (e. Coli, Metals, etc.).	
	c. Current Effluent Limitations (PELs or NOA).	
	d. TMDL(s) Load	
	<b>3. Existing Wastewater Treatment System.</b>	
	a. Description of Existing Treatment System.	
	i. System Schematic, Flow Diagram showing inputs and waste streams.	
	b. Performance of Existing System (3-years).	
	i. Constituents of Concern; BOD, TSS, NH3, TIN, TP, other- (e. Coli, Metals, etc.).	
	c. Existing Air Quality Permit.	
	d. Existing Stormwater Management Plan.	
	e. Existing Site Characterization.	
	f. Existing Facility Emergency Response Protocols.	
	g. Existing Biosolids Management Program.	
	h. Condition Assessment of Existing Treatment System.	

	i. Recommendations for Improvements for Treatment System and Biosolids Program.	
	<b>4. Existing Collection System.</b>	
	a. Existing Layout of Collection System Map for WUSA, Description, I&I, and Condition.	
	b. Existing Lift Stations.	
	i. Mapped locations of sewer lines, interceptors, lift stations.	
	ii. Capacities and percent (%) utilization of lift stations vs. WWTF capacity.	
	iii. Emergency Response Protocols (Telemetry).	
	iv. Emergency Power Management.	
	c. Existing Condition Assessment of collection system and lift stations.	
	d. Entity Pretreatment Program Discussion.	
	e. Recommendations for Collection System & Lift Stations Improvements.	
	<b>5. Existing Nonpoint Source Contributions (1-3-years min.) Stormwater sewer map.</b>	
	a. Describe the Existing Nonpoint Source and Stormwater sewer systems (maps).	
	b. Existing Nonpoint source contribution loads.	
	i. Irrigated Agriculture.	
	ii. Livestock operations excluding CAFOs.	
	iii. Urban Stormwater excluding permitted MS4s.	
	iv. Mining related activities (abandoned mines, legacy effects, etc.).	
	v. Possible Saltwater intrusions.	
	vi. Other.	
	vii. Cumulative runoff effects (lbs./yr.)	
	c. Recommendations for Existing Nonpoint Source Improvements.	
<b>IV.</b>	<b>FUTURE CONDITONS.</b>	
	<b>1. Population and Land Use Projections.</b>	
	<b>2. Flow and load Forecasts or Projections.</b>	
	<b>3. Projected Wastewater Flow Characterization.</b>	
	a. Wastewater Flow Projections for 208 AWQMP.	
	b. Projected I&I Analysis.	
	c. Typical Wastewater Flow Contributions for Planning Projections.	
	d. Future Design Loading for Constituents of Concern.	
	<b>4. Future Collection System Interceptor Alignments &amp; Lift Stations.</b>	
	a. Future Interceptor Layout and Sizing for WUSA Changes and GMA area. (Mapped)	
	b. Location and Size of future Lift Stations. (Mapped)	
	c. Timeline for Staging future Collection system improvements.	
	<b>5. Future Service Area Nonpoint Sources Contributions (20-year Horizon Period).</b>	
	a. Describe future stormwater collection outfalls, BMPs, extensions, etc. (Mapped)	
	b. Irrigated Agriculture.	
	c. Livestock Operations excluding permitted CAFOs.	
	d. Urban Stormwater excluding permitted MS4s.	
	e. Mining related activities (abandoned mines, legacy effects, etc.).	
	f. Possible Saltwater Intrusions.	
	g. Other.	
	h. Cumulative runoff effects (lbs./yr.).	
<b>V.</b>	<b>RECEIVING STREAM WATER QUALITY.</b>	
	<b>1. Watershed Identifications.</b>	
	a. Ambient Water Quality; Segment & EPA protected use categories and the resulting assessment, TMDLs	

	b. Wastewater Issues: 303d and or M&E Listings.	
	c. Watershed Basin Map (showing WWTF & discharge locations in/on segment.)	
	<b>2. TMDLs and or Wasteload Allocations or Reductions.</b>	
	a. What parameters are listed impairments.	
	b. Why? Naturally occurring or human activity?	
	c. What are the effects on the EPA protective use categories and assessments?	
	d. What are the contributing factors?	
	e. Treatment Technologies or BMPs of correction	
	<b>3. Future Level of Treatment Required.</b>	
	a. Division issued PELs	
	b. Division issued NOA	
	c. Water quality target limits discussion.	
	<b>4. Point and Nonpoint Contributions on the River Basin.</b>	
	a. WWTF Point Source Contributions (lbs./yr.) (3-yrs.).	
	i. Flow (mgd).	
	ii. BOD	
	iii. TSS	
	iv. NH3	
	v. TIN	
	vi. TP	
	vii. Other – (TMDLs, e. Coli, Metals).	
	viii. Cumulative Contribution (lbs./yr.).	
	b. Service Area Nonpoint Source Contributions (lbs./yr.) (1-3yrs.).	
	i. Irrigated Agriculture.	
	ii. Livestock operations excluding permitted CAFOs.	
	iii. Urban Stormwater excluding permitted MS4s.	
	iv. Mining related Activities (abandoned mines, legacy effects, etc.).	
	v. Possible Saltwater intrusions.	
	vi. Other (TMDLs).	
	vii. Cumulative Contributions (lbs./yr.).	
	c. MS4 Permits.	
	<b>5. Consideration for 208 AWQMP TMDL recommendations.</b>	
<b>VI.</b>	<b>WASTEWATER TREATMENT &amp; COLLECTION SYSTEM IMPROVEMENTS.</b>	
	<b>1. Development and Screening of Treatment and Collection System Alternatives.</b>	
	a. Feasibility of Optimizing Existing Facilities - To meet Limits-TMDLs	
	b. Regional Consolidation as an Alternative.	
	c. Alternatives for Wastewater Re-use Opportunities (Flows & Load Reductions).	
	d. Treatment or collection system alternatives (New or Upgrading).	
	<b>2. Treatment and/or collection System Evaluation Matrix.</b>	
	a. Monetary Costs.	
	i. Capital Cost.	
	ii. Annual Operation & Maintenance Costs.	
	iii. 20-year Present Worth Valuation.	
	b. Energy Cost Comparisons.	
	c. Performance with respect to PELs & NOA compliance.	
	d. Performance with respect to EPA's protective use categories and assessments.	
	e. Ease of Implementation - (Constructability).	
	f. Environmental Issues – wetlands, flood plain, nonpoint, etc.	

	<b>3. Treatment or Collection Improvement Alternative Selection.</b>	
	a. Alternative Plan Selection Matrix Process.	
	i. Monetary and Non-monetary Evaluations.	
	b. The Selected Treatment or Collection System Plan Description.	
	i. Treatment Capabilities – Current & Future.	
	ii. Biosolids Treatment and Disposal Process.	
	iii. Green Elements to be incorporated.	
	c. Emergency Standby Power System of the Alternative Plan Selected.	
	d. Odor Control Considerations of the Alternative Plan Selected.	
	e. Air Quality Requirements of the Alternative Plan Selected.	
	f. Site Stormwater Management Plan of the Alternative Plan Selected.	
	g. Site Layout Map & Flow Schematic highlighting the Alternative Plan Selected.	
	h. Site Characteristics of the Alternative Plan Selected.	
	i. NEPA Components of the Alternative Plan Selected.	
	j. Record of Public Participation in Alternative Plan Selection.	
<b>VII.</b>	<b>SERVICE ARE NONPOINT SOURCE IMPROVEMENTS.</b>	
	<b>1. Development and Screening of nonpoint source BMPs (20-year Horizon period).</b>	
	<b>2. Service Area Nonpoint Source Alternatives Evaluation of BMPs.</b>	
	a. Monetary Costs.	
	i. Capital Cost.	
	ii. Annual Operation & Maintenance Costs.	
	iii. 20-year Present Worth Valuation.	
	b. Energy Cost Comparisons.	
	c. Performance with respect to current/future nonpoint source water quality standards	
	d. Performance with respect to EPA’s protective use categories and assessments.	
	e. Ease of implementation (Constructability).	
	f. Environmental Issues – wetlands, flood plain, nonpoint, etc.	
	<b>3. Service Area Nonpoint Source Alternatives Plan Selection.</b>	
	a. Plan Selection Process.	
	b. Selected Plan Description.	
	i. Current and Future BMP treatment capabilities.	
	ii. BMP projected percent (%) reductions or load increase over the 20-yr. horizon.	
	iii. Green Elements to be incorporated into the project.	
	c. Record of Public Participation in Alternative Plan Selection.	
<b>VIII.</b>	<b>SYSTEM MANAGEMENT AND FINANCIAL PLAN.</b>	
	<b>1. Wastewater Management Plan.</b>	
	a. Management Structure of the Entity or Agency.	
	b. Provisions for Operation and Maintenance.	
	c. Proposed Implementation Schedule.	
	i. Utility Plan Approval.	
	ii. Site Application Approval.	
	iii. Design Approval.	
	iv. Bidding Date.	
	v. Construction Completion Date.	
	vi. Project Startup Date.	
	<b>2. Arrangements for Plan Implementation.</b>	
	a. Control of Site-Ownership Documentation (Deed or Title).	



	b. Intergovernmental Agreements – If Applicable.	
	<b>3. Financial Management Plan.</b>	
	a. Financing for Proposed Project(s).	
	b. User Charge Rate Studies.	
	i. Residential User Charge Studies; Current & Long-term.	
	c. State Revolving Loan Fund (SRF), if Applicable.	
	i. State intentions to seek SRF Funding.	
	ii. Formal Public Hearing Record and Minutes; & referenced in Appendix	
<b>IX.</b>	<b>NFRWQPA REGIONAL 208 AWQMP DATA SUMMARY.</b>	
	<b>1. Agency Data Summary Tables and Watershed Assessments.</b>	
	<b>2. Existing &amp; Projected Future Point Source Data and Conditions Table.</b>	
	<b>3. Existing &amp; Projected Future Nonpoint Source Data and Conditions Table.</b>	
	<b>4. Provide CSU’s eRAMS CLEAN Report Discussion.</b>	
	<b>5. Provide CSU’s eRAMS WRAP Report Discussion.</b>	

<b>APPENDICES.</b>		
<b>A.</b>	<u>Utility Plan Check List-Completed.</u>	
<b>B.</b>	<u>Reports and Special Studies.</u>	
<b>C.</b>	<u>Legal Description of Site and Deed (or Tax Payment Record for Site).</u>	
<b>D.</b>	<u>Copies of Agency Contact Letters - Transmittal Letters.</u>	
<b>E.</b>	<u>Special Surveys (Environmental or Endangered Species).</u>	
<b>F.</b>	<u>Site Characterization: Wetlands, Flood Plain, Soils Reports, Geology.</u>	
<b>G.</b>	<u>Copy of Preliminary Effluent Limits (PELs) or NOA Report.</u>	
<b>H.</b>	<u>Copy of Current Effluent Permit Requirements, NOA standards, or MS4.</u>	
<b>I.</b>	<u>Planning and Zoning Information.</u>	
<b>J.</b>	<u>Copies of Intergovernmental Agreements (IGAs).</u>	
<b>K.</b>	<u>User Charge Studies.</u>	
<b>L.</b>	<u>Air Quality Permit.</u>	
<b>M.</b>	<u>Odor Control Studies or Plans.</u>	
<b>N.</b>	<u>Site Storm Water Management Plan – Permit.</u>	
<b>O.</b>	<u>Minutes of Public Hearing and/or Record of Public Meetings.</u>	
<b>P.</b>	<u>Infiltration / Inflow Studies.</u>	
<b>Q.</b>	<u>Copy of Pretreatment Program.</u>	
<b>R.</b>	<u>CLEAN Report</u>	
<b>S.</b>	<u>WRAP Report</u>	

# Agenda Item Summary



MEETING DATE: March 30, 2020  
SUBJECT: Police Department Staffing  
PRESENTED BY: Brent Newbanks, Chief of Police

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## SUMMARY

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Staff is recommending that the Police Department staffing be increased by three full-time officers this year at a cost of no more than \$177,925.77.

## FINANCIAL CONSIDERATIONS

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The hiring of additional officers is dependent on availability and with the hiring process and background process taking nearly three months to complete, the financial request is based on a maximum six months of salaries. This represents the most expensive possibility in salary and benefits.

Fixed costs for hiring and equipping one new officer;

UNIFORMS&EQUIPMENT	\$9,839.20
TRAINING	\$1,000.00
HIRING	\$821.50
<b>TOTAL:</b>	<b>\$11,660.70</b>

Lateral officer salary and benefits for first year;

ANNUAL SALARY	\$63,022.00	(\$55,000) non-lateral
ANNUAL HEALTH INS	\$25,692.02	
<u>ANNUAL RETIREMENT</u>	<u>\$5,041.76</u>	
<b>TOTAL:</b>	<b>\$93,755.78</b>	

Cost to add three lateral officers in 2020 (six months of salary/benefits);

FIXED COSTS	\$34,982.10
CONSUMABLES <sup>1</sup>	\$2,310.00
<u>SALARY AND BENEFITS</u>	<u>\$140,633.67</u>
<b>TOTAL:</b>	<b>\$177,925.77</b>

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<sup>1</sup> Consumables are ammunition and office supplies.

Budget allotments for amendment request;

ACCT#	DESCRIPTION	DETAIL	ADDITION
01-42-5022	Police	Salary	\$94,533.00
Various	Police	Benefits	\$46,100.67
01-42-5210	Operating Supplies	Ammo, etc.	\$1,500.00
01-42-5254	Uniform	Uniforms, vest	\$6,417.60
01-42-5255	Equipment	Taser, Rifle, APR	\$10,200.00
01-42-5300	Communication	Cell Phone	\$810.00
01-42-5330	Schools/Conferences	Training	\$3,000.00
01-42-5500	Capital	Packset Radio	\$12,900.00
<u>01-42-5700</u>	<u>Misc.</u>	<u>Hiring Costs</u>	<u>\$2,464.50</u>
<b>TOTAL:</b>			<b>\$177,925.77</b>

Funds recommended and available for appropriation;

ACCT #	DESCRIPTION	DETAIL	AMOUNT
01-42-5345	Police	Sheriff's Contract	\$10,000.00
01-42-5055	Police	Routine Overtime Savings	\$5,000.00
01-40-5500	Capital Outlay	Signage	\$100,000.00
01-40-5400	Legal Fees	Home Rule	\$25,000.00
01-40-5410	Planning/Consulting	Home Rule	\$13,500.00
01-41-5230	Elections	Home Rule	\$17,000.00
01-40-5410	Planning/Consulting	Bonding/Strategic Plan	\$20,000.00
<u>01-40-5325</u>	<u>Internet/Website</u>	<u>Website Redesign</u>	<u>\$20,000.00</u>
TOTAL:			\$210,500.00

**STAFF RECOMMENDATION/ACTION REQUIRED**

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Staff recommends

Suggested Motion –

“I move to approve Resolution No. 43-R-2020, A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AMENDING THE 2020 BUDGET TO TRANSFER MONEYS BETWEEN SPENDING AGENCIES AND ACCOUNTS WITHIN THE GENERAL FUND TO FUND THREE NEW FULL-TIME POLICE OFFICERS.”

**ATTACHMENTS**

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Resolution No. 43-R-2020

**TOWN OF MEAD, COLORADO**

**RESOLUTION NO. 43-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AMENDING THE 2020 BUDGET TO TRANSFER MONEYS BETWEEN SPENDING AGENCIES AND ACCOUNTS WITHIN THE GENERAL FUND TO FUND THREE NEW FULL-TIME POLICE OFFICERS**

**WHEREAS**, the Board of Trustees of the Town of Mead (the “Board”) adopted Resolution No. 89-R-2019 entitled “A Resolution of the Town of Mead, Colorado Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Mead, Colorado for the Calendar Year Beginning on the First Day of January 2020 and Ending on the Last Day of December 2020” on December 9, 2019 (the “2020 Budget”); and

**WHEREAS**, the Board is authorized by Section 29-1-109, C.R.S., to amend the 2020 Budget; and

**WHEREAS**, the Board desires to transfer moneys between certain spending agencies and accounts within the General Fund in order to pay for three new full-time police officers; and

**WHEREAS**, the Town provided notice of the proposed amendments to the 2020 Budget in accordance with, and including the information required by, Section 29-1-106, C.R.S.; and

**WHEREAS**, amending the 2020 Budget to reflect the changes set forth in this Resolution serves a valid public purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1. Budget—General Fund.** The 2020 Budget shall be amended as set forth in Exhibit A to this Resolution, and the Board hereby approves the transfer of moneys between the spending agencies and accounts within the General Fund as shown on Exhibit A to this Resolution.

**Section 2. Authorization for Minor Adjustments to 2020 Budget.** Professional Management Systems, LLC, a Colorado limited liability company, *dba* Professional Management Solutions, acting as the financial consultant to the Town of Mead and the Town Treasurer shall be authorized to make mathematical computations or minor adjustments to the 2020 Budget to ensure that the amendments provided by this Resolution are properly accounted for, that the figures are accurate as of December 31, 2020, and such 2020 Budget properly reflects the approved amendments.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon adoption.

**Section 4. Repealer.** All resolutions, or parts thereof, in conflict with this Resolution are hereby repealed, provided that such repeal shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

**Section 5. Certification.** The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF MEAD, THIS 30<sup>TH</sup> DAY OF MARCH, 2020.**

**ATTEST:**

**TOWN OF MEAD**

By: \_\_\_\_\_  
Mary Strutt, MMC, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

**EXHIBIT A**

**AMENDMENTS TO 2020 BUDGET—GENERAL FUND**

**I. Transfer From**

<b>ACCT #</b>	<b>DESCRIPTION</b>	<b>DETAIL</b>	<b>AMOUNT</b>
01-42-5345	Police	Sheriff's Contract	\$ 5,000.00
01-42-5055	Police	Routine Overtime	\$ 0.00
01-40-5500	Capital Outlay	Signage	\$ 82,425.77
01-40-5400	Legal Fees	Home Rule	\$ 25,000.00
01-40-5410	Planning/Consulting	Home Rule	\$ 13,500.00
01-41-5230	Elections	Home Rule	\$ 12,000.00
01-40-5410	Planning/Consulting	Bonding/Strategic Plan	\$ 20,000.00
01-40-5325	Internet/Website	Website Redesign	\$ 20,000.00
<b>TOTAL:</b>			<b>\$177,925.77</b>

**II. Transfer To**

<b>ACCT#</b>	<b>DESCRIPTION</b>	<b>DETAIL</b>	<b>ADDITION</b>
01-42-5022	Police	Salary	\$94,533.00
Various	Police	Benefits	\$46,100.67
01-42-5210	Operating Supplies	Ammo, etc.	\$1,500.00
01-42-5254	Uniform	Uniforms, vest	\$6,417.60
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01-42-5700	Misc.	Hiring Costs	\$2,464.50
<b>TOTAL:</b>			<b>\$177,925.77</b>