

For the time being, Town of Mead public meetings will be held virtually through Zoom. You can join us from your computer, mobile device, or video system by using the link below. You do not need to create a Zoom account, simply select “Join Meeting” or you can sign into your existing account.

**Computer/Mobile Link:** <https://zoom.us/j/503121802>

**Call:** (253)215-8782

**Meeting ID:** 503 121 802

**User ID:** press #

When you join for the first time on a computer or laptop, you will be prompted to download a small application file. Once the application file is selected, follow the instructions to download.

To join with a mobile device, click on the link and you will be prompted to download the Zoom Cloud Meeting app from the App/Play store (its FREE).

Just before entering the meeting you will be asked to enter a display name. This should be your legal name and will be used to identify you in the meeting.

On the Zoom screen, you will see options to toggle between “speaker” and” gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all the meeting participants. On the zoom screen you will also see a “raise hand” option. Select this if you would like to speak during the public comment section.

The Meeting Host will mute all public lines until the public speaking portion. During the public speaking portion, the Host will unmute your line, you will then state your name and will have three minutes to speak. The line will be muted at the end of the three minutes.

\*\*If you would like to join us from a traditional phone, you can dial into the meeting by using this phone number and Meeting ID number. This can also be used in connection with a computer that does not have a microphone.

To join on your phone, dial the teleconferencing number provided above.

1. Enter the meeting ID number when prompted using your dialpad.

**Note:** If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer. If you have not joined on your computer, simply press # again when prompted to enter in your participant ID.