

**TOWN OF MEAD URBAN RENEWAL AUTHORITY
RESOLUTION NO. 2-URA-2016**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF MEAD
URBAN RENEWAL AUTHORITY APPROVING AND ADOPTING THE BYLAWS OF
THE TOWN OF MEAD URBAN RENEWAL AUTHORITY**

WHEREAS, the Board of Commissioners of the Town of Mead Urban Renewal Authority (the “**Authority**”), pursuant to the provisions of the Colorado Revised Statutes, has the power to pass resolutions and enter into contracts and agreements; and

WHEREAS, Authority desires to adopt bylaws to designate officers of the Authority and to govern the conduct of meetings of the Board of Commissioners of the Authority (the “**Bylaws**”); and

WHEREAS, attached hereto as **Exhibit A** are the Bylaws of Authority (the "Bylaws"); and

WHEREAS, the Board of Commissioners is familiar with the Bylaws and finds their terms to be in the best interest of the Authority, the residents within its boundaries, and the general public.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Mead Urban Renewal Authority, Weld County, Colorado, that:

Section 1. Approval. The Bylaws are hereby approved in substantially the form as attached hereto, subject to technical or otherwise non-substantive modifications, as deemed necessary by the Chairperson in consultation with applicable staff and consultants.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such prior resolution nor revive any resolution thereby.

Section 4. Certification. The Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY, THIS 2nd DAY OF MAY, 2016.

ATTEST:

**TOWN OF MEAD URBAN RENEWAL
AUTHORITY**

Secretary

Chairperson

EXHIBIT A
Bylaws

BYLAWS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY

ARTICLE I.

Name

Section 1. Name. The urban renewal authority for the Town of Mead, created pursuant to Colorado Revised Statutes Part 1 of Title 31, Article 25, shall be known as the Town of Mead Urban Renewal Authority (hereinafter, the “**Authority**”).

ARTICLE II.

Officers

Section 1. Officers. The officers of the Authority shall be the Chair, the Vice Chair, the Secretary/Executive Director, the Treasurer, and the Clerk.

Section 2. Chair. The Chair of the Authority shall at all times be the Mayor of the Town of Mead.

Section 3. Vice Chair. The Vice Chair of the Authority shall at all times be the Mayor pro tem of the Town of Mead.

Section 4. Secretary/Executive Director. The Secretary of the Authority shall at all times serve as the Executive Director of the Authority. The Secretary/Executive Director shall at all times be the Town Manager of the Town of Mead. The Secretary/Executive Director shall:

1. Execute all deeds, conveyances, deeds of trust, and bonds under seal of the Authority.
2. Execute all notes and checks or other obligations of the Authority.
3. Be the chief executive officer of the Authority and exercise supervision over the business of the Authority and of those members of the Town Staff as may be assigned to Authority business.
4. Perform all duties which may from time to time be assigned to the Executive Director by the Board of Commissioners of the Authority.

Section 5. Clerk. The Clerk of the Authority shall at all times be the Town Clerk of the Town of Mead. The Clerk shall:

1. Keep correct and complete minutes of the proceedings of the Board of Commissioners and any committees of the Authority.
2. Give all notices required by law.

3. Attest to any resolutions or bylaws adopted by the Authority.
4. Attest to all contracts, deeds, and other documents of the Authority.
5. Perform such other duties as directed by the Executive Director.

Section 6. Treasurer. The Treasurer of the Authority shall at all times be the Treasurer of the Town of Mead. The Treasurer shall:

1. Have charge and custody of, and be responsible for, all funds and securities of the Authority.
2. Keep or cause to be kept correct and complete books and records of account.
3. Receive and give receipts for moneys due and payable to the Authority from any source whatsoever.
4. Render financial statements upon request of the Board of Directors of the Authority.
5. Perform all duties incident to the Office of Treasurer and perform such other duties as may be assigned by the Executive Director.

Section 7. Overlapping District Representatives. Pursuant to § 31-25-115(2.5), C.R.S., in order to represent the collective interests of the county and all taxing bodies levying a mill levy within the boundaries of the Authority (the “**Overlapping Taxing Bodies**”), one additional Commissioner on the Board of Commissioners shall be appointed by the board of county commissioners of the county in which the territorial boundaries of the Authority are located, one additional Commissioner shall be a board member of a special district selected by agreement of the special districts levying a mill levy within the boundaries of the Authority, and one additional Commissioner shall be an elected member of a board of education of a school district levying a mill levy within the boundaries of the Authority. Upon selection of said Commissioners by the Overlapping Taxing Bodies, such individual Commissioners shall be appointed to the Board of Commissioners.

Section 8. General Counsel. The General Counsel of the Authority shall be employed under contract by the Authority Board. The General Counsel shall provide legal advice to the Board of Commissioners of the Authority and shall provide such other legal representation as directed by the Board of Commissioners of the Authority.

ARTICLE III. Meetings

Section 1. Annual and Regular Meetings. The Annual Meeting of the Board of Commissioners of the Authority shall be held in the month of January. The Board of Commissioners shall hold such other regular meetings at such time or times as the Chair shall determine.

Section 2. Place of Meetings. The meetings of the Board of Commissioners and any committee of the Board of Commissioners shall be held at the Mead Town Hall or such other place as the Board of Commissioners shall determine.

Section 3. Notice of Meetings. Notice of meetings shall be given as required in Colorado Open Meetings Law, Revised Statutes § 24-6-401 and 402, which requires posting of the notice of the time and place of the meeting and posting of an agenda for the meeting at least twenty-four (24) hours prior to the holding of the meeting in the Mead Town Hall.

Section 4. Quorum and Manner of Acting. A majority of the Board of Commissioners shall constitute a quorum for the transaction of business at the annual or other regular meeting of the Board of Commissioners. The act of a majority of those Commissioners present at the meeting shall be the act of the Board of Commissioners on all matters.

Adopted by the Board of Commissioners of the Town of Mead Urban Renewal Authority, this 2nd day of May, 2016.

ATTEST:

**TOWN OF MEAD URBAN RENEWAL
AUTHORITY**

Secretary

Chairman