

2023 Adopted Budget

December 12, 2022





Town of Mead, Colorado 2023 Budget Message

This 2023 Adopted Budget for the Town of Mead, Colorado was developed through a collaborative effort of the Town of Mead's Board of Trustees and staff. It provides a financial plan for all Town funds and activities for 2023. These activities include town administrative services, municipal court, police services, community development, park maintenance, community events, street maintenance and improvements, storm drainage, and sewer system operations, as well capital improvement projects associated with these services. In addition to the adopted budget amounts for 2023, prior year actual amounts or current year estimates are shown for all the Town's funds for 2020-2022.

The 2023 Adopted Budget continues to sustain the financial positions of the Town's two main operating funds—the General Fund and the Sewer Fund—at prudent levels while effectively utilizing the revenues and reserves of the Town's Special Revenue and Capital Project funds to accomplish their designated uses. Key features of the 2023 Adopted Budget are these:

- Property tax rates remain constant at 11.522 mills;
- Sales taxes will remain strong as on-line purchases benefit the Town's revenues;
- Revenues from community growth and development are anticipated to total \$1,168,751 in the General Fund, \$4,157,201 in the development Impact Fee funds, and \$494,932 in the Sewer Fund;
- Major projects including Asphalt/Street Patching and a Pavement Management Plan in the Street Improvement Fund, and construction of the Community Center, improved Boardroom/Courtroom, 3rd & Welker Intersection improvements, Safe Routes to School, Downtown Alley and Parking Lot Improvements, and Tennis Court Resurfacing are included in the Impact Fee funds along with design phases of several future projects; and
- Significant changes compared to prior years are shown on each fund or department's budget page.

As required by state statutes, the 2023 Adopted Budget contains no deficit spending for any fund. The Town's funds are budgeted using the modified accrual basis of accounting in all funds except the Sewer Fund, which is budgeted using the full accrual basis of accounting.

We look forward to an exciting year as we work to fulfill the plans contained in this 2023 Budget.

Respectfully submitted,

Helen Migchelbrink
Town Manager

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 102-R-2022**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND
AND ADOPTING A BUDGET FOR THE TOWN OF MEAD, COLORADO,
FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF
JANUARY 2023 AND ENDING ON THE LAST DAY OF DECEMBER
2023.**

WHEREAS, the Board of Trustees (the “Board”) is required to adopt an annual budget in accordance with the Local Government Budget Law, C.R.S. §§ 29-1-101, *et seq.*; and

WHEREAS, Helen Migchelbrink, as Town Manager, submitted a proposed 2023 Town of Mead Budget to the Board on October 10, 2022, for the Board’s consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the proposed budget was open for inspection by the public at the Mead Town Hall, a public hearing was held on December 12, 2022, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the Board considered all objections of the electors and other relevant factors concerning the budget and whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserve/fund balances so that the budget remains in balance, as required by law;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF MEAD, WELD COUNTY, COLORADO THAT:**

Section 1. The budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Town of Mead for the year stated above.

The estimated revenues and transfers from other funds for the various funds of the Town of Mead are:

General Fund	\$ 9,159,845
Street Improvement Fund	\$ 2,847,486
Conservation Trust Fund	\$ 61,523
Sewer Fund	\$ 1,529,115
Art in Public Places Fund	\$ 0
Capital Improvement Fund	\$ 1,401,451
Special Revenue – Downtown Revitalization	\$ 0
Special Revenue – Police	\$ 155,721
Special Revenue – Storm Drainage	\$ 0
Special Revenue – Municipal Facilities	\$ 3,687,834
Special Revenue – Transportation	\$ 5,981,718
Special Revenue – Parks & Open Space	\$ <u>766,020</u>
TOTAL	\$25,590,713

The estimated expenditures and transfers to other funds for each fund of the Town of Mead are:

General Fund	\$ 9,159,845
Street Improvement Fund	\$ 4,151,092
Conservation Trust Fund	\$ 98,500
Sewer Fund	\$ 1,505,524
Art in Public Places Fund	\$ 0
Capital Improvement Fund	\$ 800,000
Special Revenue – Downtown Revitalization	\$ 0
Special Revenue – Police	\$ 311,925
Special Revenue – Storm Drainage	\$ 0
Special Revenue – Municipal Facilities	\$ 6,251,959
Special Revenue – Transportation	\$ 8,743,970
Special Revenue – Parks & Open Space	\$ 2,355,000
TOTAL	\$33,377,815

Section 2. The budget herein approved and adopted shall be signed by the Mayor and the Town Clerk and made a part of the public records of the Town of Mead.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED AND ADOPTED THIS 12TH DAY OF DECEMBER, 2022.

ATTEST:

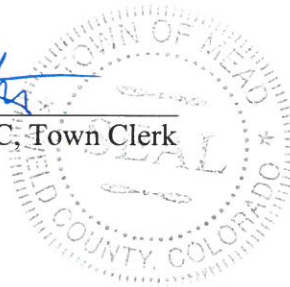
By: 

Mary Strutt, MMC, Town Clerk

TOWN OF MEAD

By: 

Colleen G. Whitlow, Mayor



**TOWN OF MEAD, COLORADO
RESOLUTION NO. 103-R-2022**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, LEVYING
GENERAL PROPERTY TAXES FOR THE YEAR 2022, TO HELP DEFRAY
THE COST OF GOVERNMENT FOR THE TOWN OF MEAD, COLORADO,
FOR THE 2023 BUDGET YEAR.**

WHEREAS, the Board of Trustees of the Town of Mead, Colorado has adopted the annual budget in accordance with the Local Government Budget Law, on December 12, 2022, and;

WHEREAS, the amount of money necessary to balance the budget for the general operating purposes from property tax revenue is \$1,614,049 and;

WHEREAS, the 2022 net assessed valuation for the Town of Mead as certified by the County Assessor is \$140,084,095;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF MEAD, WELD COUNTY, COLORADO THAT;**

Section 1. For the purpose of meeting all general operating and other expenditures of the Town of Mead during the 2023 budget year, there is hereby levied a tax of 11.522 mills upon each dollar of the net assessed valuation of all taxable property within the Town of Mead for the year 2022. The Town Manager and Town Treasurer/Town Clerk shall be authorized to certify the mill levy to the Board of County Commissioners of Weld County, Colorado on or before December 15, 2022.

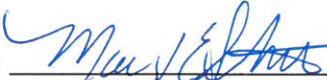
Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 12th DAY OF DECEMBER 2022.

ATTEST:

TOWN OF MEAD

By: 
Mary E. Strutt, MMC, Town Clerk

By: 
Colleen G. Whitlow, Mayor



**TOWN OF MEAD, COLORADO
RESOLUTION NO. 104-R-2022**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
APPROPRIATING SUMS OF MONEY TO THE VARIOUS
FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND
FOR THE PURPOSES AS SET FORTH BELOW, FOR THE
TOWN OF MEAD, COLORADO, FOR THE 2023 BUDGET
YEAR.**

WHEREAS, the Town of Mead has adopted the annual budget in accordance with the Local Government Budget Law, on December 12, 2022, and;

WHEREAS, the Town of Mead has made provision therein for revenues and available reserves in an amount equal to or greater than the total proposed expenditures and transfers to other funds as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the monies provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town of Mead.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MEAD, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenues and available reserves of each fund, to each fund, for purposes stated:

General Fund	\$ 9,159,845
Street Improvement Fund	\$ 4,151,092
Conservation Trust Fund	\$ 98,500
Sewer Fund	\$ 1,505,524
Art in Public Places Fund	\$ 0
Capital Improvement Fund	\$ 800,000
Special Revenue – Downtown Revitalization	\$ 0
Special Revenue – Police	\$ 311,925
Special Revenue – Storm Drainage	\$ 0
Special Revenue – Municipal Facilities	\$ 6,251,959
Special Revenue – Transportation	\$ 8,743,970
Special Revenue – Parks & Open Space	<u>\$ 2,355,000</u>
TOTAL	\$33,377,815

Section 2. Effective Date. This resolution shall be become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 12th DAY OF DECEMBER 2022.

ATTEST:

TOWN OF MEAD

By: Mary E. Strutt
Mary E. Strutt, MMC, Town Clerk

By: Colleen G. Whitlow
Colleen G. Whitlow, Mayor



**Town of MEAD, Colorado
2023 Adopted Budget**

Budget Summary

<u>Fund</u>	<u>Beginning Fund Balances/ Funds Available</u>	<u>2023 Revenues</u>	<u>2023 Expenditures</u>	<u>2023 Transfers</u>	<u>Ending Fund Balances/ Funds Available</u>
<u>General Fund:</u>	\$ 6,482,527	\$ 9,159,845	\$ (7,404,394)	\$ (1,755,451)	\$ 6,482,527
<u>Special Revenue Funds:</u>					
Street Improvement Fund	1,995,015	2,472,486	(4,151,092)	375,000	691,409
Conservation Trust Fund	37,046	61,523	(98,500)	-	69
<u>Impact Fee Funds</u>					
Police	168,848	155,721	(311,925)	-	12,644
Municipal Facilities	2,621,007	1,387,834	(6,251,959)	2,300,000	56,882
Downtown	-	-	-	-	-
Storm Drainage	-	-	-	-	-
Transportation	5,976,243	5,481,718	(8,743,970)	500,000	3,213,992
Parks & Open Space	1,597,003	766,020	(855,000)	(1,500,000)	8,023
Art in Public Places	-	-	-	-	-
<u>Capital Project Fund:</u>					
Capital Improvement Fund	3,693,528	21,000	-	580,451	4,294,979
<u>Enterprise Fund:</u>					
Sewer Fund	1,233,399	1,529,115	(1,507,274)	-	1,255,241
Total	\$ 23,804,618	\$ 21,035,262	\$ (29,324,114)	\$ 500,000	\$ 16,015,766

Detailed budgetary information for each of these funds and amounts can be found on the following pages:

<u>Fund/Department</u>	<u>Page</u>	<u>Fund/Department</u>	<u>Page</u>
<u>General Fund Summary</u>	2	<u>Special Revenue Funds:</u>	
General Fund Departments		Street Improvement Fund	18
Administration	4	Conservation Trust Fund	20
Board of Trustees	6	Impact Fee Funds	
Police	7	Police	21
Community Development	9	Municipal Facilities	22
Streets	10	Downtown	24
Parks	12	Storm Drainage	25
Drainage	13	Transportation	26
Public Works Administration	14	Parks & Open Space	28
Municipal Court	15	Art in Public Places	29
Community Engagement	16	<u>Capital Project Fund:</u>	
Non-departmental	17	Capital Improvement Fund	30
		<u>Enterprise Fund:</u>	
		Sewer Fund	31
Approved Positions	34		

Town of MEAD, Colorado 2023 Adopted Budget

General Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	6,108,858	5,439,988	6,721,628	6,481,617	6,482,527
<u>Revenues</u>					
01-10-4000 Property Tax	1,456,795	1,153,571	1,243,835	1,243,835	1,590,197
01-10-4005 Highway Users Tax	202,717	248,408	232,092	-	-
01-10-4010 Sales Tax	2,857,868	3,260,505	3,341,447	3,854,471	4,008,649
01-10-4012 Lodging Tax	-	236	250	750	1,000
01-10-4015 Road & Bridge Tax	118,671	80,739	80,000	81,366	82,000
01-10-4020 Specific Ownership Tax	83,914	69,848	70,000	83,297	91,627
01-10-4025 M.V. Registration	23,312	25,354	25,000	-	-
01-10-4030 Building Use Tax	789,423	877,830	986,108	1,015,440	411,556
01-10-4040 Cigarette Tax	13,396	16,202	12,000	8,000	15,000
01-10-4050 MURA Revenue Sharing	152,637	113,661	124,408	124,407	150,778
01-10-4070 Federal Mineral Lease	21,975	22,862	25,000	33,767	35,000
01-10-4071 State Severance Taxes	87,234	3,483	4,000	156,038	50,000
01-11-4100 Building Permit Fees	902,999	1,239,192	1,298,878	818,737	692,195
01-11-4102 Other Permits	40,535	47,761	58,926	44,533	54,200
01-11-4103 Convenience Fee	5,193	11,633	15,000	21,326	25,000
01-11-4110 Building Permit - Admin. Fees	62,868	123,150	80,640	54,835	75,000
01-11-4111 Passport Fees	6,760	8,600	8,000	6,895	7,000
01-11-4112 Town Hall/Park Fees	153	1,690	4,800	2,753	3,000
01-11-4120 Franchise Fees	189,766	207,560	200,573	225,000	236,250
01-11-4130 Developer Application Fees	20,500	106,519	100,000	62,281	65,000
01-11-4140 Royalties	112,706	497,116	208,133	443,798	450,000
01-12-4200 Business/sales Tax License	13,862	17,800	30,000	11,482	10,500
01-12-4210 Liquor License	3,261	1,751	2,634	2,500	1,500
01-12-4220 Pet Licenses	618	604	650	650	650
01-13-4300 Attorney Billbacks	117,432	-	-	-	-
01-13-4301 Engineering Billbacks	351,362	-	-	-	-
01-13-4302 Planning Billbacks	44,275	-	-	-	-
01-13-4303 Misc. Billbacks	26,443	-	300	-	-
01-13-4304 IGA for School Resource Officers	192,167	108,847	150,000	146,874	161,561
01-13-4305 School Guard Reimbursement	5,082	11,140	14,000	17,665	20,000
01-13-4310 New Development Charges	-	247,035	200,000	400,000	250,000
01-13-4624 Senior Event Fees	144	159	2,500	300	400
01-13-4625 Recreation Registration Fees	6,843	43,092	32,000	48,759	40,000
01-14-4420 Court Fines	30,292	33,625	36,000	34,625	40,000
01-14-4422 Court Costs	4,297	6,335	9,300	14,635	21,000
01-14-4423 Police Reports	1,388	2,883	1,500	2,157	3,600
01-14-4620 Misc. Income	325	480	300	832	500
01-15-4511 Grant - JAG - Police	24,983	-	-	-	-
01-15-4512 Grant-Weld Senior Foundation	2,900	2,750	2,750	-	-
01-15-4516 Grant - United Way	-	-	1,500	-	-
01-15-4518 Fed'l Grant--Amer Rescue Plan	-	13,941	594,568	25,263	149,932
01-15-4519 Grant--Main Street Grant	-	95,158	-	53,842	-
01-15-4521 Fiscal Health Model	-	525	-	-	-
01-15-4526 Police Grants	9,461	445	1,500	1,500	122,751

Town of MEAD, Colorado 2023 Adopted Budget

General Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated <u>2022</u>	Adopted <u>2023</u>
01-18-4619 Interest & Dividend Income	46,561	4,924	5,400	148,106	192,000
01-18-4620 Misc. Income	66,010	50,458	10,000	17,012	10,000
01-18-4621 Howland Tap Fees Collected	-	-	-	-	-
01-18-4622 Donations/Fundraising	2,200	10,396	10,000	7,000	5,000
01-18-4623 Sale of Assets	10,730	27,303	30,000	10,000	10,000
01-18-4625 Metro District Payments	21,265	27,292	45,000	73,670	75,000
01-18-4628 Cash Over/(Short)	-	-	-	-	-
01-18-4648 Delinquent Interest Earned	1,990	2,739	-	1,500	2,000
Total	8,133,310	8,825,600	9,298,992	9,299,901	9,159,846

Expenditures by Department

Board of Trustees	224,524	104,294	162,645	145,107	183,798
Administration	1,457,195	1,141,382	1,173,153	1,016,100	1,214,889
Police	1,385,043	1,567,508	2,223,173	1,889,371	2,781,149
Community Development	816,961	985,642	1,152,628	661,064	875,563
Streets	1,416,922	850,671	921,463	816,004	-
Parks	487,379	408,679	523,162	475,115	691,452
Storm Drainage	2,475	-	-	-	-
Public Works Administration	5,147	388,885	544,865	511,383	630,754
Municipal Court	-	99,621	129,034	99,744	131,332
Community Engagement	2,365	267,698	469,116	525,374	595,523
Non-departmental (excluding Transfers Out)	-	434,145	1,624,752	25,263	299,932
Total	5,798,011	6,248,526	8,923,991	6,164,526	7,404,394

Other Sources/(Uses)

01-16-4616 Transfer From CTF	-	-	-	-	-
01-90-5804 Transfer to Street Improvement Fund	-	-	(375,000)	(375,000)	(375,000)
01-90-5805 Transfer to Capital Improvement	(3,004,170)	-	-	(2,759,465)	(1,380,451)
01-90-5814 Transfer to Transportation Fund	-	(1,535,445)	-	-	-
Total Other Sources/(Uses)	(3,004,170)	(1,535,445)	(375,000)	(3,134,465)	(1,755,451)

Fund Balances

Restricted for Emergencies	281,000	201,649	201,649	194,476	194,476
Unrestricted and Undesignated	5,158,988	6,279,968	6,519,980	6,288,051	6,288,052
Ending Fund Balance	5,439,988	6,481,617	6,721,629	6,482,527	6,482,528

Summary of Significant Changes

In 2021, property tax revenues reflected a 20.3% decrease due to fluctuations in assessed valuations in the oil and gas industry. The TIF Revenue Sharing expense reflected an associated decrease due to property tax fluctuations in the Mead Urban Renewal Authority. Property taxes began to rebound in 2022. Beginning in 2021, amounts billed to Developers for their development review expenses are treated as receivables rather than revenues. Beginning in 2021, the Public Works Administration, Municipal Court, and Community Engagement budgets contain expenses that had previously been combined in other departments' budgets. The following pages contain detailed expenditure budgets for each of the General Fund departments.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Administration

<u>Expenditures</u>	<u>Actual 2020</u>	<u>Actual 2021</u>	<u>Budget 2022</u>	<u>Estimated Actual 2022</u>	<u>Adopted 2023</u>
01-40-5000 Town Manager	82,570	-	-	-	-
01-40-5001 Salaries & Wages	10,989	383,679	397,748	359,091	361,164
01-40-5002 Public Information Officer	13,800	-	-	-	-
01-40-5005 Town Clerk/Treasurer	24,927	-	-	-	-
01-40-5006 Human Resources	20,618	-	-	-	-
01-40-5008 Office Manager	51,330	-	-	-	-
01-40-5010 Utility Billing/Admin Assistan	30,786	-	-	-	-
01-40-5015 Public Works	80,891	-	-	-	-
01-40-5017 Facilities Maintenance	150	-	-	-	-
01-40-5050 Cleaning	11,832	12,009	15,000	8,000	12,000
01-40-5055 Overtime	1,054	-	1,000	50	-
01-40-5060 Payroll Taxes	23,207	28,071	31,721	27,474	27,629
01-40-5065 Workers Comp	3,924	6,592	5,000	2,046	2,251
01-40-5066 Health Insurance	54,779	73,637	68,272	48,534	50,718
01-40-5067 Deferred Comp & Retirement	15,202	18,314	23,000	25,820	28,402
01-40-5068 Medical Savings	2,624	2,580	3,480	3,441	3,786
01-40-5075 Employment/Recruitment Expenses	-	9,204	500	8,174	10,232
01-40-5200 Office Supplies	9,129	6,209	12,000	5,000	7,000
01-40-5201 Computer/Technology	51,288	49,158	40,000	40,000	40,000
01-40-5202 Printing Expense	9,243	5,957	10,000	250	2,500
01-40-5203 Uniforms	-	1,000	1,200	1,000	1,200
01-40-5205 Postage	7,372	6,153	8,000	5,000	8,000
01-40-5210 Operating Supplies	8,284	5,430	7,500	6,000	7,500
01-40-5212 Furnishings	-	8,947	5,000	3,000	10,000
01-40-5215 Repairs & Maint	35,038	2,069	60,000	30,000	20,000
01-40-5220 Town Decorations	9,783	3,454	-	250	-
01-40-5253 Gas & Oil	31	315	1,000	500	1,000
01-40-5300 Telephone	9,135	6,159	7,002	7,002	7,352
01-40-5305 Utilities	11,445	9,803	12,978	10,000	10,500
01-40-5310 Trash Removal	18,847	1,678	3,134	1,200	1,260
01-40-5315 Copier Expenses	8,070	6,519	9,000	6,500	9,000
01-40-5320 Property & Liability Insurance	64,946	57,790	7,455	7,455	9,390
01-40-5325 Internet/website Expense	13,073	7,901	10,000	10,000	10,000
01-40-5330 Training	1,469	3,657	22,000	14,000	20,000
01-40-5331 Dues and Subscriptions	8,548	9,871	7,500	17,000	30,000
01-40-5332 Tuition Reimbursement	-	5,326	6,000	3,000	3,000
01-40-5348 Pest Control	22,622	-	-	-	-
01-40-5351 Red Deer Lake Maintenance	-	-	2,000	-	-
01-40-5353 Water Assessments	1,195	1,114	1,400	1,400	1,400
01-40-5399 Other Professional Services	-	-	-	-	13,772
01-40-5400 Legal Fees	179,614	184,277	184,680	163,633	216,315
01-40-5401 Consulting Fees	174,964	135,726	130,952	133,575	160,262
01-40-5405 Engineering Fees	28,856	-	-	-	-

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Administration

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
01-40-5415 Audit Fees	8,724	12,837	13,191	13,191	15,954
01-40-5416 Passport Expenses	243	361	1,000	200	400
01-40-5425 County Treasurer's Fee	14,588	11,564	12,438	12,438	15,902
01-40-5426 Property/Sales Tax Rebate	775	519	1,000	875	1,000
01-40-5435 Developer Bb - Attorney	112,342	-	-	-	-
01-40-5440 Developer Bb - Engineer	159,487	-	-	-	-
01-40-5445 Developer Bb - Planner	9,339	-	-	-	-
01-40-5450 Developer Bb - Misc	17,574	-	-	-	-
01-40-5500 Capital Outlay	-	24,667	-	-	-
01-40-5560 Capital Outlay--Sftwr Upgrades	12,972	-	-	-	25,000
01-40-5700 Misc. Expense	10,607	15,103	10,000	10,000	10,000
01-40-5701 Bank Fees	7,884	16,397	11,000	24,000	26,000
01-40-5705 Mileage Reimbursement	1,029	7,333	5,000	7,000	10,000
01-40-5720 Contingency	-	-	25,000	-	25,000
	<u>1,457,195</u>	<u>1,141,382</u>	<u>1,173,153</u>	<u>1,016,100</u>	<u>1,214,889</u>

Summary of Significant Changes

Beginning in 2021, Public Works Administration, Recreation, and Community Development expenditures formerly reported in Administration are reflected in those departments instead. Beginning in 2021, amounts billed to Developers for their development review expenses are treated as receivables rather than expenses of the Town. Beginning in 2022, the Town's insurance expenses are spread among the various departments. The 2022 Repair & Maintenance budget includes general maintenance plus crash doors and roof maintenance costs for Town Hall. The 2023 Capital Outlay budget includes LaserFiche software.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Board of Trustees

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Expenditures</u>					
01-41-5001 Salaries & Wages	2,013	21,549	18,750	17,595	18,975
01-41-5005 Town Clerk	34,131	-	-	-	-
01-41-5030 Mayor and Board Salaries	27,209	25,893	26,592	29,268	48,000
01-41-5035 Court Clerk / Police Admin	53,003	-	-	-	-
01-41-5040 Judge	12,000	-	-	-	-
01-41-5055 Overtime	63	-	-	-	-
01-41-5060 Payroll Taxes	8,652	3,614	3,469	3,585	5,124
01-41-5065 Workers Comp	146	381	150	36	39
01-41-5066 Health Insurance	17,858	2,694	2,527	2,204	2,248
01-41-5067 Deferred Comp	4,250	1,080	1,073	862	880
01-41-5068 Medical Savings	212	100	102	75	76
01-41-5075 Employment/Recruitment Expenses	-	-	500	-	500
01-41-5201 Computer / Technology	5,082	12,534	10,000	10,000	10,000
01-41-5210 Operating Supplies	-	151	2,000	500	2,000
01-41-5212 Furnishings	-	-	11,500	10,000	5,000
01-41-5230 Elections	14,021	5,010	15,000	10,000	15,000
01-41-5235 Court Costs	839	-	-	-	-
01-41-5320 Property & Liability Insurance	-	-	2,982	2,982	3,756
01-41-5330 Training	1,953	4,782	15,000	12,000	15,000
01-41-5331 Dues & Memberships	864	525	1,000	1,000	1,200
01-41-5340 Published Notices	1,391	3,301	2,500	1,000	2,500
01-41-5341 Ordinance Codification	5,894	4,874	6,500	6,500	7,500
01-41-5347 Community Grants	12,100	9,165	24,000	24,000	24,000
01-41-5399 Other Professional Services	-	-	-	-	5,000
01-41-5430 Recording Fees	3,015	802	4,000	1,000	2,000
01-41-5455 Prosecuting Attorney	14,581	-	-	-	-
01-41-5841 Board Outreach Activities	-	-	10,000	10,000	10,000
01-41-5700 Misc. Expense	5,246	7,837	5,000	2,500	5,000
Total Expenditures	224,524	104,294	162,645	145,107	183,798

Summary of Significant Changes

Prior to 2021, the Board of Trustees budget was combined with Municipal Court in a Legislative/Judicial Department. The 2022 Budget includes \$11,500 in Furnishings for new Board Room Chairs, \$10,000 for Board Outreach Activities, and additional funding in Community Grants for façade improvements. The 2022 Estimated Actual and 2023 Adopted budgets reflect approved increases in pay rates for newly elected Mayor and Trustees.

Town of MEAD, Colorado 2023 Adopted Budget

General Fund: Police Department

<u>Expenditures</u>	<u>Actual</u> <u>2020</u>	<u>Actual</u> <u>2021</u>	<u>Budget</u> <u>2022</u>	Estimated <u>Actual</u> <u>2022</u>	<u>Adopted</u> <u>2023</u>
01-42-5000 Town Manager	16,447	-	-	-	-
01-42-5001 Salaries & Wages (Sworn Police)	28,141	-	1,271,294	952,569	1,516,184
01-42-5001 Salaries & Wages (Regular)	-	932,565	127,140	187,451	218,048
01-42-5002 Public Information Officer	13,543	-	-	-	-
01-42-5005 Town Clerk	8,439	-	-	-	-
01-42-5006 HR / Accounting Clerk	5,101	-	-	-	-
01-42-5020 Code Enforcement	29,284	-	-	-	-
01-42-5021 Economic Development	920	-	-	-	-
01-42-5022 Police	644,771	-	-	184	-
01-42-5035 Court Clerk / Admin Assist.	31,490	-	-	-	-
01-42-5045 School Crossing Guards	12,508	-	-	-	-
01-42-5055 Overtime	28,150	40,245	25,000	50,000	25,000
01-42-5060 Payroll Taxes	20,724	24,225	29,536	29,770	40,217
01-42-5065 Workers Comp	15,907	25,553	20,000	28,167	30,984
01-42-5066 Health Insurance	126,120	144,653	198,509	154,257	214,932
01-42-5067 Deferred Comp	5,077	4,817	5,000	5,196	5,715
01-42-5068 Medical Savings	883	1,291	4,000	2,086	2,295
01-42-5069 FPPA	51,603	66,321	106,339	85,731	140,271
01-42-5071 D&D	18,055	23,509	36,496	30,482	48,518
01-42-5075 Employment/Recruitment Expenses	-	-	7,500	6,000	5,000
01-42-5200 Office Supplies	2,361	4,779	4,000	1,000	4,000
01-42-5203 Uniforms (Civilian)	-	-	400	400	800
01-42-5050 Cleaning	-	1,206	6,000	5,000	8,000
01-42-5201 Computer / Technology	23,761	12,340	26,125	27,485	42,250
01-42-5210 Operating Supplies	15,700	19,712	17,000	8,328	9,000
01-42-5215 Repair & Maintenance	539	14,577	17,500	13,700	4,000
01-42-5216 Fleet R&M	30,473	24,929	20,000	11,681	14,602
01-42-5253 Gas & Oil	12,781	27,635	25,000	35,000	40,000
01-42-5254 Uniforms & Tools	17,576	15,795	17,800	20,000	22,800
01-42-5255 Equipment	14,300	39,556	66,710	40,000	42,550
01-42-5300 Telephones	28,632	12,741	15,480	15,000	16,000
01-42-5305 Utilities	3,340	5,909	10,000	10,000	18,000
01-42-5310 Trash	-	143	3,000	300	600
01-42-5315 Copier Expense	-	1,862	1,750	2,200	3,500
01-42-5320 Property & Liability Insurance	-	22,694	45,992	45,992	57,040
01-42-5325 Internet/website Expense	-	780	-	1,650	2,000
01-42-5330 Training	11,967	16,265	18,300	18,300	39,858
01-42-5331 Dues & Memberships	16,155	9,607	10,460	9,100	13,600
01-42-5332 Tuition Reimbursement	-	-	6,000	6,000	9,000
01-42-5343 Contractual Services	-	19,634	30,841	48,441	108,000
01-42-5345 Law Enforcement Contract	995	-	-	-	-
01-42-5346 Animal Impound Fee	670	5,800	4,000	4,500	5,000
01-42-5347 Community Contract Services	-	4,500	12,000	-	-
01-42-5348 Pest Control	-	1,957	10,000	-	2,000

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Police Department

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
01-42-5349 Wellness Program		39	-	1,200	3,500
01-42-5350 Lab Fees	217	92	2,000	200	500
01-42-5399 Other Professional Services	-	-	-	-	2,386
01-42-5400 Legal Fees	-	-	15,000	-	15,000
01-42-5500 Capital Outlay	137,061	25,801	-	27,000	45,000
01-42-5700 Misc. Expense	11,353	15,977	7,000	5,000	5,000
Total Expenditures	<u>1,385,043</u>	<u>1,567,508</u>	<u>2,223,173</u>	<u>1,889,371</u>	<u>2,781,149</u>

Summary of Significant Changes

During 2020, the Town's contract with the Weld County Sheriff's Office for patrol coverage ended, and the Town has gradually increased the size of its police force from 10 to 15.5 (1 Chief, 1 Commander, 2 Sergeants, and 11.5 Officers) in 2023. Increases in all personnel related line items (including Gas and Oil for patrol vehicles) are reflected due to the increased staff. Beginning in 2022, legal fees for police-related matters were separated from the Administration department, and the Town's insurance expenses were spread among the various departments. The 2023 Adopted Budget includes the addition of an Administrative Assistant position, 2 additional Police Officer positions funded by a COPS grant, and radios, packsets, and license plate reader cameras in Capital Outlay.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Community Development

<u>Expenditures</u>	<u>Actual 2020</u>	<u>Actual 2021</u>	<u>Budget 2022</u>	<u>Estimated Actual 2022</u>	<u>Adopted 2023</u>
01-43-5000 Town Manager	16,447	-	-	-	-
01-43-5001 Salaries & Wages	5,999	214,691	265,160	136,089	291,147
01-43-5002 Public Information Officer	13,543	-	-	-	-
01-43-5005 Town Clerk	8,439	-	-	-	-
01-43-5006 HR / Accounting Clerk	2,550	-	-	-	-
01-43-5007 Town Treasurer	-	-	-	-	-
01-43-5010 Permit Tech / Admin Clerk	36,995	-	-	-	-
01-43-5011 Planning	133,727	-	-	-	-
01-43-5015 Public Works	11,746	-	-	-	-
01-43-5055 Overtime	136	-	1,000	-	-
01-43-5060 Payroll Taxes	17,435	16,412	20,361	10,411	22,273
01-43-5065 Workers Comp	649	2,655	700	234	257
01-43-5066 Health Insurance	41,358	33,600	82,844	37,311	77,981
01-43-5067 Deferred Comp	11,374	9,990	21,559	13,347	29,364
01-43-5068 Medical Savings	653	319	464	975	1,033
01-43-5075 Employment/Recruitment Expenses	-	-	500	500	500
01-43-5200 Office Supplies	650	259	750	200	500
01-43-5201 Computer / Technology	2,885	10,817	10,000	10,000	8,000
01-43-5202 Printing Expense	-	161	-	-	500
01-43-5203 Uniforms	-	-	800	600	1,000
01-43-5212 Furnishings	-	1,000	5,000	-	1,600
01-43-5300 Telephone	572	747	1,200	1,300	1,900
01-43-5320 Property & Liability Insurance	-	-	11,928	11,928	15,024
01-43-5330 Training	1,152	2,485	10,000	1,200	8,000
01-43-5331 Dues & Memberships	1,143	969	2,000	1,000	2,500
01-43-5353 Water Assessments	-	81	-	100	100
01-43-5401 Consulting Fees	-	-	-	-	125,000
01-43-5410 Consultants	18,185	40,776	25,000	25,000	25,000
01-43-5411 Annexations & Rezoning Expense	-	13,078	30,000	-	15,000
01-43-5460 Building Inspections	490,928	633,768	641,862	409,369	246,884
01-43-5500 Capital Outlay	(356)	-	-	-	-
01-43-5421 Economic Development Outreach	-	-	20,000	-	-
01-43-5700 Misc.	750	3,833	1,500	1,500	2,000
	<u>816,961</u>	<u>985,642</u>	<u>1,152,628</u>	<u>661,064</u>	<u>875,563</u>

Summary of Significant Changes

Prior to 2021, certain Community Development expenses were included in Administration. Beginning in 2021, costs incurred for developers' expenses are shown as Accounts Receivable rather than expenses. A Planning Technician position was added in late 2021. Beginning in 2022, the Town's insurance expenses were spread among the various departments. In 2023, 228 single family residences and 10 commercial development projects are forecast, and consulting fees are included to begin updating the Land Use Code.

Town of MEAD, Colorado 2023 Adopted Budget

General Fund: Streets

<u>Expenditures</u>	<u>Actual 2020</u>	<u>Actual 2021</u>	<u>Budget 2022</u>	<u>Estimated Actual 2022</u>	<u>Adopted 2023</u>
01-44-5001 Salaries & Wages	5,253	190,037	233,605	229,310	-
01-44-5015 Public Works	231,143	-	-	-	-
01-44-5050 Cleaning	-	-	-	-	-
01-44-5055 Overtime	13,211	3,418	9,000	2,384	-
01-44-5060 Payroll Taxes	18,711	14,339	18,559	17,725	-
01-44-5065 Workers Compensation	6,822	7,184	7,750	7,344	-
01-44-5066 Health Insurance	45,006	32,801	33,339	39,618	-
01-44-5067 Deferred Comp	10,589	8,642	4,533	5,308	-
01-44-5068 Medical Savings	850	175	500	-	-
01-44-5075 Employment/Recruitment Expenses	-	-	2,000	1,500	-
01-44-5201 Computer / Technology	16,477	15,955	20,000	15,000	-
01-44-5203 Uniforms	-	65	2,250	2,000	-
01-44-5210 Operating Supplies	3,730	5,402	4,000	4,000	-
01-44-5212 Furnishings	-	-	5,000	5,000	-
01-44-5215 Repairs & Maintenance--Streets	27,552	2,299	-	-	-
01-44-5216 Repair & Maint.--Fleet	54,916	46,142	40,000	40,000	-
01-44-5250 Asphalt/Street Patching	38,849	6,541	-	-	-
01-44-5251 Repair & Maint.--Shop	584	313	-	-	-
01-44-5252 Street Signs & Markers	15,000	212,351	-	-	-
01-44-5253 Gas & Oil	13,739	16,301	20,000	20,000	-
01-44-5254 Tools	3,079	7,083	20,000	20,000	-
01-44-5255 Safety Equipment	1,493	1,976	3,500	2,500	-
01-44-5300 Telephone	5,986	2,482	2,500	2,500	-
01-44-5305 Utilities	45,890	42,156	35,000	35,000	-
01-44-5310 Trash Removal	-	664	-	720	-
01-44-5320 Property & Liability Insurance	-	-	37,276	37,276	-
01-44-5330 Training	77	-	5,000	2,500	-
01-44-5331 Dues & Memberships	1,603	187	2,000	1,500	-
01-44-5360 Street Sweeping	24,623	34,313	-	-	-
01-44-5361 Dust Control	28,606	24,672	-	-	-
01-44-5362 Gravel	36,925	-	-	-	-
01-44-5363 Weed Control	1,869	81	3,000	3,000	-
01-44-5364 Snow Removal	35,997	30,190	100,000	100,000	-
01-44-5365 Repair & Maintenance--Sealcoating	402,822	30	-	-	-
01-44-5366 Repair & Maint.--Drainage System	-	-	-	-	-
01-44-5367 Street Striping	45,372	43,487	-	-	-
01-44-5369 Equipment Rental	25,952	24,704	48,650	27,620	-
01-44-5405 Engineering Fees	49,243	11,204	-	-	-
01-44-5500 Capital Outlay	100,429	-	-	-	-
01-44-5502 Capital Outlay--Equipment	-	6,388	250,000	192,200	-
01-44-5600 Lease Purch Pymts--2017 DumpTr	52,819	52,819	-	-	-
01-44-5602 Lease Purch Prin - 2021 DumpTr	43,243	-	-	-	-
01-44-5604 2012 Grader	-	-	-	-	-
01-44-5700 Misc. Expense	8,463	6,271	4,000	2,000	-

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Streets

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
01-44-5720 Contingency	-	-	10,000	-	-
Total Expenditures	1,416,922	850,671	921,463	816,004	-

Summary of Significant Changes
 Beginning in 2021, routine storm drainage maintenance was combined with Streets. Beginning in 2022, major street improvement expenses are budgeted in the Street Improvement Fund. In 2022, funds are included for some contracted snow removal, and capital purchases of a tractor, brush hog, hotsy, skid loader with trailer, water tank, and vehicle-mounted sign boards with trailers. The Town's insurance expenses are spread among the various departments. Beginning in 2023, all street maintenance and improvement expenses are budgeted in the Street Improvement Fund.

Town of MEAD, Colorado
2023 Adopted Budget

General Fund: Parks

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Expenditures</u>					
01-45-5001 Salaries & Wages	5,308	175,240	222,258	212,091	258,619
01-45-5002 Public Information Officer	28,114	-	-	-	-
01-45-5015 Public Works	183,921	-	-	-	-
01-45-5021 Recreation Employees	41,877	-	-	-	-
01-45-5025 Senior Coordinators	4,370	-	-	-	-
01-45-5055 Overtime	1,151	3,801	2,678	1,735	1,735
01-45-5060 Payroll Taxes	19,751	13,830	17,208	16,358	19,917
01-45-5065 Workers Comp	6,177	7,121	5,000	6,922	7,614
01-45-5066 Health Insurance	52,204	29,961	28,992	36,863	38,522
01-45-5067 Deferred Comp	10,300	7,194	7,709	8,591	9,106
01-45-5068 Medical Savings	1,515	379	468	857	908
01-45-5075 Employment/Recruitment Expenses	-	-	500	-	-
01-45-5201 Computer/Technology	1,191	-	-	-	-
01-45-5210 Operating Supplies	10,181	5,377	6,000	6,000	6,000
01-45-5212 Furnishings	-	-	5,000	2,500	2,500
01-45-5215 Repairs & Maintenance	9,540	16,067	63,000	25,000	38,000
01-45-5216 Fleet R&M	2,516	4,470	8,000	4,000	5,000
01-45-5253 Gas & Oil	4,997	5,352	5,000	5,000	5,000
01-45-5254 Uniforms	-	-	1,350	1,350	1,500
01-45-5260 Recreation Program	15,541	-	-	-	-
01-45-5262 Town Events	2,926	-	-	-	-
01-45-5265 Senior Events	2,849	-	-	-	-
01-45-5266 Park Signs	-	55	-	-	-
01-45-5300 Telephone	59	549	588	588	1,500
01-45-5305 Utilities	49,675	53,135	36,750	36,750	40,000
01-45-5310 Trash Removal	-	1,008	1,000	2,000	2,500
01-45-5320 Property & Liability Insurance	-	-	14,911	14,911	18,780
01-45-5330 Training	-	896	750	2,500	2,500
01-45-5331 Dues / Memberships	1,288	95	-	-	-
01-45-5348 Pest Control	6,293	34,074	33,000	33,000	33,000
01-45-5349 Wellness Program	3,684	691	-	100	250
01-45-5363 Weed Control	1,634	2,555	5,000	5,000	5,000
01-45-5369 Equipment Rental	2,095	1,149	1,000	1,000	1,000
01-45-5370 Landscaping	1,129	14,335	32,000	32,000	18,000
01-45-5371 Tree Maintenance	2,621	27,047	20,000	15,000	25,000
01-45-5372 Irrigation System	2,040	2,059	5,000	5,000	30,000
01-45-5381 Grant - United Way	555	-	-	-	-
01-45-5405 Park Engineering	-	-	-	-	-
01-45-5500 Capital Outlay	10,493	-	-	-	117,000
01-45-5700 Misc. Expense	1,383	2,240	-	-	2,500
Total Expenditures	487,379	408,679	523,162	475,115	691,452

Summary of Significant Changes

Prior to 2021, certain Community Engagement expenses were budgeted in Parks. Beginning in 2022, the Town's insurance expenses were spread among the various departments. In 2023, a compressor, manlift, and skidloader broom are budgeted in Capital Outlay.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Drainage

<u>Expenditures</u>	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
01-46-5210 Operating Supplies	37	-	-	-	-
01-46-5215 Repairs & Maintenance	2,438	-	-	-	-
01-46-5400 Legal Fees	-	-	-	-	-
01-46-5405 Engineering	-	-	-	-	-
Total Expenditures	2,475	-	-	-	-

Summary of Significant Changes
Beginning in 2021, storm drainage projects are shown in the Storm Drainage Fund and routine storm drainage maintenance is combined with Streets.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Public Works Administration

<u>Expenditures</u>	<u>Actual 2020</u>	<u>Actual 2021</u>	<u>Budget 2022</u>	<u>Estimated Actual 2022</u>	<u>Adopted 2023</u>
01-47-5001 Salaries & Wages	5,095	229,837	358,026	385,008	444,869
01-47-5050 Cleaning	-	-	6,000	-	7,000
01-47-5055 Overtime	-	22,378	4,000	5,771	-
01-47-5060 Payroll Taxes	-	18,815	27,695	441	536
01-47-5065 Workers Comp	-	3,912	2,122	8,286	9,114
01-47-5066 Health Insurance	-	26,685	23,227	39,985	41,785
01-47-5067 Deferred Comp	-	8,942	3,306	15,272	16,188
01-47-5068 Medical Savings	-	567	234	1,232	1,306
01-47-5075 Employment/Recruitment Expenses	-	-	1,000	200	200
01-47-5200 Office Supplies	-	-	-	-	1,000
01-47-5201 Computer / Technology	-	-	4,000	4,000	8,000
01-47-5203 Uniforms	-	-	1,000	2,250	1,000
01-47-5210 Operating Supplies	-	2,274	3,000	1,500	3,000
01-47-5212 Furnishings	-	359	3,000	3,000	3,000
01-47-5215 Repair & Maintenance--Facilities	-	24,399	20,000	-	10,000
01-47-5216 Repair & Maintenance--Fleet	-	-	5,000	1,000	3,000
01-47-5253 Gas & Oil	-	3,090	3,000	4,000	5,000
01-47-5300 Telephone	52	1,942	2,400	1,800	2,880
01-47-5305 Utilities	-	-	1,500	-	15,000
01-47-5310 Trash	-	-	1,500	1,500	1,500
01-47-5315 Copier Exp	-	-	900	1,500	5,000
01-47-5320 Property & Liability Insurance	-	-	7,455	7,455	9,390
01-47-5330 Training	-	100	5,000	2,500	5,000
01-47-5331 Dues & Subscriptions	-	1,268	1,500	540	600
01-47-5399 Other Professional Services	-	-	-	-	1,386
01-47-5405 Engineering Fees	-	38,290	55,000	23,143	30,000
01-47-5500 Capital Outlay	-	-	-	-	-
01-47-5700 Misc. Expense	-	6,028	5,000	1,000	5,000
Total Expenditures	5,147	388,885	544,865	511,383	630,754

Summary of Significant Changes

Prior to 2021, Public Works Administration was part of Administration. A Deputy Town Engineer position was added midway through 2021. An additional Construction Inspector position was added late in 2021. Beginning in 2022, the Town's insurance expenses were spread among the various departments. Beginning in late 2022, department personnel will be located in the new Public Works building. Office expenses formerly shared with other Town Hall departments are now included in this budget.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Municipal Court

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Expenditures</u>					
01-48-5001 Salaries & Wages	-	47,630	47,350	45,153	48,673
01-48-5040 Judge	-	12,300	18,400	13,500	20,000
01-48-5055 Overtime	-	-	600	-	-
01-48-5060 Payroll Taxes	-	3,436	5,076	3,454	3,724
01-48-5065 Workers Comp	-	754	1,153	44	48
01-48-5066 Health Insurance	-	9,889	10,020	7,257	7,583
01-48-5067 Deferred Comp	-	2,377	2,429	2,258	2,483
01-48-5068 Medical Savings	-	100	104	76	84
01-48-5075 Employment/Recruitment Expenses	-	-	500	-	500
01-48-5201 Computer/Technology	-	3,784	3,000	1,200	3,000
01-48-5203 Uniforms	-	-	200	-	200
01-48-5235 Court Costs	-	-	-	-	1,500
01-48-5300 Telephone	-	609	720	720	800
01-48-5320 Property & Liability Insurance	-	-	2,982	2,982	3,756
01-48-5330 Training	-	22	500	500	1,000
01-48-5331 Dues & Memberships	-	-	500	100	100
01-48-5399 Other Professional Services	-	-	-	-	1,881
01-48-5455 Prosecuting Attorney	-	18,298	25,000	20,000	25,000
01-48-5456 Public Defender	-	-	10,000	2,000	10,000
01-48-5700 Misc. Expense	-	421	500	500	1,000
Total Expenditures	-	99,621	129,034	99,744	131,332

Summary of Significant Changes

Prior to 2021, Municipal Court was combined with Board of Trustees in Legislative/Judicial Department. Beginning in 2021, municipal courts are required to provide public defenders if needed by defendants, and the Town's insurance expenses were spread among the various departments.

Town of MEAD, Colorado
2023 Adopted Budget

General Fund: Community Engagement

		Actual	Actual	Budget	Estimated	Adopted
<u>Expenditures</u>		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
01-49-5001	Salaries & Wages	2,352	93,494	144,220	149,279	217,304
01-49-5055	Overtime	-	1,373	5,000	5,000	5,000
01-49-5060	Payroll Taxes	-	7,006	11,415	11,802	17,006
01-49-5065	Workers Comp	-	2,792	3,379	1,367	1,504
01-49-5066	Health Insurance	-	16,447	16,987	20,667	21,597
01-49-5067	Deferred Comp	-	1,391	1,325	4,291	4,720
01-49-5068	Medical Savings	-	200	208	398	437
01-49-5075	Employment/Recruitment Expenses	-	-	1,500	800	1,500
01-49-5201	Computer/Technology	-	914	2,500	2,500	3,000
01-49-5202	Printing Expense	-	-	10,000	10,000	10,000
01-49-5220	Town Decorations	-	-	10,000	10,000	10,000
01-49-5236	Community Outreach	-	4,384	8,500	8,500	10,000
01-49-5203	Uniforms	-	-	1,000	1,000	1,500
01-49-5260	Recreation Program	-	28,677	52,320	52,320	50,000
01-49-5261	Community Day	-	38,158	41,600	41,600	48,000
01-49-5262	Town Events	-	55,730	59,500	79,500	69,000
01-49-5265	Senior Events	-	6,529	13,550	10,000	10,000
01-49-5300	Telephone	13	358	960	960	1,080
01-49-5320	Property & Liability Insurance	-	-	12,151	12,151	15,374
01-49-5330	Training	-	189	2,500	2,500	4,000
01-49-5205	Postage	-	-	2,500	2,500	2,500
01-49-5331	Dues / Memberships	-	4,019	5,000	7,000	7,000
01-49-5349	Wellness Program	-	5,319	15,000	15,000	19,000
01-49-5381	Grant - United Way	-	-	-	-	-
01-49-5382	Scholarships	-	-	1,500	-	-
01-49-5399	Other Professional Services	-	-	-	-	2,000
01-49-5401	Consultants	-	-	25,000	20,000	25,000
01-49-5500	Capital Outlay--Wayfinding	-	-	-	54,738	25,000
01-49-5560	Capital Outlay--Sftwr Upgrades	-	-	-	-	12,000
01-49-5700	Misc. Expense	-	719	21,500	1,500	2,000
Total		2,365	267,698	469,115	525,374	595,523

Summary of Significant Changes

Prior to 2021, Community Engagement expenses were budgeted in Administration and Parks. Prior to 2022, the Communications Consultant was charged to Administration. Beginning in 2022, the Town's insurance expenses were spread among the various departments. The 2022 Budget's Miscellaneous Expenses included \$10,000 for The Wall That Heals and \$10,000 for additional expenses. The 2023 Adopted Budget includes the addition of a full-time Event & Media Specialist, and Consultant costs for community relations and information programs.

**Town of MEAD, Colorado
2023 Adopted Budget**

General Fund: Non-Departmental

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Expenditures</u>					
01-90-5016 Salary Adjustments	-	-	30,000	-	-
01-90-5500 Capital Outlay	-	420,204	-	-	50,000
01-90-8151 Special Projects	-	-	75,000	-	100,000
01-90-8155 ARPA Broadband	-	13,941	1,164,136	25,263	149,932
01-90-8910 Contingency	-	-	355,616	-	-
01-90-5804 Transfer to Street Improvement Fund	-	-	375,000	375,000	375,000
01-90-5805 Transfer to Capital Improvement	3,004,170	-	-	2,759,465	1,380,451
01-90-5814 Transfer to Transportation Fund	-	1,535,445	-	-	-
01-90-5807 Transfer to Art in Public Places	-	-	-	-	-
Total Expenditures	3,004,170	1,969,590	1,999,752	3,159,728	2,055,383

Summary of Significant Changes

In most years, General Fund appropriations in excess of expenditures are transferred to the Capital Improvement Fund at year-end. In 2021, General Fund appropriations in excess of expenditures were transferred to the Transportation Fund for 3rd & Welker intersection improvements. From 2021-2023, American Rescue Plan (ARPA) funds totaling \$189,136 are budgeted for broadband project expenditures. (Remaining ARPA funds of \$1,000,000 are shown in the Municipal Facilities Fund.)

**Town of MEAD, Colorado
2023 Adopted Budget**

Street Improvement Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	-	-	-	-	1,995,015
<u>Revenues</u>					
04-10-4010 Sales Tax	-	-	1,670,723	1,927,235	2,004,325
04-10-4005 Highway Users Tax	-	-	-	235,304	235,190
04-10-4025 M.V. Registration	-	-	-	24,721	27,193
04-10-4030 Building Use Tax	-	-	557,715	507,720	205,778
Total Revenues	-	-	2,228,438	2,694,980	2,472,486
<u>Total Revenues and Other Sources</u>	-	-	2,228,438	2,694,980	2,472,486
<u>Expenditures</u>					
04-44-5001 Salaries & Wages	-	-	-	-	238,136
04-44-5055 Overtime	-	-	-	-	9,000
04-44-5060 Payroll Taxes	-	-	-	-	18,906
04-44-5065 Workers Compensation	-	-	-	-	8,078
04-44-5066 Health Insurance	-	-	-	-	40,410
04-44-5067 Deferred Comp	-	-	-	-	5,627
04-44-5068 Medical Savings	-	-	-	-	-
04-44-5075 Employment/Recruitment Expenses	-	-	-	-	1,500
04-44-5201 Computer / Technology	-	-	-	-	25,000
04-44-5203 Uniforms	-	-	-	-	2,000
04-44-5210 Operating Supplies	-	-	-	-	2,500
04-44-5212 Furnishings	-	-	-	-	5,000
04-44-5215 Repairs & Maintenance--Streets	-	-	100,000	100,000	240,000
04-44-5216 Repair & Maint.--Fleet	-	-	-	-	40,000
04-44-5250 Asphalt/Street Patching	-	-	50,000	50,000	1,800,000
04-44-5252 Street Signs & Markers	-	-	40,000	15,000	25,000
04-44-5253 Gas & Oil	-	-	-	-	20,000
04-44-5254 Tools	-	-	-	-	10,000
04-44-5255 Safety Equipment	-	-	-	-	3,500
04-44-5300 Telephone	-	-	-	-	3,500
04-44-5305 Utilities	-	-	-	-	35,000
04-44-5320 Property & Liability Insurance	-	-	-	-	46,951
04-44-5330 Training	-	-	-	-	1,500
04-44-5331 Dues & Memberships	-	-	-	-	1,500
04-44-5360 Street Sweeping	-	-	-	7,560	15,000
04-44-5361 Dust Control	-	-	40,000	33,000	40,000
04-44-5362 Gravel	-	-	35,000	-	38,000
04-44-5363 Weed Control	-	-	-	-	3,000
04-44-5364 Snow Removal	-	-	-	-	100,000
04-44-5365 Repair & Maintenance--Sealcoating	-	-	750,000	760,405	500,000
04-44-5366 Repair & Maint.--Drainage System	-	-	10,000	10,000	500,000
04-44-5367 Street Striping	-	-	75,000	75,000	75,000
04-44-5369 Equipment Rental	-	-	-	-	27,620

**Town of MEAD, Colorado
2023 Adopted Budget**

Street Improvement Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
04-44-5369 Repairs and Maintenance--Bridges	-	-	100,000	-	100,000
04-44-5405 Engineering Fees	-	-	100,000	24,000	200,000
04-44-5500 Capital Outlay	-	-	-	-	205,000
04-44-5604 2012 Grader	-	-	-	-	2,500
04-44-5720 Contingency	-	-	803,438	-	-
04-44-8151 Special Projects	-	-	500,000	-	-
<u>Total Expenditures and Other Uses</u>	-	-	2,603,438	1,074,965	4,151,092
<u>Transfers In/(Out)</u>					
04-16-4601 Transfer from GF	-	-	375,000	375,000	375,000
Total Transfers In/(Out)	-	-	375,000	375,000	375,000
Ending Fund Balance	-	-	-	1,995,015	691,409

Summary of Significant Changes

Beginning in 2022, major street improvement expenses are budgeted in the Street Improvement Fund. All proceeds from the 1% Street Sales Tax approved by voters on November 2, 2021 are tracked in this fund. Beginning in 2022, all street maintenance and repair expenses, and revenues dedicated to streets are budgeted in the Street Improvement Fund. The 2023 Adopted Budget also includes Drainage System repair and maintenance costs for culvert and ditch cleaning, Engineering Fees for pavement management data collection and storm drainage or roadway designs, and Capital Outlay costs for a water tank, generator, and compressor.

**Town of MEAD, Colorado
2023 Adopted Budget**

Conservation Trust Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	17,517	11,019	46,031	64,323	37,046
<u>Revenues</u>					
05-17-4630 Lottery Revenue	48,259	56,804	60,000	61,523	61,523
05-18-4619 Interest & Dividend Income	118	18	20	-	-
Total Revenues	<u>48,377</u>	<u>56,822</u>	<u>60,020</u>	<u>61,523</u>	<u>61,523</u>
<u>Total Revenues and Other Sources</u>	<u>48,377</u>	<u>56,822</u>	<u>60,020</u>	<u>61,523</u>	<u>61,523</u>
<u>Expenditures</u>					
05-45-5370 Landscaping	14,784	3,518	-	-	-
05-45-5506 Capital Outlay--Parks & Equipment	-	-	106,000	88,800	98,500
05-45-5520 Capital Outlay--Parks & Equip	15,222	-	-	-	-
05-45-5530 Capital Outlay--Vehicles & Equipment	24,868	-	-	-	-
Total Expenditures	<u>54,875</u>	<u>3,518</u>	<u>106,000</u>	<u>88,800</u>	<u>98,500</u>
<u>Total Expenditures and Other Uses</u>	<u>54,875</u>	<u>3,518</u>	<u>106,000</u>	<u>88,800</u>	<u>98,500</u>
<u>Ending Fund Balance</u>	<u>11,019</u>	<u>64,323</u>	<u>51</u>	<u>37,046</u>	<u>69</u>

Summary of Significant Changes

The 2022 Budget includes capital outlay to purchase a utility vehicle, top dresser, and to replace playground equipment.
The 2023 Budget includes Capital Outlay for the Margil playground.

**Town of MEAD, Colorado
2023 Adopted Budget**

Police Facilities Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated <u>Actual 2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	-	-	185,544	132,471	168,848
<u>Revenues</u>					
08-11-4165 Impact Fees	-	159,248	196,101	124,684	150,321
08-18-4619 Interest & Dividend Income	-	30	25	2,814	5,400
Total Revenues	-	<u>159,278</u>	<u>196,126</u>	<u>127,498</u>	<u>155,721</u>
<u>Total Revenues and Other Sources</u>	-	159,278	196,126	127,498	155,721
<u>Expenditures</u>					
08-42-5491 Vehicle Lease Expenses	-	18,778	41,120	41,120	86,925
08-42-5500 Capital Outlay	-	8,029	9,725	-	-
08-42-5505 Capital Outlay--Office Equipment	-	-	-	-	-
08-42-5511 Capital Outlay--Bldgs & Impvts	-	-	200,000	50,000	225,000
08-42-5720 Contingency	-	-	-	-	-
Total Expenditures	-	<u>26,807</u>	<u>250,845</u>	<u>91,120</u>	<u>311,925</u>
<u>Total Expenditures and Other Uses</u>	-	26,807	250,845	91,120	311,925
<u>Ending Fund Balance</u>	-	132,471	130,825	168,848	12,644

Summary of Significant Changes

Beginning in 2021, the department began leasing rather than purchasing its vehicles. The 2022 Budget includes funds for modifying the Police office area when Public Works moves to its new facility. The 2023 Budget includes the addition of four leased vehicles.

Town of MEAD, Colorado 2023 Adopted Budget

Municipal Facilities Fund

	Actual 2020	Actual 2021	Budget 2022	Estimated Actual 2022	Adopted 2023
<u>Beginning Fund Balance</u>	1,373,223	1,728,398	5,697,019	5,516,835	2,621,007
<u>Revenues</u>					
09-11-4165 Impact Fees	566,661	1,471,408	1,560,103	1,163,040	1,284,309
09-18-4619 Interest & Dividend Income	8,047	1,877	-	42,350	63,525
09-18-4627 Lease Proceeds	-	203,637	2,269	-	-
Total Revenues	574,708	1,676,922	1,562,372	1,205,390	1,347,834
<u>Other Sources</u>					
09-15-4518 Fed'l Grant--Amer Rescue Plan	-	-	-	1,000,000	-
09-15-4545 Grants	123,382	24,175	350,000	261,498	40,000
09-18-4627 Lease Purchase Proceeds	-	203,637	2,269	-	-
Total Other	123,382	227,812	352,269	1,261,498	40,000
<u>Total</u>	698,090	1,904,734	1,914,641	2,466,888	1,387,834
<u>Expenditure</u>					
09-40-5410 Planning/consultants	10,628	-	100,000	20,000	30,000
09-40-5511 Capital Outlay--Bldgs & Impvts	19,116	-	-	-	-
09-44-5215 Repairs & Maintenance	19,531	-	-	-	-
09-44-5502 Capital Outlay--Equipment	43,019	203,637	-	-	-
09-49-5511 Capital Outlay--Bldgs & Impvts	3,881	-	-	-	-
09-50-5212 Furnishings	-	-	50,000	65,000	-
09-50-5500 Capital Outlay	7,492	52,996	350,000	50,000	400,000
09-50-5505 Capital Outlay--PW Building Equipment	-	-	50,000	50,000	-
09-50-5511 Capital Outlay - PW Facility	264,247	726,735	4,420,000	4,420,000	175,000
09-50-5700 Misc. Expense	-	-	-	-	-
09-50-5720 Contingency	-	-	663,000	-	-
09-51-5500 Capital Outlay - Community Center	-	996,806	487,249	716,675	5,385,000
09-50-5512 Capital Outlay--Building Impvt --TH	-	2,500	50,000	-	50,000
09-50-5514 Capital Outlay - Grader Shed	-	-	-	-	50,000
09-44-5602 2021 Lease Purch Prin--Dump Tr 2	-	38,287	38,287	38,287	38,287
09-44-5603 2021 Lease Purch Int--Dump Tr 2	-	4,956	4,956	4,956	4,956
09-44-5604 2021 Lease Purch Prin--Dump Tr 1 Repl	-	38,287	39,470	38,287	39,470
09-44-5605 2021 Lease Purch Int--Dump Tr 1 Repl	-	4,956	3,773	4,956	3,773
09-45-5491 Vehicle Lease Expenses	-	40,958	45,047	54,556	63,140
09-49-5491 Vehicle Lease Expenses	-	-	-	-	12,333
Total Expenditures	367,915	2,110,118	6,301,782	5,462,717	6,251,959
<u>Total Expenditures & Other Uses</u>	367,915	2,110,118	6,301,782	5,462,717	6,251,959
<u>Transfers In/(Out)</u>					
09-16-4806 Transfer from Sewer Fund	25,000	125,000	100,000	100,000	-
Transfer from Parks & Recreation Fund	-	-	-	-	1,500,000
09-16-4819 Transfer from Capital Imprvt Fund	-	3,868,821	-	-	800,000

**Town of MEAD, Colorado
2023 Adopted Budget**

Municipal Facilities Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
Total Transfers In/(Out)	25,000	3,993,821	100,000	100,000	2,300,000
Ending Fund Balance	1,728,398	5,516,835	1,409,878	2,621,007	56,882
Restricted for Municipal Facilities	266,721	4,055,158	-	1,876,005	56,882
Restricted for Recreation Facilities	1,461,677	1,461,677	1,409,878	745,002	-
Total Fund Balance	1,728,398	5,516,835	1,409,878	2,621,007	56,882

Summary of Significant Changes

Beginning in 2020, the DOLA Grant (account #09-15-4545) for the Public Works Facility and all associated costs are shown in this fund. Account # 09-51-5500 includes costs for property acquisition, design, construction, and associated public outreach for a Community Center. Lease expenses for Public Works vehicles are included beginning in 2021. A lease for a Recreation vehicle is added in 2023. Transfers from the Capital Improvement Fund and the Sewer Fund in 2021 and 2022 assist with the Public Works Facility expenses. At the end of 2023, all Fund Balances restricted only for Recreation Facilities will have been spent. All remaining fund balances and new Impact Fee revenues may be used for any Municipal Facilities purposes.

**Town of MEAD, Colorado
2023 Adopted Budget**

Downtown Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	56,534	56,836	33,652	32,132	-
<u>Revenues</u>					
11-18-4619 Interest & Dividend Income	303	28	-	90	-
Total Revenues	303	28	-	90	-
<u>Total Revenues and Other Sources</u>	303	28	-	90	-
<u>Expenditures</u>					
11-40-5338 Downtown Grants	-	-	-	-	-
11-40-5500 Capital Outlay--Wayfinding	-	18,583	25,000	31,800	-
11-40-5210 Banners & Signage	-	-	8,652	422	-
11-40-5700 Misc. Expense	-	6,149	-	-	-
Total Expenditures	-	24,732	33,652	32,222	-
<u>Total Expenditures and Other Uses</u>	-	24,732	33,652	32,222	-
<u>Ending Fund Balance</u>	56,836	32,132	-	-	-

Summary of Significant Changes

The 2021 and 2022 Budgets include funds for Wayfinding signage and light pole decoration enhancements.

**Town of MEAD, Colorado
2023 Adopted Budget**

Storm Drainage Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	16,137	103,622	111,851	110,874	-
<u>Revenues</u>					
13-11-4165 Impact Fees	149,602	51,642	-	-	-
13-15-4565 Grants	-	-	-	-	-
13-18-4619 Interest & Dividend Income	309	75	150	-	-
13-19-4941 P.I.L.O.Construction	-	-	-	-	-
Total Revenues	<u>149,911</u>	<u>51,717</u>	<u>150</u>	<u>-</u>	<u>-</u>
<u>Total Revenues and Other Sources</u>	<u>149,911</u>	<u>51,717</u>	<u>150</u>	<u>-</u>	<u>-</u>
<u>Expenditures</u>					
13-40-5405 Engineering Fees	-	-	-	-	-
13-40-5410 Planning/consultants	2,991	-	-	-	-
13-40-5500 Capital Outlay--North Creek Flood Plain	59,435	44,465	25,000	15,000	-
13-40-5720 Contingency	-	-	-	-	-
Total Expenditures	<u>62,426</u>	<u>44,465</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>
<u>Total Expenditures and Other Uses</u>	<u>62,426</u>	<u>44,465</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>
<u>Transfers In/(Out)</u>					
13-90-5914 Transfer to Transportation Fund	-	-	(87,001)	(95,874)	-
Total Transfers In/(Out)	<u>-</u>	<u>-</u>	<u>(87,001)</u>	<u>(95,874)</u>	<u>-</u>
Ending Fund Balance	<u>103,622</u>	<u>110,874</u>	<u>-</u>	<u>-</u>	<u>-</u>

Summary of Significant Changes

Beginning in 2021, storm drainage projects are shown in the Storm Drainage Fund and routine storm drainage maintenance is combined with Streets. During 2021, Storm Drainage Impact Fees were combined with Transportation Impact Fees. In 2022, remaining Fund Balances will be transferred to the Transportation Fund.

Town of MEAD, Colorado 2023 Adopted Budget

Transportation Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	301,440	1,130,426	3,456,076	3,405,248	5,976,243
<u>Revenues</u>					
14-11-4165 Impact Fees	651,731	1,985,071	2,682,344	1,696,833	2,056,551
14-12-4061 CDOT--I25 E Frontage Rd S of 66	53,500	-	-	-	-
14-15-4570 CDOT Grant--Safe Routes to Schools	-	-	320,000	-	424,850
14-15-4570 CDOT Grant--Underpass 66 & CR 7	-	-	300,000	-	400,000
14-15-4570 DOLA Grant--3rd & Welker Design	-	-	-	31,955	-
14-15-XXXX CML Grant--Bridge	-	-	-	-	160,317
14-15-XXXX Federal Grant--3rd & Welker	-	-	-	-	1,900,000
14-15-XXXX Energy Colorado--EV Charging Grant	-	-	-	-	40,000
14-18-4619 Interest & Dividend Income	3,874	1,058	2,000	-	-
14-19-4941 P.I.L.O.Construction	339,144	34,575	-	-	500,000
Total Revenues	1,048,250	2,020,704	3,304,344	1,728,788	5,481,718
<u>Total</u>	1,048,250	2,020,704	3,304,344	1,728,788	5,481,718
<u>Expenditures</u>					
14-40-5001 Salaries & Wages	-	-	-	-	-
14-40-5016 Merit	-	-	-	-	-
14-40-5060 Payroll Taxes	-	-	-	-	-
14-40-5065 Workers Compensation	-	-	-	-	-
14-40-5066 Health Insurance	-	-	-	-	-
14-40-5067 Deferred Comp	-	-	-	-	-
14-40-5068 Medical Savings	-	-	-	-	-
14-40-5201 Computer / Technology	-	-	-	-	-
14-40-5400 Legal Fees	-	-	-	-	-
14-40-5405 Engineering Fees	34,570	-	30,000	7,726	20,000
14-40-5410 Planning/consultants	15,689	-	-	-	-
14-40-5500 Capital Outlay--Welker/3rd Intersection	72,093	139,766	4,525,000	190,000	4,557,511
14-40-5501 Capital Outlay--Safe RtesToSch (3rd St	6,875	-	400,000	-	531,063
14-40-5505 Capital Outlay--3rd St. Impvts	90,037	1,549,111	-	130,940	-
14-40-5591 Capital Outlay--Bridge Design CR 38	-	-	175,000	-	-
14-40-5562 Capital Outlay - CR 34 Box Culvert west	-	-	125,000	-	200,396
14-40-5563 Capital Outlay--Bridge Design CR 13	-	-	125,000	-	-
14-40-5564 Capital Outlay--Wing Wall	-	-	100,000	175,000	-
14-40-5720 Contingency	-	-	10,000	-	-
14-40-5565 Capital Outlay - SH 66/CR 7 Underpass	-	-	375,000	-	500,000
14-40-XXXX Capital Outlay - SH 66/CR 7 Intersection	-	-	-	-	1,250,000
14-40-XXXX Capital Outlay--North Creek Flood Plain	-	-	-	-	20,000
14-40-XXXX Capital Outlay--Alley Impts	-	-	-	-	1,250,000
14-40-XXXX Capital Outlay--Interchange at CR 38 & I-	-	-	-	-	200,000
14-40-XXXX Capital Outlay--E.V. Charging Station	-	-	-	-	40,000
14-40-5720 Contingency	-	-	37,500	-	175,000
14-40-5600 Vehicle Lease--CM	-	-	-	-	-

**Town of MEAD, Colorado
2023 Adopted Budget**

Transportation Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
14-40-5720 Contingency	-	-	-	-	-
Total Expenditures	<u>219,264</u>	<u>1,688,877</u>	<u>5,902,500</u>	<u>503,666</u>	<u>8,743,970</u>
Total Expenditures and Other Uses	<u>219,264</u>	<u>1,688,877</u>	<u>5,902,500</u>	<u>503,666</u>	<u>8,743,970</u>
Transfers In/(Out)					
14-16-4801 Transfer from General Fund	-	1,535,445	-	-	-
14-16-4813 Transfer from Storm Drainage Fund	-	-	67,001	95,874	-
14-16-4820 Transfer from MURA	-	-	1,250,000	1,250,000	500,000
14-16-4819 Transfer from Capital Imprvt Fund	-	407,550	-	-	-
Total Transfers In/(Out)	<u>-</u>	<u>1,942,995</u>	<u>1,317,001</u>	<u>1,345,874</u>	<u>500,000</u>
Ending Fund Balance	<u>1,130,426</u>	<u>3,405,248</u>	<u>2,174,921</u>	<u>5,976,243</u>	<u>3,213,992</u>

Summary of Significant Changes
 In 2023, A CDOT Grant is anticipated to pay for 80% of the Safe Routes to School 3rd St. Trail project. In 2021-2023, funds are transferred from the General Fund, Storm Drainage Fund, Capital Improvement Fund ,and/or the Mead Urban Renewal Authority to assist with associated development projects.

**Town of MEAD, Colorado
2023 Adopted Budget**

Parks & Open Space Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated <u>Actual</u> <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	787,098	1,331,136	2,079,133	1,804,624	1,597,003
<u>Revenues</u>					
18-11-4165 Impact Fees	569,080	916,296	744,077	324,087	666,020
18-18-4527 GOCO Grant	-	-	-	-	100,000
18-18-4619 Interest & Dividend Income	4,742	938	1,200	-	-
18-19-4941 P.I.L.O.Construction	-	-	-	-	-
Total Revenues	<u>573,822</u>	<u>917,234</u>	<u>745,277</u>	<u>324,087</u>	<u>766,020</u>
<u>Total Revenues and Other Sources</u>	<u>573,822</u>	<u>917,234</u>	<u>745,277</u>	<u>324,087</u>	<u>766,020</u>
<u>Expenditures</u>					
18-40-5405 Engineering Fees	-	-	-	-	-
18-40-5410 Planning/consultants	16,702	-	-	-	130,000
18-40-5500 Capital Outlay--Highland Lake	13,083	443,746	400,000	453,728	-
18-40-5720 Contingency	-	-	200,000	-	-
18-45-5500 Capital Outlay	-	-	18,333	55,000	350,000
18-52-5500 Capital Outlay	-	-	18,000	7,980	25,000
18-52-5500 Capital Outlay--Gold Star Memorial	-	-	-	-	200,000
18-52-5500 Capital Outlay--Resurface Tennis Courts	-	-	100,000	-	150,000
18-52-5500 Capital Outlay--Electricity at Mead	-	-	50,000	15,000	-
18-52-5700 Misc. Expense	-	-	-	-	-
Total Expenditures	<u>29,784</u>	<u>443,746</u>	<u>786,333</u>	<u>531,708</u>	<u>855,000</u>
<u>Transfers In/(Out)</u>					
18-52-5909 Transfer to Municipal Facilities Fund	-	-	-	-	(1,500,000)
<u>Total Expenditures and Other Uses</u>	<u>29,784</u>	<u>443,746</u>	<u>786,333</u>	<u>531,708</u>	<u>2,355,000</u>
<u>Ending Fund Balance</u>	<u>1,331,136</u>	<u>1,804,624</u>	<u>2,038,077</u>	<u>1,597,003</u>	<u>8,023</u>
Restricted for Open Space	624,004	180,258	164,475	-	-
Unrestricted/Unassigned	707,132	1,624,366	1,873,602	1,597,003	8,023
Total Fund Balance	<u>1,331,136</u>	<u>1,804,624</u>	<u>2,038,077</u>	<u>1,597,003</u>	<u>8,023</u>

Summary of Significant Changes

At the end of 2022, all Fund Balances restricted only for Open Space will have been spent. All remaining fund balances and new Impact Fee revenues may be used for any Parks or Open Space purpose. In 2023, a Great Outdoors Colorado grant is anticipated to help pay for a Trails Master Plan, and a Transfer to the Municipal Facilities Fund will help construct the new Community Center.

**Town of MEAD, Colorado
2023 Adopted Budget**

Art in Public Places Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Fund Balance</u>	6,064	6,097	6,101	6,101	-
<u>Revenues</u>					
21-18-4619 Interest & Dividend Income	33	4	6	6	-
Total Revenues	33	4	6	6	-
<u>Total Revenues and Other Sources</u>	33	4	6	6	-
<u>Expenditures</u>					
21-40-5500 Capital Outlay	-	-	6,107	6,107	-
21-40-5720 Contingencies	-	-	-	-	-
Total Expenditures	-	-	6,107	6,107	-
<u>Total Expenditures and Other Uses</u>	-	-	6,107	6,107	-
<u>Transfers In/(Out)</u>					
21-16-4615 Transfers in From General Fund	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Ending Fund Balance	6,097	6,101	-	-	-

Summary of Significant Changes
In 2022, \$6,101 was budgeted for art at Highland Lake.

**Town of MEAD, Colorado
2023 Adopted Budget**

Capital Improvement Fund

	Actual 2020	Actual 2021	Budget 2022	Estimated Actual 2022	Adopted 2023
<u>Beginning Fund Balance</u>	2,075,633	5,200,082	926,011	925,415	3,693,528
<u>Revenues</u>					
19-18-4619 Interest & Dividend Income	8,622	1,704	3,500	8,649	21,000
Total Revenues	<u>8,622</u>	<u>1,704</u>	<u>3,500</u>	<u>8,649</u>	<u>21,000</u>
<u>Other Sources</u>					
19-19-4901 Pymts in Lieu of Construction	111,657	-	-	-	-
Total Other Sources	<u>111,657</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Total Revenues and Other Sources</u>	<u>120,279</u>	<u>1,704</u>	<u>3,500</u>	<u>8,649</u>	<u>21,000</u>
<u>Expenditures</u>					
19-40-5720 Contingency	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Total Expenditures and Other Uses</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Transfers In/(Out)</u>					
19-16-4615 Transfer from General	3,004,170	-	-	2,759,465	1,380,451
19-46-5909 Transfer to Municipal Facilities Fund	-	(3,868,821)	-	-	(800,000)
19-46-5914 Transfer to Transportation Fund	-	(407,550)	-	-	-
Total Transfers In/(Out)	<u>3,004,170</u>	<u>(4,276,371)</u>	<u>-</u>	<u>2,759,465</u>	<u>580,451</u>
Ending Fund Balance	<u>5,200,082</u>	<u>925,415</u>	<u>929,511</u>	<u>3,693,528</u>	<u>4,294,979</u>

Summary of Significant Changes

In 2020, 2022, and 2023, transfers from the General Fund are made to set aside funds for future capital needs. In 2021, funds were transferred to the Municipal Facilities Fund and Transportation Fund to show all costs of associated projects in each fund.

Town of MEAD, Colorado 2023 Adopted Budget

Sewer Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated <u>2022</u>	Adopted <u>2023</u>
<u>Beginning Funds Available</u>	524,771	918,078	2,429,411	1,261,936	1,233,399
<u>Revenues</u>					
06-11-4150 Sewer User Fees	707,858	815,041	888,667	909,429	982,183
06-11-4160 Sewer Late/NSF Fees	16,830	18,124	18,092	16,001	16,000
06-18-4618 Gain/Loss on Investments	129	(129)	-	-	-
06-18-4619 Interest & Dividend Income	5,201	562	1,000	18,482	36,000
06-18-4620 Misc. Income	2,533	-	1,000	-	-
Total Revenues	<u>732,551</u>	<u>833,598</u>	<u>908,759</u>	<u>943,912</u>	<u>1,034,183</u>
<u>Other Sources</u>					
06-11-4165 Sewer Tap Fees	277,653	284,701	1,021,293	888,748	494,932
Total Other Sources	<u>277,653</u>	<u>284,701</u>	<u>1,021,293</u>	<u>888,748</u>	<u>494,932</u>
<u>Total Revenues and Other Sources</u>	<u>1,010,204</u>	<u>1,118,299</u>	<u>1,930,052</u>	<u>1,832,660</u>	<u>1,529,115</u>
<u>Expenditures--Operations & Maintenance</u>					
06-40-5000 Town Manager	16,467	-	-	-	-
06-40-5001 Salaries & Wages	2,707	101,504	159,981	144,500	169,869
06-40-5005 Town Clerk	4,219	-	-	-	-
06-40-5006 Human Resources	20,788	-	-	-	-
06-40-5010 Utility Billing/Admin Assistan	4,186	-	-	-	-
06-40-5015 Public Works	51,587	-	-	-	-
06-40-5055 Overtime	3,769	5,975	2,000	3,139	-
06-40-5060 Payroll Taxes	7,571	7,906	12,392	11,294	12,995
06-40-5065 Workers Comp	1,666	2,462	2,186	2,812	3,094
06-40-5066 Health Insurance	18,142	17,661	34,689	23,495	25,845
06-40-5067 Deferred Comp	3,888	4,547	7,153	6,372	7,009
06-40-5068 Medical Savings	290	146	274	534	587
06-40-5070 Other Personal Svces	2,878	1,248	-	-	-
06-40-5460 Administrative Overhead	-	-	6,539	6,539	9,185
06-40-5075 Employment/Recruitment Expenses	-	-	500	-	-
06-40-5201 Computer / Technology	3,343	4,125	4,500	4,320	-
06-40-5205 Postage	3,954	4,078	5,000	4,020	4,800
06-40-5254 Uniforms	-	-	914	-	-
06-40-5300 Telephone	497	743	720	720	720
06-40-5320 Property & Liability Insurance	24,246	22,880	7,455	7,455	9,390
06-40-5330 Training	-	-	-	-	-
06-40-5331 Dues And Membership	-	414	828	1,000	1,200
06-40-5339 Other Professional Services	-	-	-	-	6,583
06-40-5400 Legal Fees	-	-	9,720	8,336	11,385
06-40-5401 Consulting Fees	-	15,199	-	10,854	13,647
06-40-5405 Engineering Fees	36,881	22,247	30,000	20,000	70,000
06-40-5410 Planning/consultants	2,001	1,967	2,040	2,040	2,040
06-40-5415 Audit Fees	4,572	6,419	6,596	6,596	7,977
06-40-5425 Treasurer's Fees	2,259	-	-	-	-

**Town of MEAD, Colorado
2023 Adopted Budget**

Sewer Fund

	Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
06-40-5700 Misc. Expense	-	-	500	-	500
06-40-5705 Mileage	-	321	150	300	300
06-47-5210 Operating Supplies	324	883	1,500	1,500	1,500
06-47-5215 Repairs & Maint	46,016	34,670	95,360	35,360	160,500
06-47-5227 Chemicals	1,789	270	1,800	500	750
06-47-5231 Sludge Disposal	64,528	87,262	97,850	60,000	65,000
06-47-5248 Sewer Line Repairs	-	-	15,000	-	15,000
06-47-5253 Gas & Oil	4,874	7,473	5,000	6,000	6,000
06-47-5305 Utilities	56,963	54,590	60,270	60,270	68,284
06-47-5310 Trash	1,076	1,071	1,071	1,071	1,125
06-47-5363 Weed Control	-	-	1,000	-	-
06-47-5369 Equipment Rental	-	-	1,000	-	-
06-47-5390 Sewer Maint. Contract	52,557	53,379	57,750	57,750	85,638
06-47-5391 Sewer Testing	5,254	9,409	6,000	6,000	6,000
06-47-5392 Line Locator	9,071	8,312	6,000	6,000	6,000
06-47-5393 State Discharge Permit	3,199	2,943	3,500	3,500	3,500
06-47-5394 Sewer Line Flushing	-	40,261	50,000	50,000	85,000
06-47-5720 Contingency	-	-	5,000	-	-
Total Operations & Maintenance	<u>461,561</u>	<u>520,366</u>	<u>702,236</u>	<u>552,277</u>	<u>861,421</u>
<u>Expenditures--Capital Outlay</u>					
06-47-5500 Capital Outlay	-	-	541,073	541,073	-
06-47-5551 Capital Outlay - Grit Pump and Digester	180	-	-	61,176	-
06-47-5552 Capital Outlay - WAS Pumps	-	-	-	2,266	-
06-47-5553 Capital Outlay - PLC Upgrades (Other	-	-	-	127,249	-
06-47-5556 Capital Outlay - CIPP	-	-	225,000	192,000	100,000
06-47-5557 Capital Outlay - Headworks Mechanical	-	-	400,000	155,000	185,700
06-47-5558 Capital Outlay - Blower Replacement	-	-	-	-	130,000
06-47-5559 Capital Outlay - chemical phosphorous	-	-	-	-	100,000
Total Capital Outlay	<u>180</u>	<u>-</u>	<u>1,166,073</u>	<u>1,078,764</u>	<u>515,700</u>
<u>Expenditures--Debt Service</u>					
06-98-9801 2007 CWRPDA Loan--Principal	71,660	74,182	76,794	76,794	79,497
06-98-9802 2007 CWRPDA Loan--Interest	58,495	54,893	53,361	53,361	50,657
Total Capital Outlay	<u>130,155</u>	<u>129,075</u>	<u>130,155</u>	<u>130,155</u>	<u>130,155</u>
Total Expenditures	<u>591,896</u>	<u>649,441</u>	<u>1,998,464</u>	<u>1,761,196</u>	<u>1,507,274</u>
<u>Transfers In/(Out)</u>					
06-58-5809 Transfer to Municipal Facilities Fund	(25,000)	(125,000)	(100,000)	(100,000)	-
Total Transfers In/(Out)	<u>(25,000)</u>	<u>(125,000)</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>
Ending Funds Available	<u>918,078</u>	<u>1,261,936</u>	<u>2,260,999</u>	<u>1,233,399</u>	<u>1,255,241</u>

**Town of MEAD, Colorado
2023 Adopted Budget**

Sewer Fund

Actual <u>2020</u>	Actual <u>2021</u>	Budget <u>2022</u>	Estimated Actual <u>2022</u>	Adopted <u>2023</u>
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Summary of Significant Changes
In 2021 and 2022, scheduled rate increases of 6% were included; in 2023, scheduled rate increases of 3% are included. Increased engineering fees include extra funds for flow monitoring and a Master Plan modeling update. Repairs and Maintenance include extra funds for manhole maintenance. Increased funding for Sewer Maintenance Contract reflect the addition of a lift station. In 2022 and 2023, Capital Outlay expenses to rehabilitate old clay sewer lines with Cured in Place Pipe (CIPP) will be completed in the old town area.

Approved 2023 Positions by Full-time Equivalent (FTE)

		Admin- istration	Board of Trustees	Police	Communi- ty Devel- opment	Streets	Parks	Drainag e	Public Works Adminis- tration	Muni- cipal Court	Com- muni- ty Engage- ment	Sewer Fund	Trans- porta- tion	MURA	Total
Positions	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Administrative Clerk	1.00	0.70										0.30			1.00
Community Development Director	1.00			0.80										0.20	1.00
Community Service Officer	1.00		1.00												1.00
Construction Inspector	1.00								0.80			0.20			1.00
Crossing Guard	0.68		0.68												0.68
Deputy Town Clerk/Court Clerk	1.00	0.50								0.50					1.00
Deputy Town Engineer	1.00								0.80			0.10		0.10	1.00
Events & Media Specialist	1.00										0.70			0.30	1.00
Human Resources/Accounting Clerk	1.00	0.65										0.30		0.05	1.00
Human Resources Generalist	1.00	0.65										0.30		0.05	1.00
Administrative Assistant	1.00								0.90			0.10			1.00
Permit Technician	1.00			1.00											1.00
Planner II	1.00			0.95										0.05	1.00
Planning Technician	1.00			0.95										0.05	1.00
Police Administrative Assistant	1.00		1.00												1.00
Police Chief	1.00		1.00												1.00
Police Commander	1.00		1.00												1.00
Police Officer	11.00		11.00												11.00
Police Officer	0.50		0.50												0.50
Police Records & Evidence Technician	1.00		1.00												1.00
Police Sergeant	2.00		2.00												2.00
Public Information Officer/Recreation Director	1.00										0.70			0.30	1.00
Public Works Director	1.00								0.75			0.10		0.15	1.00
Public Works Maintenance Worker III	1.00					0.55	0.40					0.05			1.00
Public Works Maintenance Worker I (including Seasonals)	5.00					1.50	3.25					0.25			5.00
Public Works Maintenance Worker II	1.00					0.55	0.40					0.05			1.00
Public Works Operations Manager	1.00					0.70	0.25					0.05			1.00
Recreation Aide (Seasonal)	0.80										0.80				0.80
Recreation Coordinator	1.00										1.00				1.00
Senior Construction Inspector	1.00								0.80			0.20			1.00
Town Clerk/Treasurer	1.00	0.50	0.15							0.15		0.05		0.15	1.00
Town Manager	1.00	0.70										0.05		0.25	1.00
TOTAL	45.98	3.70	0.15	19.18	3.70	3.30	4.30	0.00	4.05	0.65	3.20	2.10	0.00	1.65	45.98