

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 14-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDING
THE BID FOR THE WASTEWATER TREATMENT FACILITY FIRE
ALARM AND SLUDGE FLOW METER IMPROVEMENTS TO AND
AUTHORIZING A CONSTRUCTION AGREEMENT WITH HERBERT
INSTRUMENTATION SERVICES LLC**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and; and

WHEREAS, the Town requires construction services for its Wastewater Treatment Facility Fire Alarm and Sludge Flow Meter Improvements Project (“Project”) and solicited bids for such services in accordance with Colorado law by posting an invitation to bid (“IFB”) on the Rocky Mountain E-Purchasing System; and

WHEREAS, Town Staff have evaluated the bids received from bidders together with the specific criteria set forth in the IFB to determine the lowest responsive and responsible bidder for the Project; and

WHEREAS, it is the desire and intent of the Board of Trustees to award the construction contract to the lowest responsive and responsible bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendations of Town Staff and the Town’s consulting engineer, finds that **Herbert Instrumentation Services LLC**, a Colorado limited liability company (the successful bidder, hereinafter the “Contractor”) submitted the lowest responsive and responsible bid for the Project; and

WHEREAS, it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **Twenty-Eight Thousand Six Hundred Fifty Dollars and No Cents (\$28,650.00)**, based on the price(s) set forth in the Contractor’s bid and the estimated work quantities associated with the Project; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the work described with particularity in the IFB and contract documents for the benefit of the Town of Mead, which construction services agreement shall be substantially in accordance with the form of agreement set forth and included in the IFB (the “Construction Agreement”).

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not to exceed amount of Twenty-Eight Thousand Six Hundred Fifty Dollars and No Cents (\$28,650.00), (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town, and (c) authorizes the Mayor to execute the Construction Agreement on behalf of the Town, but only on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, and other documents specifically required by the Contract Documents.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF JANUARY, 2020.

ATTEST:

TOWN OF MEAD

By 
Mary E. Strutt, Town Clerk

By 
Colleen G. Whitlow, Mayor

