

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 99-R-2020**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND
AND ADOPTING A BUDGET FOR THE TOWN OF MEAD, COLORADO,
FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF
JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021.**

WHEREAS, the Board of Trustees (the “Board”) is required to adopt an annual budget in accordance with the Local Government Budget Law, C.R.S. §§ 29-1-101, *et seq.*; and

WHEREAS, Helen Migchelbrink, as Town Manager, submitted a proposed 2021 Town of Mead Budget to the Board on October 12, 2020, for the Board’s consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the proposed budget was open for inspection by the public at the Mead Town Hall, a public hearing was held on December 14, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the Board considered all objections of the electors and other relevant factors concerning the budget and whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserve/fund balances so that the budget remains in balance, as required by law;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MEAD, WELD COUNTY, COLORADO THAT:

Section 1. The budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Town of Mead for the year stated above.

The estimated revenues and transfers from other funds for the various funds of the Town of Mead are:

General Fund	\$ 7,213,972
Conservation Trust Fund	\$ 50,200
Sewer Fund	\$ 1,057,569
Art in Public Places Fund	\$ 50
Capital Improvement Fund	\$ 9,000
Special Revenue – Downtown Revitalization	\$ 400
Special Revenue – Storm Drainage	\$ 143,840
Special Revenue – Municipal Facilities	\$ 5,520,789
Special Revenue – Transportation	\$ 1,565,264
Special Revenue – Parks & Open Space	<u>\$ 878,832</u>
TOTAL	\$16,439,916

The estimated expenditures and transfers to other funds for each fund of the Town of Mead are:

General Fund	\$ 7,213,972
Conservation Trust Fund	\$ 50,000

Sewer Fund	\$ 1,185,931
Art in Public Places Fund	\$ 6,155
Capital Improvement Fund	\$ 4,276,371
Special Revenue – Downtown Revitalization	\$ 57,334
Special Revenue – Storm Drainage	\$ 194,237
Special Revenue – Municipal Facilities	\$ 6,065,343
Special Revenue – Transportation	\$ 2,446,300
Special Revenue – Parks & Open Space	<u>\$ 617,086</u>
 TOTAL	 \$22,112,729

Section 2. The budget herein approved and adopted shall be signed by the Mayor and the Town Clerk and made a part of the public records of the Town of Mead.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

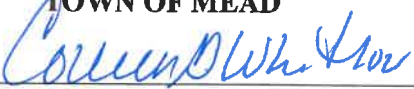
Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED AND ADOPTED THIS 14th DAY OF DECEMBER, 2020.

ATTEST:

By 
 Mary Strutt, MMC, Town Clerk



TOWN OF MEAD
 By 
 Colleen G. Whitlow, Mayor

2021 Proposed Budget Revised

December 14, 2020



Town of MEAD, Colorado
2021 Proposed Budget

Budget Summary

<u>Fund</u>	<u>Beginning Fund Balances/ Funds Available</u>	<u>2021 Revenues</u>	<u>2021 Expenditures</u>	<u>2021 Transfers</u>	<u>Ending Fund Balances/ Funds Available</u>
<u>General Fund:</u>	\$ 4,637,651	\$ 7,213,972	\$ (7,213,972)	\$ -	\$ 4,637,651
<u>Special Revenue Funds:</u>					
Conservation Trust Fund	17	50,200	(50,000)	-	217
Impact Fee Funds					
Downtown	56,934	400	(57,334)	-	(0)
Municipal Facilities	544,554	1,526,968	(6,065,343)	3,993,821	(0)
Storm Drainage	50,397	143,840	(194,237)	-	(0)
Transportation	894,186	1,157,714	(2,446,300)	407,550	13,150
Parks & Open Space	1,164,219	878,832	(617,086)	-	1,425,965
Art in Public Places	6,105	50	(6,155)	-	(0)
<u>Capital Project Fund:</u>					
Capital Improvement Fund	5,199,460	9,000	-	(4,276,371)	932,089
<u>Enterprise Fund:</u>					
Sewer Fund	978,082	1,057,569	(1,060,931)	(125,000)	849,720
Total	\$ 13,531,605	\$ 12,038,545	\$ (17,711,358)	\$ -	\$ 7,858,792

Detailed budgetary information for each of these funds and amounts can be found on the following pages:

<u>Fund/Department</u>	<u>Page</u>	<u>Fund/Department</u>	<u>Page</u>
<u>General Fund Summary</u>	2	<u>Special Revenue Funds:</u>	
<u>General Fund Departments</u>		Conservation Trust Fund	17
Administration	4	Impact Fee Funds	
Board of Trustees	6	Municipal Facilities	18
Police	7	Downtown	19
Community Development	9	Storm Drainage	20
Streets	10	Transportation	21
Parks	11	Parks & Open Space	22
Drainage	12	Art in Public Places	23
Engineering	13	<u>Capital Project Fund:</u>	
Municipal Court	14	Capital Improvement Fund	24
Community Engagement	15	<u>Enterprise Fund:</u>	
Non-departmental	16	Sewer Fund	25
		Approved Positions	27

Town of MEAD, Colorado 2021 Proposed Budget

General Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated <u>2020</u>	Proposed <u>2021</u>
Beginning Fund Balance	4,863,152	5,747,674	6,395,175	6,108,857	4,637,651
Revenues					
01-10-4000 Property Tax	1,233,346	1,320,887	1,508,533	1,463,277	1,161,836
01-10-4005 Highway Users Tax	272,942	273,957	219,456	167,234	190,000
01-10-4010 Sales Tax	1,791,071	2,134,894	1,900,000	2,744,444	2,695,639
01-10-4015 Road & Bridge Tax	107,739	108,631	118,763	118,763	120,000
01-10-4020 Specific Ownership Tax	106,090	110,167	110,000	80,000	90,000
01-10-4025 M.V. Registration	24,522	25,064	24,500	22,991	23,000
01-10-4030 Building Use Tax	151,958	130,277	520,000	644,102	666,630
01-10-4040 Cigarette Tax	13,149	11,952	13,000	11,924	11,000
01-10-4050 MURA Revenue Sharing	77,005	132,851	152,830	152,637	114,478
01-10-4070 Federal Mineral Lease	25,727	36,717	30,000	21,975	20,000
01-10-4071 State Severance Taxes	49,554	114,379	50,000	60,908	60,000
01-11-4100 Building Permit Fees	168,436	183,678	548,000	728,664	1,050,207
01-11-4102 Other Permits	1,315	5,860	10,000	3,000	6,000
01-11-4103 Convenience Fee	3,810	4,689	4,800	4,800	4,800
01-11-4104 Clean-Up Days	-	3,110	-	-	-
01-11-4110 Building Permit - Admin. Fees	25,579	21,107	25,000	45,818	85,800
01-11-4111 Passport Fees	17,040	12,470	12,000	5,500	12,000
01-11-4112 Town Hall/Park Fees	3,560	5,088	4,000	1,000	4,000
01-11-4113 Business Advertising Fee	5,025	511	-	-	-
01-11-4120 Franchise Fees	188,046	192,278	198,000	198,000	198,000
01-11-4130 Developer Application Fees	22,500	12,250	94,000	20,000	20,000
01-11-4140 Royalties	516,369	303,559	100,000	85,000	85,000
01-11-4145 Street Cut Permits	10,358	24,123	15,000	35,000	25,000
01-12-4200 Business/sales Tax License	12,328	13,647	9,000	12,000	12,000
01-12-4210 Liquor License	3,779	1,831	2,534	4,500	2,634
01-12-4220 Pet Licenses	1,066	670	1,500	685	750
01-13-4300 Attorney Billbacks	77,835	120,304	120,000	100,000	-
01-13-4301 Engineering Billbacks	48,818	154,567	120,000	330,000	-
01-13-4302 Planning Billbacks	45,539	52,779	60,000	40,000	-
01-13-4303 Misc. Billbacks	-	14	-	10,000	-
01-13-4304 IGA for School Resource Officers	41,720	46,404	181,661	109,120	120,148
01-13-4305 School Guard Reimbursement	13,323	13,037	18,270	5,000	14,000
01-13-4310 New Development Charges	-	-	-	-	160,000
01-13-4624 Senior Event Fees	3,418	2,866	5,000	144	5,000
01-13-4625 Recreation Registration Fees	43,139	34,138	38,600	6,700	38,600
01-14-4420 Court Fines	22,000	73,171	84,000	32,606	84,000
01-14-4422 Court Costs	3,060	11,460	12,000	4,582	12,000
01-14-4423 Police Reports	-	1,010	1,000	1,000	1,200
01-14-4620 Misc. Income	-	203	500	250	250
01-15-4500 Grant - Planning	12,151	-	-	-	-
01-15-4503 Grant-Wellness	280	1,684	1,400	-	-
01-15-4509 Grant - CDOT - Area Trails 3	56,591	-	-	-	-
01-15-4511 Grant - JAG - Police	-	47,449	24,932	24,983	-
01-15-4512 Grant-Weld Senior Foundation	625	2,750	2,750	2,900	-

Town of MEAD, Colorado 2021 Proposed Budget

General Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated <u>2020</u>	Proposed <u>2021</u>
01-15-4516 Grant - United Way	1,500	1,500	1,500	-	-
01-15-4517 Grant-DOLA--Community Ctr.	-	-	1,000,000	-	-
01-15-4518 Grant-DOLA--Public Works Facil.	-	-	200,000	-	-
01-15-4521 Fiscal Health Model	-	9,975	-	500	-
01-15-4526 Police Grants	-	4,872	3,328	9,086	5,000
01-15-4527 Grant-GOCO-Highland Lake	-	-	60,000	-	-
01-18-4618 Gain or Loss on Investments	553	12,099	-	-	-
01-18-4619 Interest & Dividend Income	70,861	119,650	104,558	50,000	40,000
01-18-4620 Misc. Income	15,919	90,248	104,800	75,000	10,000
01-18-4621 Howland Tap Fees Collected	-	-	-	-	-
01-18-4622 Donations/Fundraising	20,900	24,075	20,000	2,200	10,000
01-18-4623 Sale of Assets	-	10,903	-	10,730	15,000
01-18-4625 Metro District Payments	119,902	159,160	24,170	30,000	40,000
01-18-4628 Cash Over/(Short)	-	(21)	-	1	-
Total Revenues	5,430,446	6,178,940	7,859,385	7,477,024	7,213,972
Expenditures by Department					
Board of Trustees	87,784	164,660	276,756	244,924	145,967
Administration	1,514,934	1,359,054	2,698,886	1,352,036	1,375,500
Police	756,897	1,041,055	1,653,019	1,592,234	1,715,998
Community Development	1,220	426,214	651,470	705,668	1,059,787
Streets	1,074,758	1,109,168	1,476,651	1,460,650	1,666,865
Parks	543,391	528,374	817,827	586,278	505,559
Drainage	6,441	6,814	87,000	2,270	-
Engineering	-	-	-	-	304,790
Municipal Court	-	-	-	-	107,509
Community Engagement	-	-	-	-	331,997
Non-departmental (including Transfers Out)	605,500	1,227,417	2,304,170	3,004,170	-
Total Expenditures	4,590,925	5,862,756	9,965,779	8,948,230	7,213,972
Other Financing Sources/(Uses)					
01-16-4616 Transfer from Conservation Trust Fund	45,000	45,000	60,000	-	-
Total Financing Sources/(Uses)	45,000	45,000	60,000	-	-
Fund Balances					
Restricted for Emergencies	168,295	215,000	13,004	139,130	139,130
Designated for Capital Improvements	-	-	-	13,750	13,750
Unrestricted and Undesignated	5,579,379	5,893,857	4,335,777	4,484,771	4,484,771
Ending Fund Balance	5,747,674	6,108,857	4,348,781	4,637,651	4,637,651

Summary of Significant Changes

For 2020 and 2021, increased building activity is reflected in all building related revenues. In 2021, property tax revenues reflect a 20.3% decrease due to fluctuations in assessed valuations in the oil and gas industry. The TIF Revenue Sharing expense reflects an associated decrease due to property tax fluctuations in the Mead Urban Renewal Authority. Beginning in 2021, amounts billed to Developers for their development review expenses are treated as receivables rather than revenues. In 2021, the Engineering, Municipal Court, and Community Engagement budgets contain expenses that had previously been combined in other departments' budgets. The following pages contain detailed expenditure budgets for each of the General Fund departments.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Administration

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-40-5000 Town Manager	103,816	83,199	78,915	78,915	-
01-40-5001 Salaries & Wages	-	-	-	-	458,163
01-40-5002 Public Information Officer	5,265	15,142	17,000	17,000	-
01-40-5005 Town Clerk/Treasurer	60,153	14,575	15,047	15,047	-
01-40-5006 Human Resources/Accounting Clerk	-	38,285	19,600	19,600	-
01-40-5007 Treasurer	80,528	79,126	73,022	-	-
01-40-5008 Office Manager	34,777	36,594	45,000	45,000	-
01-40-5010 Utility Billing/Admin Assistant	81,606	18,220	37,544	37,544	-
01-40-5011 Planning	100,097	(913)	-	-	-
01-40-5015 Public Works	88,695	80,119	89,337	89,337	-
01-40-5016 Merit	-	-	11,000	11,000	18,327
01-40-5017 Facilities Maintenance	-	-	-	-	-
01-40-5021 Economic Developer	-	-	-	-	-
01-40-5050 Cleaning	10,151	10,633	11,484	11,484	12,058
01-40-5055 Overtime	3,707	3,155	3,725	1,200	1,200
01-40-5060 Payroll Taxes	41,214	26,787	29,611	23,978	36,451
01-40-5065 Workers Comp	2,682	2,326	3,716	3,924	4,042
01-40-5066 Health Insurance	78,357	53,393	59,860	59,860	54,050
01-40-5067 Deferred Comp	27,125	18,925	20,720	14,693	20,453
01-40-5068 Medical Savings	5,381	3,635	4,205	2,631	3,480
01-40-5200 Office Supplies	18,201	10,727	11,000	11,000	11,000
01-40-5201 Computer / Technology	35,702	35,290	42,654	50,000	80,000
01-40-5202 Printing Expense	10,612	4,336	5,500	9,000	12,500
01-40-5205 Postage	7,774	5,797	7,100	6,030	5,000
01-40-5210 Operating Supplies	5,695	5,998	6,225	7,500	7,500
01-40-5212 Furnishings	-	-	-	-	6,000
01-40-5215 Repairs & Maint	5,283	20,663	17,800	35,000	-
01-40-5220 Town Decorations	5,758	3,319	7,100	3,500	5,000
01-40-5253 Gas & Oil	151	248	1,000	200	1,000
01-40-5300 Telephone	5,763	6,828	6,180	6,180	6,798
01-40-5305 Utilities	8,276	9,005	12,000	11,500	12,600
01-40-5310 Trash Removal	27,353	27,971	29,260	5,000	3,043
01-40-5315 Copier Expenses	3,714	4,411	3,789	7,700	9,000
01-40-5316 Copier Maint	2,769	3,335	4,800	-	-
01-40-5320 General Liability Insurance	44,675	50,711	67,293	67,293	75,084
01-40-5325 Internet/website Expense	4,725	6,449	11,740	10,000	10,000
01-40-5330 Training	31,677	8,006	23,500	2,500	21,000
01-40-5331 Dues & Subscriptions	17,440	10,195	10,500	7,500	6,500
01-40-5332 Tuition Reimbursement	1,800	2,297	6,000	-	6,000
01-40-5335 Grant - Planning	27,948	-	-	-	-
01-40-5338 Capital Outlay--Fishing is Fun	-	-	60,000	-	-
01-40-5340 Grant - Recreation	-	-	1,000,000	-	-
01-40-5341 Fiscal Health Model	-	10,500	-	-	-
01-40-5342 Grant-Public Works Facility	-	-	200,000	-	-

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Administration

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
01-40-5348 Pest Control	-	22,758	25,000	20,000	-
01-40-5351 Red Deer Lake Maintenance	-	-	2,000	-	2,000
01-40-5353 Water Assessments	-	1,114	1,400	1,400	1,400
01-40-5400 Legal Fees	137,168	172,118	156,000	156,000	186,000
01-40-5401 Consulting Fees	-	10,793	-	159,953	163,395
01-40-5405 Engineering Fees	33,925	33,345	55,000	30,000	-
01-40-5410 Planning/consultant	54,337	21,353	44,000	10,000	-
01-40-5415 Audit Fees	6,000	9,300	10,200	9,000	12,000
01-40-5416 Passport Expenses	138	154	500	250	500
01-40-5425 County Treasurer's Fee	12,351	13,219	15,085	14,633	11,618
01-40-5426 Property/Sales Tax Rebate	6,476	963	63,000	775	2,738
01-40-5435 Developer Bb - Attorney	71,009	147,270	120,000	115,665	-
01-40-5440 Developer Bb - Engineer	56,395	170,649	60,000	125,000	-
01-40-5445 Developer Bb - Planner	18,844	12,679	10,000	11,000	-
01-40-5450 Developer Bb - Misc	-	-	-	5,333	-
01-40-5500 Capital Outlay	88,827	13,764	62,574	11,910	45,000
01-40-5560 Capital Outlay--Software Upgrades	-	-	-	-	20,000
01-40-5600 Lease Purchase Payments	13,343	-	-	-	-
01-40-5700 Misc. Expense	12,607	10,029	8,200	8,200	9,000
01-40-5701 Bank Fees	8,015	8,673	10,200	800	8,100
01-40-5705 Mileage	6,633	1,587	2,500	1,000	2,500
01-40-5720 Contingencies	-	-	-	-	25,000
Total Expenditures	1,514,934	1,359,054	2,698,886	1,352,036	1,375,500

Summary of Significant Changes

The 2021 Proposed Budget reflects the creation of separate departments for Engineering and Recreation. Beginning in 2021, Engineering, Recreation, and Community Development expenditures formerly reported in Administration are reflected in those departments instead. Beginning in 2021, amounts billed to Developers for their development review expenses are treated as receivables rather than expenses of the Town.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Board of Trustees

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
01-41-5001 Salaries & Wages	-	-	-	-	17,000
01-41-5005 Town Clerk	-	36,939	37,617	37,617	-
01-41-5016 Merit	-	-	1,500	1,500	680
01-41-5030 Mayor And Board Salaries	24,062	27,867	26,592	26,592	26,592
01-41-5035 Court Clerk / Police Admin	7,317	16,335	59,400	59,400	-
01-41-5040 Judge	10,500	12,250	16,500	16,500	-
01-41-5055 Overtime	-	46	600	600	-
01-41-5060 Payroll Taxes	2,634	6,019	9,747	9,617	3,387
01-41-5065 Workers Comp	47	88	138	138	50
01-41-5066 Health Insurance	-	6,638	23,540	23,540	17,910
01-41-5067 Deferred Comp	-	1,908	4,851	4,310	749
01-41-5068 Medical Savings	-	250	850	250	250
01-41-5201 Computer / Technology	-	3,211	8,756	6,000	15,000
01-41-5210 Operating Supplies	4,620	2,243	6,560	500	2,000
01-41-5230 Elections	9,615	4,270	18,000	13,200	7,000
01-41-5330 Training	110	14,386	16,000	2,000	19,500
01-41-5331 Dues & Memberships	-	941	2,705	1,800	2,000
01-41-5340 Published Notices	1,967	2,119	3,000	1,500	2,000
01-41-5341 Ordinance Codification	3,128	6,065	10,400	2,921	6,000
01-41-5347 Community Grants	-	-	-	12,100	12,100
01-41-5430 Recording Fees	1,665	2,500	2,000	3,500	4,000
01-41-5455 Prosecuting Attorney	18,634	18,221	25,000	16,339	-
01-41-5700 Misc. Expense	3,484	2,363	3,000	5,000	9,750
Total Expenditures	87,784	164,660	276,756	244,924	145,967

Summary of Significant Changes

Prior to 2021, Board of Trustees budget was combined with Municipal Court in Legislative/Judicial Department.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Police Department

		Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>						
01-42-5000	Town Manager	-	16,711	15,783	15,783	-
01-42-5001	Salaries & Wages (Regular)	-	-	-	-	128,060
01-42-5002	Salaries & Wages (Sworn Police)	-	-	-	-	954,443
01-42-5002	Public Information Officer	2,257	23,946	17,000	17,000	-
01-42-5005	Town Clerk	-	7,388	7,523	7,523	-
01-42-5006	HR / Accounting Clerk	-	5,105	4,900	4,900	-
01-42-5007	Town Treasurer	-	12,215	11,234	11,234	-
01-42-5016	Merit	-	-	7,500	7,500	43,940
01-42-5020	Code Enforcement	-	18,867	46,000	32,072	-
01-42-5022	Police	289,136	510,345	796,956	796,956	-
01-42-5035	Court Clerk / Admin Assist.	-	34,278	37,600	37,600	-
01-42-5045	School Crossing Guards	27,333	26,445	36,540	36,540	-
01-42-5055	Overtime	27,523	11,471	15,950	15,950	16,000
01-42-5060	Payroll Taxes	8,484	19,512	27,937	27,937	26,362
01-42-5065	Workers Comp	8,651	13,729	20,720	20,720	21,341
01-42-5066	Health Insurance	30,965	99,674	184,475	184,475	194,622
01-42-5067	Deferred Comp	-	4,957	8,428	5,030	-
01-42-5068	Medical Savings	865	1,327	3,200	997	2,000
01-42-5069	FPPA	19,436	39,159	63,757	63,756	81,128
01-42-5071	D&D	6,560	13,705	22,315	22,315	28,633
01-42-5200	Office Supplies	-	-	1,000	1,000	2,000
01-42-5201	Computer / Technology	-	12,584	22,820	23,000	8,420
01-42-5210	Operating Supplies	11,628	11,652	10,500	10,500	15,000
01-42-5215	Repair & Maintenance	-	167	2,000	700	2,000
01-42-5216	Fleet R&M	4,010	5,402	16,545	25,000	25,000
01-42-5245	Emergency Preparedness	254	479	-	-	-
01-42-5253	Gas & Oil	10,685	13,813	15,600	8,000	15,000
01-42-5254	Uniforms / Equipment	-	10,501	14,918	10,000	12,000
01-42-5255	Equipment	-	5,200	19,760	15,000	15,000
01-42-5300	Telephone	18,235	20,573	30,555	9,188	12,600
01-42-5305	Utilities	-	2,598	3,715	19,812	19,500
01-42-5330	Training	-	10,027	17,800	8,000	16,800
01-42-5331	Dues & Memberships	-	9,160	14,416	14,416	14,700
01-42-5343	Dispatch Services	-	-	-	18,465	23,949
01-42-5345	Law Enforcement Contract	40,344	8,774	7,000	995	-
01-42-5346	Animal Impound Fee	1,520	4,105	4,000	1,570	2,000
01-42-5347	Community Contract Services	8,100	-	-	-	-
01-42-5348	Pest Control	12,834	3,003	-	-	-
01-42-5349	Wellness Program	3,219	-	-	-	-
01-42-5350	Lab Fees	505	2,428	3,000	300	500
01-42-5401	Consulting Fees	-	1,660	-	-	-
01-42-5460	Building Inspection	93,785	-	-	-	-

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Police Department

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
01-42-5500 Capital Outlay	86,820	53,348	133,708	110,000	25,000
01-42-5700 Misc. Expense	43,748	6,747	7,865	8,000	10,000
Total Expenditures	<u>756,897</u>	<u>1,041,055</u>	<u>1,653,019</u>	<u>1,592,234</u>	<u>1,715,998</u>

Summary of Significant Changes

Prior to 2019, Building Inspection and Police Services were combined as Public Safety. During 2020, the Town's contract with the Weld County Sheriff's Office for patrol coverage ended. The Town increased the size of its police force from 10 to 13 (1 Chief, 2 Sergeants, 10 Officers).

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Community Development

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-40-5001 Salaries & Wages	-	-	-	-	198,507
01-43-5000 Town Manager	-	16,711	15,783	15,783	-
01-43-5002 Public Information Officer	-	24,439	17,000	17,000	-
01-43-5005 Town Clerk	-	7,388	7,523	7,523	-
01-43-5006 HR / Accounting Clerk	-	2,552	2,450	2,450	-
01-43-5007 Town Treasurer	-	6,108	5,617	5,617	-
01-43-5010 Permit Tech / Admin Clerk	-	33,366	45,000	45,000	-
01-43-5011 Planning	-	128,053	125,874	125,874	-
01-43-5015 Public Works	-	11,749	11,467	11,467	-
01-43-5016 Merit	-	-	6,600	6,600	7,940
01-43-5055 Overtime	-	89	525	525	500
01-43-5060 Payroll Taxes	-	16,908	18,294	18,195	15,831
01-43-5065 Workers Comp	-	207	615	615	633
01-43-5066 Health Insurance	-	32,891	38,591	38,591	40,714
01-43-5067 Deferred Comp	-	11,378	11,961	11,314	10,347
01-43-5068 Medical Savings	-	1,555	1,650	619	1,200
01-43-5200 Office Supplies	-	527	750	750	750
01-43-5201 Computer / Technology	-	2,175	1,500	1,500	15,000
01-43-5300 Telephone	-	635	650	650	650
01-43-5330 Training	-	1,839	4,000	1,500	7,000
01-43-5331 Dues & Memberships	-	881	1,600	763	1,600
01-43-5347 Community Grants	-	8,350	8,600	-	-
01-43-5353 Water Assessments	1,220	-	-	-	-
01-43-5410 Consultants	-	21,856	25,000	25,000	25,000
01-43-5411 Annexations & Rezoning Expenses	-	-	-	-	30,000
01-43-5460 Building Inspections	-	94,988	295,920	364,332	577,614
01-43-5500 Capital Outlay	-	1,042	3,000	3,000	125,000
01-43-5700 Misc.	-	528	1,500	1,000	1,500
Total Expenditures	1,220	426,214	651,470	705,668	1,059,787

Summary of Significant Changes

Prior to 2021, certain Community Development expenses were included in Administration. Beginning in 2021, costs incurred for developers' expenses are shown as Accounts Receivable rather than expenses. In 2021, \$125,000 is included in Capital Outlay for Planning software.

Town of MEAD, Colorado 2021 Proposed Budget

General Fund: Streets

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-44-5001 Salaries & Wages	-	-	-	-	198,591
01-44-5015 Public Works	163,931	183,386	254,924	275,724	-
01-44-5016 Merit	-	-	11,100	11,100	7,944
01-44-5055 Overtime	4,797	6,168	13,400	13,400	9,000
01-44-5060 Payroll Taxes	12,986	14,066	20,266	22,967	16,488
01-44-5065 Workers Compensation	3,837	3,615	6,461	6,461	6,655
01-44-5066 Health Insurance	25,131	28,569	47,882	47,882	50,516
01-44-5067 Deferred Comp	6,033	7,109	12,293	10,451	10,777
01-44-5068 Medical Savings	907	200	1,175	850	1,200
01-44-5201 Computer / Technology	-	27,539	22,950	10,500	25,000
01-44-5210 Operating Supplies	4,980	3,022	3,050	3,050	4,050
01-44-5215 Repairs & Maintenance	12,330	17,702	25,000	30,545	150,000
01-44-5216 Fleet R&M	29,633	33,840	42,288	42,288	30,000
01-44-5250 Asphalt/Street Patching	136,359	118,127	50,000	40,815	50,000
01-44-5251 Shop Repairs	1,745	111	5,000	500	2,500
01-44-5252 Street Signs	8,936	16,658	35,000	15,000	35,000
01-44-5253 Gas & Oil	13,694	14,044	14,000	14,000	14,000
01-44-5254 Tools	1,497	755	5,000	5,000	5,000
01-44-5255 Safety Equipment	3,288	775	3,500	2,500	3,500
01-44-5300 Telephone	5,201	4,395	5,170	5,170	5,170
01-44-5305 Utilities	50,993	40,757	47,640	19,500	35,000
01-44-5330 Training	-	3,218	7,500	-	5,000
01-44-5331 Dues & Memberships	-	2,115	2,155	2,155	1,155
01-44-5360 Street Sweeping	8,900	4,850	35,000	20,000	35,000
01-44-5361 Dust Control	28,524	23,345	40,000	35,000	60,000
01-44-5362 Gravel	43,270	48,053	55,000	30,000	55,000
01-44-5363 Weed Control	2,306	608	3,000	3,000	3,000
01-44-5364 Snow Removal	30,052	25,046	65,000	50,000	50,000
01-44-5365 Sealcoating	217,614	199,635	375,000	402,822	375,000
01-44-5367 Street Striping	29,416	34,994	75,000	75,000	75,000
01-44-5369 Equipment Rental	11,821	26,843	49,078	26,000	36,000
01-44-5405 Engineering Fees	-	796	25,000	36,000	50,000
01-44-5500 Capital Outlay--Vehicles & Equipment	126,334	152,715	60,000	144,150	145,000
01-44-5600 Lease Purchase Payments	52,819	52,819	52,819	52,819	52,819
01-44-5604 2012 Grader	31,196	7,799	-	-	-
01-44-5700 Misc. Expense	6,228	5,496	6,000	6,000	6,000
01-44-5720 Contingencies	-	-	-	-	25,000
Capital Outlay--Equipment	-	-	-	-	32,500
Total Expenditures	1,074,758	1,109,168	1,476,651	1,460,650	1,666,865

Summary of Significant Changes

Beginning in 2021, routine storm drainage maintenance is combined with Streets.

Town of MEAD, Colorado 2021 Proposed Budget

General Fund: Parks

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-45-5001 Salaries & Wages	-	-	-	-	195,152
01-45-5002 Public Information Officer	-	16,293	34,000	34,000	-
01-45-5015 Public Works	182,951	172,505	219,495	219,495	-
01-45-5016 Merit	-	-	13,000	13,000	7,806
01-45-5021 Recreation Employees	60,095	59,877	63,500	63,500	-
01-45-5025 Senior Coordinators	5,603	14,444	16,536	16,536	-
01-45-5055 Overtime	7,864	5,595	9,150	9,150	-
01-45-5060 Payroll Taxes	19,297	20,030	26,516	27,210	15,526
01-45-5065 Workers Comp	4,999	5,253	5,850	5,850	3,530
01-45-5066 Health Insurance	44,436	39,901	62,167	62,167	34,637
01-45-5067 Deferred Comp	9,373	9,504	14,438	10,769	10,148
01-45-5068 Medical Savings	1,509	956	1,925	1,621	700
01-45-5201 Computer/Technology	-	-	1,800	1,500	-
01-45-5210 Operating Supplies	7,119	5,246	5,240	7,500	6,000
01-45-5215 Repairs & Maintenance	9,486	17,051	20,000	12,000	20,000
01-45-5216 Fleet R&M	2,157	1,117	8,000	2,500	8,000
01-45-5253 Gas & Oil	4,312	5,076	5,000	4,000	5,000
01-45-5260 Recreation Program	32,937	26,265	42,320	14,000	-
01-45-5261 Community Day	25,070	24,582	26,600	-	-
01-45-5262 Town Events	21,784	26,319	31,500	19,000	-
01-45-5265 Senior Events	10,292	12,394	13,550	1,655	-
01-45-5266 Park Signs	-	-	-	-	-
01-45-5300 Telephone	-	1,523	3,180	-	-
01-45-5305 Utilities	50,188	27,313	45,500	35,000	35,000
01-45-5330 Training	-	3,585	3,000	500	1,500
01-45-5331 Dues / Memberships	-	3,920	5,060	2,000	1,560
01-45-5348 Pest Control	-	2,724	5,000	6,500	31,500
01-45-5349 Wellness Program	-	4,638	6,500	3,500	-
01-45-5363 Weed Control	2,507	1,900	10,000	3,000	5,000
01-45-5369 Equipment Rental	-	1,887	-	546	1,000
01-45-5370 Landscaping	2,774	3,883	29,000	-	-
01-45-5371 Tree Maintenance	13,318	10,695	20,000	5,000	20,000
01-45-5372 Irrigation System	2,242	2,755	5,000	2,500	5,000
01-45-5381 Grant - United Way	1,328	223	1,500	555	-
01-45-5382 Scholarships	7,500	-	-	225	-
01-45-5500 Capital Outlay	13,204	-	62,000	-	97,000
01-45-5700 Misc. Expense	1,048	919	1,500	1,500	1,500
Total Expenditures	543,391	528,374	817,827	586,278	505,559

Summary of Significant Changes

Prior to 2021, certain Community Engagement expenses were budgeted in Parks.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Drainage

<u>Expenditures</u>	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Estimated Actual 2020</u>	<u>Proposed 2021</u>
01-46-5210 Operating Supplies	158	-	2,000	37	-
01-46-5215 Repairs & Maintenance	6,283	1,170	15,000	2,233	-
01-46-5400 Legal Fees	-	435	-	-	-
01-46-5405 Engineering	-	5,209	70,000	-	-
Total Expenditures	<u>6,441</u>	<u>6,814</u>	<u>87,000</u>	<u>2,270</u>	<u>-</u>

Summary of Significant Changes

Beginning in 2021, storm drainage projects are shown in the Storm Drainage Fund and routine storm drainage maintenance is combined with Streets.

Town of MEAD, Colorado
2021 Proposed Budget
General Fund: Engineering

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-47-5001 Salaries & Wages	-	-	-	-	168,589
01-47-5016 Merit	-	-	-	-	6,744
01-47-5017 Facilities Maintenance	-	-	-	-	2,000
01-47-5060 Payroll Taxes	-	-	-	-	13,413
01-47-5065 Workers Comp	-	-	-	-	250
01-47-5066 Health Insurance	-	-	-	-	9,102
01-47-5067 Deferred Comp	-	-	-	-	3,372
01-47-5068 Medical Savings	-	-	-	-	520
01-47-5210 Operating Supplies	-	-	-	-	1,000
01-47-5212 Furnishings	-	-	-	-	2,500
01-47-5215 Repairs & Maint	-	-	-	-	36,800
01-47-5253 Gas & Oil	-	-	-	-	2,000
01-47-5330 Training	-	-	-	-	2,500
01-47-5331 Dues & Subscriptions	-	-	-	-	1,000
01-47-5332 Tuition Reimbursement	-	-	-	-	-
01-47-5400 Legal Fees	-	-	-	-	-
01-47-5405 Engineering Fees	-	-	-	-	55,000
01-47-5500 Capital Outlay	-	-	-	-	-
01-47-5700 Misc. Expense	-	-	-	-	-
Total Expenditures	-	-	-	-	304,790

Summary of Significant Changes

Prior to 2021, Engineering was part of Administration.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Municipal Court

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	Estimated <u>Actual 2020</u>	<u>Proposed 2021</u>
Expenditures					
01-48-5001 Salaries & Wages	-	-	-	-	41,960
01-48-5016 Merit	-	-	-	-	1,678
01-48-5040 Judge	-	-	-	-	16,500
01-48-5055 Overtime	-	-	-	-	600
01-48-5060 Payroll Taxes	-	-	-	-	3,384
01-48-5065 Workers Comp	-	-	-	-	10
01-48-5066 Health Insurance	-	-	-	-	6,925
01-48-5067 Deferred Comp	-	-	-	-	101
01-48-5068 Medical Savings	-	-	-	-	100
01-48-5330 Training	-	-	-	-	500
01-48-5331 Dues & Memberships	-	-	-	-	500
01-41-5455 Prosecuting Attorney	-	-	-	-	25,000
01-48-5456 Public Defender	-	-	-	-	10,000
01-48-5700 Misc. Expense	-	-	-	-	250
Total Expenditures	-	-	-	-	107,509

Summary of Significant Changes

Prior to 2021, Municipal Court was combined with Board of Trustees in Legislative/Judicial Department. Beginning in 2021, municipal courts are required to provide public defenders if needed by defendants.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Community Engagement

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-49-5001 Salaries & Wages	-	-	-	-	119,034
01-49-5016 Merit	-	-	-	-	4,761
01-49-5055 Overtime	-	-	-	-	1,000
01-49-5060 Payroll Taxes	-	-	-	-	9,547
01-49-5065 Workers Comp	-	-	-	-	2,496
01-49-5066 Health Insurance	-	-	-	-	30,949
01-49-5067 Deferred Comp	-	-	-	-	6,240
01-49-5068 Medical Savings	-	-	-	-	500
01-49-5201 Computer/Technology	-	-	-	-	2,500
01-49-5236 Community Engagement	-	-	-	-	5,000
01-49-5260 Recreation Program	-	-	-	-	42,320
01-49-5261 Community Day	-	-	-	-	26,600
01-49-5262 Town Events	-	-	-	-	51,500
01-49-5265 Senior Events	-	-	-	-	13,550
01-49-5330 Training	-	-	-	-	1,500
01-49-5331 Dues / Memberships	-	-	-	-	4,000
01-49-5349 Wellness Program	-	-	-	-	7,500
01-49-5381 Grant - United Way	-	-	-	-	1,500
01-49-5382 Scholarships	-	-	-	-	-
01-49-5700 Misc. Expense	-	-	-	-	1,500
Total Expenditures	-	-	-	-	331,997

Summary of Significant Changes

Prior to 2021, Community Engagement expenses were budgeted in Administration and Parks.

**Town of MEAD, Colorado
2021 Proposed Budget**

General Fund: Non-Departmental

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Expenditures</u>					
01-90-5805 Transfer to Capital Improvement	600,000	1,227,000	2,304,170	3,004,170	-
01-90-5807 Transfer to Art in Public Places	5,500	417	-	-	-
Total Expenditures	<u>605,500</u>	<u>1,227,417</u>	<u>2,304,170</u>	<u>3,004,170</u>	-

Summary of Significant Changes

No Transfers to Other Funds are budgeted for 2021.

**Town of MEAD, Colorado
2021 Proposed Budget**

Conservation Trust Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	10,048	10,421	18,871	17,517	17
<u>Revenues</u>					
05-17-4630 Lottery Revenue	45,291	51,850	50,000	49,250	50,000
05-18-4619 Interest & Dividend Income	82	245	269	200	200
Total Revenues	<u>45,373</u>	<u>52,096</u>	<u>50,269</u>	<u>49,450</u>	<u>50,200</u>
<u>Total Revenues and Other Sources</u>	<u>45,373</u>	<u>52,096</u>	<u>50,269</u>	<u>49,450</u>	<u>50,200</u>
<u>Expenditures</u>					
05-45-5370 Landscaping	-	-	-	16,605	25,000
05-45-5520 Capital Outlay--Park Equipment	-	-	-	15,222	25,000
05-45-5530 Capital Outlay--Vehicles & Equipment	-	-	-	35,123	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>66,950</u>	<u>50,000</u>
<u>Total Expenditures and Other Uses</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>66,950</u>	<u>50,000</u>
<u>Transfers In/(Out)</u>					
05-90-5801 Transfer to General Fund	(45,000)	(45,000)	(60,000)	-	-
Total Transfers In/(Out)	<u>(45,000)</u>	<u>(45,000)</u>	<u>(60,000)</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u>10,421</u>	<u>17,517</u>	<u>9,140</u>	<u>17</u>	<u>217</u>

Summary of Significant Changes

Beginning with 2020 Estimated Actual, fund revenues and expenditures are tracked within this fund. Prior budgets transferred the revenues to the General Fund and showed expenses in the Parks budget.

**Town of MEAD, Colorado
2021 Proposed Budget**

Municipal Facilities Fund

	Actual 2018	Actual 2019	Budget 2020	Estimated Actual 2020	Proposed 2021
<u>Beginning Fund Balance</u>	1,250,621	1,295,031	1,540,420	1,403,144	544,554
<u>Revenues</u>					
09-11-4165 Impact Fees	45,956	119,812	221,500	430,256	516,968
09-18-4619 Interest & Dividend Income	17,360	26,416	19,842	10,000	10,000
Total Revenues	63,316	146,228	241,342	440,256	526,968
<u>Other Sources</u>					
09-15-4545 Grants	-	-	-	130,625	1,000,000
Total Other Sources	-	-	-	130,625	1,000,000
<u>Total Revenues and Other Sources</u>	63,316	146,228	241,342	570,881	1,526,968
<u>Expenditures</u>					
09-50-5400 Legal	-	-	-	-	-
09-50-5405 Engineering	-	-	-	-	-
09-50-5410 Consultant	-	-	13,885	13,885	-
09-50-5500 Capital Outlay	18,906	37,049	430,000	129,279	93,948
09-50-5505 Capital Outlay - PW Facility	-	-	-	311,307	5,020,000
09-50-5700 Misc. Expense	-	1,066	-	-	-
09-50-5720 Contingencies	-	-	-	-	469,718
09-51-5500 Capital Outlay - Property Acquisition	-	-	1,337,877	1,000,000	481,677
Total Expenditures	18,906	38,115	1,781,762	1,454,471	6,065,343
<u>Total Expenditures & Other Uses</u>	18,906	38,115	1,781,762	1,454,471	6,065,343
<u>Transfers In/(Out)</u>					
09-16-4806 Transfer from Sewer Fund	-	-	-	25,000	125,000
09-16-4819 Transfer from Capital Imprvt Fund	-	-	-	-	3,868,821
Total Transfers In/(Out)	-	-	-	25,000	3,993,821
<u>Ending Fund Balance</u>	1,295,031	1,403,144	-	544,554	(0)
Restricted for Municipal Facilities	(178,346)	(58,534)	-	191,040	200,153
Restricted for Recreation Facilities	1,473,377	1,461,677	-	353,514	(200,153)
Total Fund Balance	1,295,031	1,403,144	-	544,554	(0)

Summary of Significant Changes

Beginning in 2020, the DOLA Grant (account #09-15-4545) for the Public Works Facility and all associated costs (account # 09-50-5505) are shown in this fund. Account # 09-51-5500 includes costs for property acquisition, design, and associated public outreach. In 2021, funds will be transferred from the Capital Improvement Fund and the Sewer Fund to assist with the Public Works Facility expenses.

**Town of MEAD, Colorado
2021 Proposed Budget**

Downtown Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	57,371	58,153	59,315	56,534	56,934
<u>Revenues</u>					
11-11-4165 Impact Fees	-	-	-	-	-
11-15-4555 Grants	-	-	-	-	-
11-18-4618 Gain or Loss on Investments	39	121	-	-	-
11-18-4619 Interest & Dividend Income	743	1,044	879	400	400
Total Revenues	<u>782</u>	<u>1,166</u>	<u>879</u>	<u>400</u>	<u>400</u>
<u>Total Revenues and Other Sources</u>	<u>782</u>	<u>1,166</u>	<u>879</u>	<u>400</u>	<u>400</u>
<u>Expenditures</u>					
11-40-5338 Downtown Grants	-	-	15,000	-	15,000
11-40-5500 Capital Outlay--Wayfinding	-	2,785	45,194	-	30,000
11-40-5700 Misc. Expense	-	-	-	-	12,334
11-40-5720 Contingencies	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>2,785</u>	<u>60,194</u>	<u>-</u>	<u>57,334</u>
<u>Total Expenditures and Other Uses</u>	<u>-</u>	<u>2,785</u>	<u>60,194</u>	<u>-</u>	<u>57,334</u>
Ending Fund Balance	<u>58,153</u>	<u>56,534</u>	<u>-</u>	<u>56,934</u>	<u>(0)</u>

Summary of Significant Changes

The 2021 Budget includes funds for Wayfinding signage, light pole decoration enhancements, and grants to businesses for façade improvements.

**Town of MEAD, Colorado
2021 Proposed Budget**

Storm Drainage Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	116	627	66,599	16,136	50,397
<u>Revenues</u>					
13-11-4165 Impact Fees	7,772	15,365	62,500	118,379	143,490
13-15-4565 Grants	-	-	-	-	-
13-18-4618 Gain or Loss on Investments	49	20	-	-	-
13-18-4619 Interest & Dividend Income	90	124	136	300	350
13-19-4941 P.I.L.O.Construction	-	-	-	-	-
Total Revenues	<u>7,911</u>	<u>15,510</u>	<u>62,636</u>	<u>118,679</u>	<u>143,840</u>
<u>Total Revenues and Other Sources</u>	<u>7,911</u>	<u>15,510</u>	<u>62,636</u>	<u>118,679</u>	<u>143,840</u>
<u>Expenditures</u>					
13-40-5405 Engineering Fees	7,400	-	-	-	-
13-40-5410 Planning/consultants	-	-	3,918	3,918	-
13-40-5500 Capital Outlay	-	-	125,317	80,500	175,000
13-40-5700 Misc. Expense	-	-	-	-	-
13-40-5715 Depreciation Expense	-	-	-	-	-
13-40-5720 Contingencies	-	-	-	-	19,237
Total Expenditures	<u>7,400</u>	<u>-</u>	<u>129,235</u>	<u>84,418</u>	<u>194,237</u>
<u>Total Expenditures and Other Uses</u>	<u>7,400</u>	<u>-</u>	<u>129,235</u>	<u>84,418</u>	<u>194,237</u>
Ending Fund Balance	<u>627</u>	<u>16,136</u>	<u>-</u>	<u>50,397</u>	<u>(0)</u>

Summary of Significant Changes

Beginning in 2021, storm drainage projects are shown in the Storm Drainage Fund and routine storm drainage maintenance is combined with Streets.

**Town of MEAD, Colorado
2021 Proposed Budget**

Transportation Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	156,369	222,578	417,532	301,440	894,186
<u>Revenues</u>					
14-11-4165 Impact Fees	126,813	114,516	326,125	478,983	783,214
14-12-4061 CDOT--I25 E Frontage Rd S of 66	-	-	-	53,500	-
14-15-4570 CDOT Grant--Safe Routes to Schools	-	-	-	-	320,000
14-18-4618 Gain or Loss on Investments	291	546	-	-	-
14-18-4619 Interest & Dividend Income	3,165	4,655	4,194	4,000	4,500
14-19-4941 P.I.L.O.Construction	-	-	-	339,144	50,000
Total Revenues	130,269	119,718	330,319	875,628	1,157,714
<u>Total Revenues and Other Sources</u>	130,269	119,718	330,319	875,628	1,157,714
<u>Expenditures</u>					
01-44-5001 Salaries & Wages	-	-	-	20,800	83,200
01-44-5016 Merit	-	-	-	-	3,328
01-44-5060 Payroll Taxes	-	-	-	1,591	6,365
01-44-5065 Workers Compensation	-	-	-	188	750
01-44-5066 Health Insurance	-	-	-	3,744	14,976
01-44-5067 Deferred Comp	-	-	-	1,040	4,160
01-44-5068 Medical Savings	-	-	-	625	2,500
01-44-5201 Computer / Technology	-	-	-	7,500	-
14-40-5400 Legal Fees	760	632	-	-	-
14-40-5405 Engineering Fees	63,300	32,349	90,000	61,238	-
14-40-5410 Planning/consultants	-	-	20,444	20,444	-
14-40-5500 Capital Outlay--Welker/3rd Intersection	-	7,875	200,000	131,500	131,500
14-40-5501 Capital Outlay - Safe Routes to School	-	-	-	-	400,000
14-40-5505 Capital Outlay--3rd Street and Trail	-	-	-	68,500	1,700,000
14-40-5600 Vehicle Lease--CM	-	-	-	1,200	4,800
14-40-5700 Misc. Expense	-	-	-	-	-
14-40-5720 Contingencies	-	-	437,408	-	210,000
Total Expenditures	64,060	40,856	747,852	282,882	2,446,300
<u>Total Expenditures and Other Uses</u>	64,060	40,856	747,852	282,882	2,446,300
<u>Transfers In/(Out)</u>					
14-16-4819 Transfer from Capital Imprvt Fund	-	-	-	-	407,550
Total Transfers In/(Out)	-	-	-	-	407,550
Ending Fund Balance	222,578	301,440	(1)	894,186	13,150

Summary of Significant Changes

Beginning in 2020, salary, vehicle, and computer expenses are included for a Project Manager for transportation improvement projects. A CDOT Grant is anticipated to pay for 80% of the Safe Routes to School portion of the 3rd Street and Trail capital project. In 2021, funds will be transferred from the Capital Improvement Fund to assist with the transportation improvement project expenses.

**Town of MEAD, Colorado
2021 Proposed Budget**

Parks & Open Space Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	804,333	774,588	800,270	787,098	1,164,219
<u>Revenues</u>					
18-11-4165 Impact Fees	13,880	27,760	347,000	413,624	782,832
18-18-4527 GOCO Grant--Fishing is Fun	-	-	-	-	90,000
18-18-4619 Interest & Dividend Income	10,742	15,415	11,544	5,250	6,000
18-19-4941 P.I.L.O.Construction	-	-	-	-	-
Total Revenues	<u>24,622</u>	<u>43,175</u>	<u>358,544</u>	<u>418,874</u>	<u>878,832</u>
<u>Total Revenues and Other Sources</u>	<u>24,622</u>	<u>43,175</u>	<u>358,544</u>	<u>418,874</u>	<u>878,832</u>
<u>Expenditures</u>					
18-40-5405 Engineering Fees	20,450	-	-	-	-
18-40-5410 Planning/consultants	32,317	26,352	21,753	21,753	-
18-40-5500 Capital Outlay--Highland Lake Imprvts	-	-	439,976	20,000	445,000
18-40-5720 Contingencies	-	-	-	-	172,086
18-52-5500 Capital Outlay	1,600	-	697,086	-	-
18-52-5700 Misc. Expense	-	4,314	-	-	-
Total Expenditures	<u>54,367</u>	<u>30,666</u>	<u>1,158,815</u>	<u>41,753</u>	<u>617,086</u>
<u>Total Expenditures and Other Uses</u>	<u>54,367</u>	<u>30,666</u>	<u>1,158,815</u>	<u>41,753</u>	<u>617,086</u>
<u>Ending Fund Balance</u>	<u>774,588</u>	<u>787,098</u>	<u>(1)</u>	<u>1,164,219</u>	<u>1,425,965</u>
Restricted for Open Space	641,400	637,086	-	617,086	-
Unrestricted/Unassigned	133,188	150,012	(1)	547,133	1,425,965
Total Fund Balance	<u>774,588</u>	<u>787,098</u>	<u>(1)</u>	<u>1,164,219</u>	<u>1,425,965</u>

Summary of Significant Changes

In 2021, a Great Outdoors Colorado "Fishing is Fun" grant is anticipated to help pay for improvements to Highland Lake. At the end of 2021, all Fund Balances restricted only for Open Space will have been spent. All remaining fund balances and new Impact Fee revenues may be used for any Parks or Open Space purpose.

**Town of MEAD, Colorado
2021 Proposed Budget**

Art in Public Places Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	-	5,544	6,065	6,065	6,105
<u>Revenues</u>					
21-18-4619 Interest & Dividend Income	44	103	88	40	50
Total Revenues	44	103	88	40	50
<u>Total Revenues and Other Sources</u>	44	103	88	40	50
<u>Expenditures</u>					
21-40-5500 Capital Outlay	-	-	6,153	-	6,155
21-40-5720 Contingencies	-	-	-	-	-
Total Expenditures	-	-	6,153	-	6,155
<u>Total Expenditures and Other Uses</u>	-	-	6,153	-	6,155
<u>Transfers In/(Out)</u>					
21-16-4615 Transfers in From General Fund	5,500	417	-	-	-
Total Transfers In/(Out)	5,500	417	-	-	-
Ending Fund Balance	5,544	6,065	-	6,105	(0)

Summary of Significant Changes

In 2021, \$6,155 is budgeted for art at Highland Lake.

**Town of MEAD, Colorado
2021 Proposed Budget**

Capital Improvement Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Fund Balance</u>	416,615	973,181	2,075,429	2,075,633	5,199,460
<u>Revenues</u>					
19-18-4619 Interest & Dividend Income	6,864	19,388	14,794	8,000	9,000
Total Revenues	<u>6,864</u>	<u>19,388</u>	<u>14,794</u>	<u>8,000</u>	<u>9,000</u>
<u>Other Sources</u>					
19-19-4901 Pymts in Lieu of Construction	-	-	-	111,657	-
Total Other Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>111,657</u>	<u>-</u>
<u>Total Revenues and Other Sources</u>	<u>6,864</u>	<u>19,388</u>	<u>14,794</u>	<u>119,657</u>	<u>9,000</u>
<u>Expenditures</u>					
19-40-5405 Engineering	30,984	25,000	-	-	-
19-40-5500 Capital Outlay	19,314	118,936	3,575,000	-	-
19-40-5720 Contingencies	-	-	819,393	-	-
Total Expenditures	<u>50,298</u>	<u>143,936</u>	<u>4,394,393</u>	<u>-</u>	<u>-</u>
<u>Total Expenditures and Other Uses</u>	<u>50,298</u>	<u>143,936</u>	<u>4,394,393</u>	<u>-</u>	<u>-</u>
<u>Transfers In/(Out)</u>					
19-16-4615 Transfer from General	600,000	1,227,000	2,304,170	3,004,170	-
19-46-4809 Transfer to Municipal Facilities Fund	-	-	-	-	(3,868,821)
19-46-4814 Transfer to Transportation Fund	-	-	-	-	(407,550)
Total Transfers In/(Out)	<u>600,000</u>	<u>1,227,000</u>	<u>2,304,170</u>	<u>3,004,170</u>	<u>(4,276,371)</u>
Ending Fund Balance	<u>973,181</u>	<u>2,075,633</u>	<u>-</u>	<u>5,199,460</u>	<u>932,089</u>

Summary of Significant Changes

In 2021, funds will be transferred to the Transportation Fund to reflect all costs of the transportation improvement projects in that fund. Similarly, funds will be transferred to the Municipal Facilities Fund to reflect all costs of the Public Works Facility in that fund.

Town of MEAD, Colorado 2021 Proposed Budget

Sewer Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated <u>2020</u>	Proposed <u>2021</u>
<u>Beginning Funds Available</u>	1,068,303	1,051,878	845,652	955,063	978,082
<u>Revenues</u>					
06-11-4150 Sewer User Fees	656,918	659,077	699,300	710,225	752,839
06-11-4160 Sewer Late/NSF Fees	18,304	17,265	16,500	16,635	17,250
06-15-4519 Grant - Lake Thomas	99,820	-	-	-	-
06-15-4521 Grant - N. Creek Lift Station	-	282,703	-	-	-
06-18-4619 Interest & Dividend Income	13,015	16,634	12,625	7,000	8,000
06-18-4620 Misc. Income	-	1,562	-	-	-
Total Revenues	788,057	977,241	728,425	733,860	778,089
<u>Other Sources</u>					
06-11-4165 Sewer Tap Fees	56,500	8,000	216,400	200,933	279,480
06-19-4941 P.I.L.O.Construction	-	-	-	-	-
Total Other Sources	56,500	8,000	216,400	200,933	279,480
<u>Total Revenues and Other Sources</u>	844,557	985,241	944,825	934,793	1,057,569
<u>Expenditures--Operations & Maintenance</u>					
06-40-5000 Town Manager	14,831	16,660	15,783	15,783	-
06-40-5001 Salaries & Wages	-	-	-	-	103,945
06-40-5005 Town Clerk	3,345	3,679	3,762	3,762	-
06-40-5006 Human Resources	-	2,552	19,600	19,600	-
06-40-5007 Town Treasurer	5,044	6,079	5,617	5,617	-
06-40-5009 Town Engineer	-	-	-	-	-
06-40-5010 Utility Billing/Admin Assistan	20,722	15,294	1,976	1,976	-
06-40-5015 Public Works	34,092	40,152	54,977	54,977	-
06-40-5016 Merit	-	-	5,500	5,500	-
06-40-5055 Overtime	987	1,371	3,125	3,125	3,125
06-40-5060 Payroll Taxes	6,003	6,272	8,039	8,441	8,191
06-40-5065 Workers Comp	738	618	1,578	1,578	1,625
06-40-5066 Health Insurance	9,699	12,353	18,653	18,653	19,679
06-40-5067 Deferred Comp	3,554	3,687	5,421	3,946	5,354
06-40-5068 Medical Savings	479	398	600	310	475
06-40-5070 Other Personal Svces	(64)	(1,717)	-	-	-
06-40-5201 Computer / Technology	2,991	3,243	3,243	3,243	3,500
06-40-5205 Postage	3,710	3,791	3,960	3,960	4,000
06-40-5300 Telephone	1,133	690	480	480	480
06-40-5320 General Liability Insurance	18,155	20,393	25,950	25,950	29,179
06-40-5330 Training	-	-	-	-	-
06-40-5331 Dues And Membership	-	-	-	-	850
06-40-5400 Legal Fees	3,049	1,917	2,000	-	-
06-40-5401 Consulting Fees	-	830	-	11,554	11,550
06-40-5405 Engineering Fees	11,704	48,426	55,000	52,000	25,000
06-40-5410 Planning/consultants	1,931	1,981	2,000	1,160	2,000
06-40-5415 Audit Fees	1,300	5,700	6,300	4,500	6,000
06-40-5700 Misc. Expense	145	-	500	-	500

**Town of MEAD, Colorado
2021 Proposed Budget**

Sewer Fund

	Actual <u>2018</u>	Actual <u>2019</u>	Budget <u>2020</u>	Estimated Actual <u>2020</u>	Proposed <u>2021</u>
06-47-5210 Operating Supplies	-	-	500	500	500
06-47-5215 Repairs & Maint	57,053	73,605	93,500	46,660	86,860
06-47-5227 Chemicals	-	1,752	1,000	1,429	2,000
06-47-5231 Sludge Disposal	48,346	68,347	55,040	60,640	106,200
06-47-5248 Sewer Line Repairs	-	-	-	-	-
06-47-5253 Gas & Oil	4,823	5,076	5,000	5,000	5,000
06-47-5305 Utilities	50,929	49,287	57,400	50,000	57,400
06-47-5310 Trash	340	1,020	1,020	1,020	1,020
06-47-5340 Safety Equipment	-	-	1,000	-	500
06-47-5350 Howland Tap Fee Settlement	-	-	-	-	-
06-47-5369 Equipment Rental	-	-	1,000	-	1,000
06-47-5390 Sewer Maint. Contract	49,637	48,954	54,500	45,000	60,000
06-47-5391 Sewer Testing	4,706	4,664	6,000	6,000	6,000
06-47-5392 Line Locator	4,518	4,609	5,000	9,000	9,000
06-47-5393 State Discharge Permit	3,775	3,023	3,215	3,343	3,343
06-47-5394 Sewer Line Flushing	20,330	8,689	40,000	-	40,000
06-47-5720 Contingencies	-	-	-	-	1,500
Total Operations & Maintenance	388,004	463,399	568,239	474,707	605,776
<u>Expenditures--Capital Outlay</u>					
06-47-5500 Capital Outlay	342,824	488,503	290,000	15,000	15,000
06-47-5501 Capital Outlay - WWTF	-	-	-	158,298	-
06-47-5502 Capital Outlay - Grit Pump and Digester I	-	-	-	-	110,000
06-47-5503 Capital Outlay - WAS Pumps	-	-	-	-	30,000
06-47-5504 Capital Outlay - PLC Upgrades (Other Bui	-	-	-	-	30,000
06-47-5505 Capital Outlay - DO/ORP Probes in SBR	-	-	-	-	30,000
06-47-5506 Capital Outlay - Analytical Testing Equipr	-	-	-	-	10,000
06-47-5507 Capital Outlay - CIPP	-	-	-	108,614	100,000
Total Capital Outlay	342,824	488,503	290,000	281,912	325,000
<u>Expenditures--Debt Service</u>					
06-48-5510 2007 CWRPDA Loan--Principal	66,868	69,223	71,660	71,660	74,182
06-48-5520 2007 CWRPDA Loan--Interest	63,286	60,932	58,495	58,495	55,973
Total Capital Outlay	130,154	130,155	130,155	130,155	130,155
Total Expenditures	860,982	1,082,057	988,394	886,774	1,060,931
<u>Transfers In/(Out)</u>					
06-58-5809 Transfer to Municipal Facilities Fund	-	-	-	(25,000)	(125,000)
Total Transfers In/(Out)	-	-	-	(25,000)	(125,000)
Ending Funds Available	1,051,878	955,063	802,083	978,082	849,720

Summary of Significant Changes

In 2021, scheduled rate increases of 6% are included, and funds will be transferred to the Municipal Facilities Fund to reflect all costs of the Public Works Facility in that fund.

WAGE & BENEFITS
Approved 2021 Positions by Full-time Equivalent (FTE)

Positions	Admin- istration	Board of Trustees	Police	Communi- ty Devel- opment	Streets	Parks	Engin- eering	Muni- cipal Court	Com- munity Enhance- ment	Sewer Fund	Trans- porta- tion	MURA	Total
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Administrative Clerk	0.70									0.30			1.00
Community Service Officer			1.00										1.00
Construction Inspector							0.80			0.20			1.00
Construction Manager											1.00		1.00
Crossing Guard			0.90										0.90
Deputy Town Clerk/Court Clerk	0.50							0.50					1.00
Human Resources/Accounting Clerk	0.65									0.30		0.05	1.00
Office Manager	0.90			1.00						0.05		0.05	1.00
Permit Technician													1.00
Planner II				0.95								0.05	1.00
Public Information Officer/Recreation Director	0.60								0.40				1.00
Police Chief			1.00										1.00
Police Sergeant			2.00										2.00
Police Officer			10.00										10.00
Police Records & Evidence Technician			1.00										1.00
Public Works Foreman						0.55	0.40			0.05			1.00
Public Works Maintenance Worker I (including Seasonals)						1.08	2.34			0.18			3.60
Public Works Maintenance Worker II						1.10	0.80			0.10			2.00
Public Works Operations Manager						0.70	0.25			0.05			1.00
Recreation Coordinator									1.00				1.00
Recreation Aide (Seasonal)									0.50				0.50
Recreation Coordinator--Senior Activities									0.50				0.50
Finance Director	0.80									0.10		0.10	1.00
Town Clerk/Treasurer	0.50	0.20						0.20		0.05		0.05	1.00
Public Works Director							0.85			0.10		0.05	1.00
Town Manager	0.85									0.05		0.10	1.00
Planning Director				0.90								0.10	1.00
TOTAL	5.50	0.20	15.90	2.85	3.43	3.79	1.65	0.70	2.40	1.53	1.00	0.55	39.50

