

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 20-R-2022**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
SPECIAL PROJECT TASK ORDER FOR JVA, INC. TO COMPLETE THE
DESIGN AND PROVIDE CONSTRUCTION PHASE SERVICES TO
REPLACE THE BAR SCREEN AND VENTILATION IMPROVEMENTS IN
THE HEADWORKS BUILDING AT THE WASTEWATER TREATMENT
PLANT**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Board of Trustees previously approved that certain Agreement for Professional Services between JVA, Inc. (“Contractor”) and the Town of Mead for general town engineering services, including special projects, dated March 11, 2019, as amended by the First Amendment to Agreement for Professional Services dated January 13, 2020 and as previously extended for calendar years 2021 and 2022 (the “Agreement”); and

WHEREAS, the Town has need of Contractor’s services to assist with certain design and construction phase services at the Town’s Wastewater Treatment Plant (“Special Project”); and

WHEREAS, in accordance with the terms of the Agreement, Task Order No. 2022-003, attached hereto as **Exhibit 1** (“Task Order”), has been completed for the Special Project; and

WHEREAS, the cost for completion of the Special Project is thirty-eight thousand one hundred sixty dollars (\$38,160.00), and funds for the Special Project are available in the Town’s approved 2022 Budget, specifically \$400,000 in the Sewer Capital Outlay Fund line item (06-47-5557); and

WHEREAS, the Board of Trustees desires to approve the Task Order in substantially the form attached to this Resolution and delegate authority to the Town Manager to execute the Task Order.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:


Section 1. The Board of Trustees hereby: (a) approves the Task Order in substantially the same form as is attached hereto and incorporated herein; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order when in final form.


Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 28th DAY OF FEBRUARY, 2022.

ATTEST:

By: 
Mary E. Strutt, MMC, Town Clerk



TOWN OF MEAD

By: 
Colleen G. Whitlow, Mayor

Exhibit 1
Task Order No. 2022-003

[see attached task order and memorandum]



Agenda Item Summary

MEETING DATE: Feb 28, 2022

SUBJECT: Resolution No. 20-R-2022 Headworks Bar Screen and Ventilation Improvements Task Order

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town desires to complete the design of improvements to the Wastewater Treatment Plant (WWTP) utilizing an existing contract with JVA, Incorporated. Upgrades are needed to replace the aging bar screen and improve ventilation in the headworks building. The bar screen has been repaired several times over the last 5 years, and the ventilation system continues to degrade due to limited air exchanges within the building resulting in collected odors and hazardous gases. The scope of work includes preparation of design documents, bid specifications, and construction phase services to review submittals and pay requests, and inspect the work.

FINANCIAL CONSIDERATIONS

This request is for an amount not to exceed \$38,160. Per the existing contract with JVA, this work can be initiated by a special projects Task Order Form, attached.

The approved 2022 Budget includes \$400,000 for the design and construction of the project in the Sewer Capital Outlay Fund (06-47-5557).

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda will approve the purchase of this item. If the Board takes this item off the consent agenda, the following motion is recommended:

I move to adopt Resolution No. 20-R-2022, A Resolution of the Town of Mead, Colorado, approving a Special Project Task Order for JVA, Inc. to complete the design and provide construction phase services to replace the bar screen and ventilation improvements in the headworks building at the wastewater treatment plant.

ATTACHMENTS

Resolution No. 20-R-2022
Task Order No. 2022-003