

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1018**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, ADDING A NEW
SECTION 2-2-280 TO THE *MEAD MUNICIPAL CODE* CONCERNING THE
USE OF ELECTRONIC SIGNATURES**

WHEREAS, the Town of Mead (“Town”) desires to increase the utilization of electronic signatures on ordinances, resolutions, contracts, executive orders, declarations, and other Town documents in accordance with the provisions of the Colorado Uniform Electronic Transactions Act, C.R.S. §§ 24-71.3-101 *et seq.*; and

WHEREAS, the Board of Trustees desires to formalize the practice of electronic approval and signature of Town documents and instruments in order to facilitate the ongoing business of the Town and its relationship with the public, and to provide certainty to the persons, organizations, and governments with whom the Town contracts and otherwise interacts.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. The *Mead Municipal Code* (“MMC”) is hereby amended to add a new Section 2-2-280, to read in full as follows:

Sec. 2-2-280. - Electronic signatures.

- (a) **Definitions.** For the purposes of this section, the words and terms used shall be defined as set forth in the Colorado Uniform Electronic Transactions Act, currently contained in Title 24, article 71.3 of the Colorado Revised Statutes, as the same may be amended from time to time. The definitions of words and terms set forth in the remainder of this section shall also apply herein to the extent that they are not inconsistent therewith.

- (b) **Authorization.** Whenever any provision of this Code or any ordinance, resolution, rule, regulation, motion, executive order, or policy of the Town expresses a requirement for a signature of any person or the Town seal to be affixed or associated with any form or document, that requirement shall be deemed to be fully satisfied by an electronic signature or seal when supplied in the manner specified by the Town.

Section 3. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 4. Remaining provisions. Except as specifically amended hereby, all other provisions of the MMC shall continue in full force and effect.

Section 5. Codification Amendments. The codifier of the MMC is hereby authorized to make such numerical, technical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the MMC.

Section 6. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the Ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 7. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 8. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 12th DAY OF DECEMBER, 2022.

ATTEST:

TOWN OF MEAD:

By: Mary E. Strutt
Mary E. Strutt, MMC, Town Clerk

By: Colleen G. Whitlow
Colleen G. Whitlow, Mayor

