

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 12-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING CHANGE  
ORDER 1 (TOTALING \$67,420) CONCERNING THE AGREEMENT FOR  
PROFESSIONAL SERVICES BY AND BETWEEN THE TOWN OF MEAD AND  
ESSENZA ARCHITECTURE, LLC, RESULTING IN A REVISED NOT-TO-EXCEED  
AMOUNT OF \$409,856**

**WHEREAS**, the Board of Trustees previously approved that certain Agreement for Professional Services dated October 10, 2022 (“Agreement”) between Essenza Architecture, LLC (“Contractor”) and the Town of Mead for architectural and engineering design services related to the Town of Mead Community Center (Bean Plant) project; and

**WHEREAS**, the Agreement establishes a Not-to-Exceed Amount of \$342,436 for compensation to be paid to Contractor for the Scope of Services provided under the Agreement; and

**WHEREAS**, the Town has requested that Contractor provide additional Services related to the project that were not included in the original RFP or the Agreement’s Scope of Services; and

**WHEREAS**, specifically, the Town has requested that Contractor perform the following additional services relating to the project:

- 401 3<sup>rd</sup> Street property replat
- Community Center emergency generator design
- Public parking lot located at 242 Main Street and the adjacent alley

(together, the “Additional Services”); and

**WHEREAS**, the cost of the Additional Services will total \$67,420.00; and

**WHEREAS**, Section XI.F. of the Agreement states that the Agreement may only be modified upon written agreement of the parties; and

**WHEREAS**, the Board of Trustees desires to approve the Contractor’s *Additional Services Proposal* for the Additional Services (“Change Order 1”) in substantially the form attached to this Resolution; and

**WHEREAS**, Change Order 1 adds the Additional Services to the Agreement and increases the Not-to-Exceed Amount referenced in the Agreement from \$342,436 to \$409,856; and

**WHEREAS**, the Board of Trustees further desires to delegate authority to the Town Manager to execute Change Order 1 on behalf of the Town when in final form,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1.** The foregoing recitals are incorporated herein by reference as findings and determinations of the Board of Trustees.

**Section 2.** The Board of Trustees hereby: (a) approves Change Order 1 in substantially the same form as attached to this Resolution; (b) authorizes the Town Attorney in cooperation with the Town Manager and Town Engineer to make any non-material changes as may be necessary to Change Order 1 that do not increase the Town's obligations; and (c) authorizes the Town Manager to execute Change Order 1 on behalf of the Town when in final form.

**Section 3. Effective Date.** This resolution shall become effective immediately upon adoption.

**Section 4. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 13<sup>th</sup> DAY OF FEBRUARY, 2023.**

**ATTEST:**

**TOWN OF MEAD:**

By:   
Mary E. Strutt, MMC, Town Clerk

By:   
Colleen G. Whitlow, Mayor



Attachment to Resolution:

Essenza Architecture, LLC *Additional Services Proposal* dated February 13, 2023 ("Change Order 1")