

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 24- R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN  
AGREEMENT FOR PROFESSIONAL SERVICES WITH NEXT STEP  
COMMUNICATIONS, LLC FOR INSTALLATION OF AUDIO, VIDEO AND  
MICROPHONE SYSTEMS FOR THE COURTROOM REMODEL PROJECT AT  
TOWN HALL**

**WHEREAS**, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

**WHEREAS**, Next Step Communications, LLC, a Colorado limited liability company (“Contractor”), provides the Town with phone/data/AV services and equipment at several Town facilities, including Town Hall, and has submitted detailed proposals to the Town related to the installation of audio, video and microphone systems, including acquiring the necessary equipment, and related services for the courtroom remodel project at Town Hall (“Services”); and

**WHEREAS**, the Board of Trustees desires to approve an Agreement for Professional Services with Contractor in an amount not to exceed ninety-three thousand six hundred four dollars and twelve cents (\$93,604.12) in substantially the form attached to this Resolution as **Exhibit 1** (the “Agreement”) in order to authorize Contractor to provide the Services; and

**WHEREAS**, the Board of Trustees further desires to delegate authority to the Town Manager to execute the Agreement on behalf of the Town of Mead once in final form.

**NOW THEREFORE, BE IT RESOLVED** by the Town of Mead, Weld County, Colorado, that:

**Section 1.** The Board of Trustees hereby: (a) approves the Agreement in substantially the same form as is attached hereto as **Exhibit 1** and incorporated herein; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the Agreement as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Agreement when in final form.

**Section 2. Effective Date.** This resolution shall become effective immediately upon adoption.


**Section 3. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MARCH 2023.**

**ATTEST:**

By   
Mary E. Strutt, MMC, Town Clerk

**TOWN OF MEAD:**

By   
Colleen G. Whitlow, Mayor

Attachments to Resolution:

**Exhibit 1 - Agreement for Professional Services (Next Step Communications, LLC)**