

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 26-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, REVISING THE  
POLICE DEPARTMENT FEE SCHEDULE AND UPDATING THE TOWN  
COMPREHENSIVE FEE SCHEDULE**

**WHEREAS**, the Town of Mead (“Town”) is authorized under Article 15 of Title 31 of the Colorado Revised Statutes to exercise its general police and financial powers; and

**WHEREAS**, such powers include but are not limited to the ability to impose and collect fees for the processing of licenses and applications, the performance of other administrative services, and collection of fines and fees for violations of the Mead Municipal Code; and

**WHEREAS**, the Town Board of Trustees adopted Ordinance No. 941, which authorizes the Town to establish fees, charges and assessments for permits, licenses and services to cover the reasonable costs and expenses incurred by the City in administering Town programs and services and amend such fees and charges from time to time by resolution; and

**WHEREAS**, the Town Board of Trustees adopted Resolution No. 08-R-2022 on January 10, 2022, adopting a Police Department Fee Schedule, in accordance with its general police and financial powers; and

**WHEREAS**, the Board of Trustees desires to revise the Police Department Fee Schedule and incorporate the revised Police Department Fee Schedule into the Town of Mead’s Comprehensive Fee Schedule.

**NOW THEREFORE, BE IT RESOLVED** by the Town of Mead, Weld County, Colorado, that:

**Section 1. Mead Police Department Fee Schedule.** The Board of Trustees hereby: (a) adopts the Police Department Fee Schedule (“PD Fee Schedule”), attached hereto as **Exhibit 1**; and (b) directs Town staff to take all steps necessary to include the PD Fee Schedule into the Town of Mead’s Comprehensive Fee Schedule and implement the PD Fee Schedule to take effect on the effective date set forth in Section 2 of this resolution.

**Section 2. Effective Date.** This Resolution shall become effective on **April 1, 2023**.

**Section 3. Certification.** The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MARCH 2023.**

**ATTEST:**

By: 

Mary E. Strutt, MMC, Town Clerk



**TOWN OF MEAD:**

By: 

Colleen G. Whitlow, Mayor

**EXHIBIT 1**

**POLICE DEPARTMENT FEE SCHEDULE**  
*(effective April 1, 2023)*

*[see attached document]*



## FEE SCHEDULE

All criminal justice records are released in accordance with Colorado Revised Statutes, Open Records Act, Criminal Justice Records Act, Fees Authorized, 24-72-205(5)(a), C.R.S., section 24-72-306, C.R.S., and other applicable law. Records may be denied for release due to confidentiality of information or other statute mandates.

All minimum initial fees are to be paid as a deposit before the requested service is started. Initial fees (deposits) are not refunded if the release of the requested record is denied.

<b>Research, Retrieval, Compilation &amp; Redaction (Non-Video) Reports</b>	<b>\$33.58/hour (first hour waived)</b>
<b>Video, Audio, Photocopies (1 CD or DVD included)</b>	<b>\$7.50 (up to 10 pages) \$0.25 per additional page</b>
<b>Sex Offender Registration</b>	<b>\$25.00 per CD plus \$33.58 for each hour of review / copying / handling</b>
<b>VIN Checks</b>	<b>\$75 new, \$25 annual or quarterly</b>
<b>Warrant Surcharge, each</b>	<b>\$20.00 (waived for residents)</b>
<b>Certified Copies</b>	<b>\$50.00</b>
<b>Video Redaction Fee (Body Worn Camera, Etc)</b>	<b>\$1.00 per page</b>
<b>Additional Cost for Media (CD, DVD, USB Drive)</b>	<b>Up to 2 hours of total video = \$100 to \$168 per hour of video (actual cost) Greater than 2 hours of total video = \$350 to \$550 per hour of video, depending on complexity (actual cost)</b>
<b>Special Events Fees</b>	<b>Costs vary depending on storage required. (actual cost)</b>
<b>Officer</b>	<b>\$90 per hour</b>
<b>Supervisor</b>	<b>\$105 per hour</b>
<b>Deposit required when cost is estimated to be \$50.00 or more.</b>	<b>Minimum total of request.</b>