

**Town of Mead Urban Renewal Authority
Board of Commissioners
Special Annual Meeting
July 13, 2020
5:15 PM**

Chair Colleen Whitlow called the Special Annual Meeting of the Board of Commissioners of the Town of Mead Urban Renewal Authority to order at 5:16 p.m.

Call to Order: Roll Call

Present

Chair Colleen Whitlow
Commissioner David Adams
Commissioner Brooke Babcock
Commissioner Debra Brodhead (arrived at 5:30 p.m.)
Commissioner Chris Cartwright
Commissioner Steve Fox
Commissioner Trisha Harris (arrived at 5:20 p.m.)
Representative Commissioner Scott James (arrived at 5:20 p.m.)
Representative Commissioner Laura McConnell

Absent

Representative Commissioner Paula Peairs

Also present: Executive Director Helen Migchelbrink, Clerk Mary Strutt, and URA General Counsel Robert Rogers.

1. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

2. Review and Approve Agenda

Motion was made by Commissioner Adams, seconded by Commissioner Babcock, to approve the agenda. Motion carried 6-0.

3. Public Comment

There was no public comment.

4. Consent Agenda

- a. Approval of Minutes – Special Meeting December 9, 2019
- b. May 2020 Financial Statements

Motion was made by Commissioner Babcock, seconded by Commissioner Adams, to approve the Consent Agenda. Motion carried 6-0.

5. Check Register 12/01/2019 – 07/06/2020

Motion was made by Commissioner Cartwright, seconded by Commissioner Adams, to approve the Check Register of 12/1/2019 – 07/06/2020. Motion carried 6-0, on a roll call vote.

6. New Business

- a. **Resolution No. 01-URA-2020** – A Resolution Regarding Annual Administrative Matters for the Town of Mead Urban Renewal Authority (2020)

Clerk Mary Strutt explained the annual administrative resolution.

Motion was made by Commissioner Adams, seconded by Commissioner Cartwright, to adopt Resolution No. 01-URA-2020 – A Resolution Regarding Annual Administrative Matters for the Town of Mead Urban Renewal Authority (2020). Motion carried 6-0.

- b. **Resolution No. 02-URA-2020** – A Resolution Declaring Emergency Procedures and Authorizing Electronic Meetings and Remote Participation for the Town of Mead Urban Renewal Authority (2020)

General Counsel Robert Rogers discussed procedures for electronic and remote meetings and electronic signatures brought forth due to the current coronavirus pandemic.

Commissioner Harris arrived at 5:20 p.m.

Commissioner James arrived at 5:20 p.m.

Motion was made by Commissioner Adams, seconded by Commissioner James, to adopt Resolution No. 02-URA-2020 – A Resolution Declaring Emergency Procedures and Authorizing Electronic Meetings and Remote Participation for the Town of Mead Urban Renewal Authority (2020). Motion carried 8-0.

7. Executive Session

- a. Executive Session of the Board of Commissioners for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiations as it relates to the funding of improvements at the intersection of Welker and Third Avenue pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes.

Motion was made by Commissioner Babcock, seconded by Commissioner Adams, to convene an Executive Session of the Board of Commissioners for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiations as it relates to the funding of improvements at the intersection of Welker and Third Avenue pursuant to Section 24-6-402(4)(e). Motion carried 8-0.

The Board convened for Executive Session at 5:23 p.m.

Commissioner Brodhead arrived at 5:30 p.m.

The Board returned to the Special Annual Meeting from Executive Session at 5:48 p.m. Those present for the Executive Session were Chairman Whitlow, Commissioners Adams, Babcock, Brodhead, Cartwright, Fox, Harris, James and McConnell and General Counsel Robert Rogers. Also present for the executive session were Executive Director Helen Migchelbrink, Town Planning Director Chris Kennedy, Planner Jeremiah Fettig, Town Engineer / Public Works Director Erika Rasmussen.


8. Executive Session Action Items

There were no action items.

9. Adjournment

Motion was made by Commissioner James, seconded by Commissioner Cartwright, to adjourn the meeting. Motion carried 9-0.

The Special Annual Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:49 p.m. on Monday, July 13, 2020.



Colleen G. Whitlow, Chair

ATTEST:



Mary E. Strutt, Clerk

