

**Town of Mead Urban Renewal Authority  
Board of Commissioners  
Special Meeting  
December 14, 2020  
5:30 PM**

Chair Colleen Whitlow called the Special Meeting of the Board of Commissioners of the Town of Mead Urban Renewal Authority to order at 5:30 p.m. Due to the COVID-19 virus, the meeting was held with electronic remote participation in accordance with the Authority's emergency procedures adopted by Resolution No. 02-URA-2020.

**1. Call to Order: Roll Call**

**Present**

Chair Colleen Whitlow  
Commissioner David Adams  
Commissioner Brooke Babcock (via virtual access)  
Commissioner Debra Brodhead (via virtual access) -arrived at 5:33 p.m., but had technology issues until 5:37 p.m.  
Commissioner Chris Cartwright (via virtual access)  
Commissioner Steve Fox (via virtual access)  
Representative Commissioner Scott James (via virtual access)  
Representative Commissioner Laura McConnell (via virtual access)  
Representative Commissioner Paula Peairs (via virtual access)

**Absent**

Commissioner Trisha Harris

**Also present:** Clerk Mary Strutt

**Attending via electronic access:** Executive Director Helen Migchelbrink and URA General Counsel Robert Rogers.

**2. Pledge of Allegiance to the Flag**

The assembly pledged allegiance to the flag.

**3. Review and Approve Agenda**

*Motion was made by Commissioner Adams, seconded by Commissioner Cartwright, to approve the agenda. Motion carried 8-0, on a roll call vote.*

**4. Public Comment**

There was no public comment.

**5. Consent Agenda**

- a. Approval of Minutes – Special Meeting October 12, 2020
- b. October 2020 Financial Statements
- c. Check Register October 8, 2020 – December 07, 2020

*Motion was made by Commissioner James, seconded by Commissioner Adams, to approve the Consent Agenda. Motion carried 8-0, on a roll call vote.*

Commissioner Brodhead arrived virtually to the meeting at 5:33 p.m. but did not vote on the above motion due to technical difficulties.

## 6. Public Hearing

- a. **Resolution No. 06-URA-2020** – A Resolution of the Town of Mead Urban Renewal Authority Summarizing Expenditures and Revenues and Adopting a Budget for the Town of Mead Urban Renewal Authority for the Fiscal Year Commencing on the First Day of January 2021 and Ending on the Last Day of December 2021

Chair Whitlow opened the public hearing at 5:35 p.m.

Clerk Mary Strutt presented the 2021 proposed budget.

There was no public comment.

The Commissioners discussed potential development, intersection at 3<sup>rd</sup> & Welker and the possibility of bonding.

*Motion was made by Commissioner Babcock, seconded by Commissioner Adams, to adopt Resolution No. 06-URA-2020 – A Resolution of the Town of Mead Urban Renewal Authority Summarizing Expenditures and Revenues and Adopting a Budget for the Town of Mead Urban Renewal Authority for the Fiscal Year Commencing on the First Day of January 2021 and Ending on the Last Day of December 2021. Motion carried 9-0, on a roll call vote.*

Chair Whitlow closed the public hearing at 5:44 p.m.

## 7. Adjournment

*Motion was made by Commissioner Adams, seconded by Commissioner McConnell, to adjourn the meeting. Motion carried 9-0.*

The Special Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:46 p.m. on Monday, December 14, 2020.

  
Colleen G. Whitlow, Chair

ATTEST:

  
Mary E. Strutt, Clerk

