

**Town of Mead Urban Renewal Authority
Board of Commissioners
Special Meeting
May 10, 2021
5:15 PM**

Chair Colleen Whitlow called the Special Meeting of the Board of Commissioners of the Town of Mead Urban Renewal Authority to order at 5:15 p.m. Due to the COVID-19 virus, the meeting was held with electronic remote participation in accordance with the Authority's emergency procedures adopted by Resolution No. 02-URA-2020.

1. Call to Order: Roll Call

Present

Chair Colleen Whitlow
Commissioner David Adams (via virtual access)
Commissioner Debra Brodhead
Commissioner Chris Cartwright
Commissioner Trisha Harris
Representative Commissioner Laura McConnell (via virtual access)
Representative Commissioner Paula Peairs

Absent

Commissioner Brooke Babcock
Commissioner Steve Fox
Representative Commissioner Scott James

Also present: Clerk Mary Strutt, Executive Director Helen Migchelbrink and URA General Counsel Robert Rogers.

2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

3. Review and Approve Agenda

Motion was made by Commissioner Cartwright, seconded by Commissioner McConnell, to approve the agenda. Motion carried 7-0, on a roll call vote.

4. Public Comment

There was no public comment.

5. Consent Agenda

- a. Approval of Minutes – Special Annual Meeting December 14, 2020
- b. March 2021 Financial Statements
- c. Check Register 12/08/2020 – 05/06/2021

Motion was made by Commissioner Harris, seconded by Commissioner McConnell, to approve the Consent Agenda. Motion carried 7-0, on a roll call vote.

6. New Business

- a. **Resolution No. 01-URA-2021** – A Resolution Approving the Funding Request for Construction of Intersection Improvements at the 3rd Street and Welker Avenue Intersection

Erika Rasmussen Town Engineer / Public Works Director reviewed the design of the intersection and its impact on the economic vitality of downtown.

Motion was made by Commissioner Harris, seconded by Commissioner Cartwright, to adopt Resolution No. 01-URA-2021 – A Resolution Approving the Funding Request for Construction of Intersection Improvements at the 3rd Street and Welker Avenue Intersection. Motion carried 7-0, on a roll call vote.

- i. Letter of Support for Intersection

The Commissioners discussed grant opportunities for the intersection.

Motion was made by Commissioner Harris, seconded by Commissioner Brodhead, to authorize Chair Whitlow to sign a letter in support of the intersection improvements. Motion carried 7-0, on a roll call vote.

- b. **Resolution No. 02-URA-2021** – A Resolution Approving the Wayfinding Signage Request

Lorelei Nelson Town Public Information Officer reviewed the signage plan as it relates to branding and economic development.

Motion was made by Commissioner Harris, seconded by Commissioner Adams, to adopt Resolution No. 02-URA-2021 – A Resolution Approving the Wayfinding Signage Request. Motion carried 7-0, on a roll call vote.

7. Adjournment

Motion was made by Commissioner Cartwright, seconded by Commissioner McConnell, to adjourn the meeting. Motion carried 7-0.

The Special Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:43 p.m. on Monday, May 10, 2021.



Colleen G. Whitlow, Chair

ATTEST:



Mary E. Strutt, Clerk

