

Town of Mead Urban Renewal Authority
BOARD OF COMMISSIONERS
SPECIAL MEETING AGENDA
441 3rd Street, Mead

Monday, May 10, 2021
5:15 p.m. – 6:00 p.m.

1. ***Call to Order – Roll Call***

Chair Colleen Whitlow
Commissioner David Adams
Commissioner Brooke Babcock
Commissioner Debra Brodhead
Commissioner Chris Cartwright
Commissioner Steve Fox
Commissioner Trisha Harris
Representative Commissioner Scott James
Representative Commissioner Paula Peairs
Representative Commissioner Laura McConnell

2. ***Pledge of Allegiance to the Flag***

3. ***Review and Approve Agenda***

4. ***Public Comment:*** 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

5. ***Consent Agenda:*** Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda unless a Commissioner so requests, in which case, the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. ***Consent Agenda includes:***

- a. Approval of Minutes – Special Annual Meeting December 14, 2020
- b. March 2021 Financial Statements
- c. Check Register 12/08/2020 – 05/06/2021

6. ***New Business***

- a. **Resolution No. 01-URA-2021** – A Resolution Approving the Funding Request for Construction of Intersection Improvements at the 3rd Street and Welker Avenue Intersection
 - i. Letter of support for intersection
- b. **Resolution No. 02-URA-2021** – A Resolution Approving the Wayfinding Signage Request

7. ***Adjournment***

**Town of Mead Urban Renewal Authority
Board of Commissioners
Special Meeting
December 14, 2020
5:30 PM**

Chair Colleen Whitlow called the Special Meeting of the Board of Commissioners of the Town of Mead Urban Renewal Authority to order at 5:30 p.m. Due to the COVID-19 virus, the meeting was held with electronic remote participation in accordance with the Authority's emergency procedures adopted by Resolution No. 02-URA-2020.

1. Call to Order: Roll Call

Present

Chair Colleen Whitlow
Commissioner David Adams
Commissioner Brooke Babcock (via virtual access)
Commissioner Debra Brodhead (via virtual access) -arrived at 5:33 p.m., but had technology issues until 5:37 p.m.
Commissioner Chris Cartwright (via virtual access)
Commissioner Steve Fox (via virtual access)
Representative Commissioner Scott James (via virtual access)
Representative Commissioner Laura McConnell (via virtual access)
Representative Commissioner Paula Peairs (via virtual access)

Absent

Commissioner Trisha Harris

Also present: Clerk Mary Strutt

Attending via electronic access: Executive Director Helen Migchelbrink and URA General Counsel Robert Rogers.

2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

3. Review and Approve Agenda

Motion was made by Commissioner Adams, seconded by Commissioner Cartwright, to approve the agenda. Motion carried 8-0, on a roll call vote.

4. Public Comment

There was no public comment.

5. Consent Agenda

- a. Approval of Minutes – Special Meeting October 12, 2020
- b. October 2020 Financial Statements
- c. Check Register October 8, 2020 – December 07, 2020

Motion was made by Commissioner James, seconded by Commissioner Adams, to approve the Consent Agenda. Motion carried 8-0, on a roll call vote.

Commissioner Brodhead arrived virtually to the meeting at 5:33 p.m. but did not vote on the above motion due to technical difficulties.

6. Public Hearing

- a. **Resolution No. 06-URA-2020** – A Resolution of the Town of Mead Urban Renewal Authority Summarizing Expenditures and Revenues and Adopting a Budget for the Town of Mead Urban Renewal Authority for the Fiscal Year Commencing on the First Day of January 2021 and Ending on the Last Day of December 2021

Chair Whitlow opened the public hearing at 5:35 p.m.

Clerk Mary Strutt presented the 2021 proposed budget.

There was no public comment.

The Commissioners discussed potential development, intersection at 3rd & Welker and the possibility of bonding.

Motion was made by Commissioner Babcock, seconded by Commissioner Adams, to adopt Resolution No. 06-URA-2020 – A Resolution of the Town of Mead Urban Renewal Authority Summarizing Expenditures and Revenues and Adopting a Budget for the Town of Mead Urban Renewal Authority for the Fiscal Year Commencing on the First Day of January 2021 and Ending on the Last Day of December 2021. Motion carried 9-0, on a roll call vote.

Chair Whitlow closed the public hearing at 5:44 p.m.

7. Adjournment

Motion was made by Commissioner Adams, seconded by Commissioner McConnell, to adjourn the meeting. Motion carried 9-0.

The Special Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:46 p.m. on Monday, December 14, 2020.

Colleen G. Whitlow, Chair

ATTEST:

Mary E. Strutt, Clerk

TOWN OF MEAD
COMBINED CASH INVESTMENT
MARCH 31, 2021

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

20 ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,236,709.03
TOTAL ALLOCATIONS TO OTHER FUNDS	3,236,709.03
ZERO PROOF IF ALLOCATIONS BALANCE	3,236,709.03

TOWN OF MEAD
 BALANCE SHEET
 MARCH 31, 2021

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	CASH IN COMMON -MURA	3,236,709.03	
20-01-1250	PROPERTY TAX RECEIVABLE	2,214,882.00	
20-01-1300	A/R - BILLED ACCOUNTS	1,149.36	
20-01-1302	PREPAID EXPENSE	96.01	
	TOTAL ASSETS		<u>5,452,836.40</u>

LIABILITIES AND EQUITY

LIABILITIES

20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	674.38	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	32.09	
20-02-2410	MISC PAYROLL PAYABLE	96.26	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,214,882.00	
	TOTAL LIABILITIES		2,215,684.73

FUND EQUITY

20-02-3001	FUND BALANCE	2,881,359.24	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	<u>355,792.43</u>	
	BALANCE - CURRENT DATE		<u>355,792.43</u>
	TOTAL FUND EQUITY		<u>3,237,151.67</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,452,836.40</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
20-10-4050 TAX INCREMENT REVENUE (TIF)	359,175.68	373,877.17	2,144,957.00	1,771,079.83	17.4
TOTAL TAXES	359,175.68	373,877.17	2,144,957.00	1,771,079.83	17.4
<u>FEES AND PERMITS</u>					
20-11-4110 ADMINSTRATIVE FEE	.00	.00	11,147.00	11,147.00	.0
TOTAL FEES AND PERMITS	.00	.00	11,147.00	11,147.00	.0
<u>MISCELLANEOUS</u>					
20-18-4619 INTEREST & DIVIDEND INCOME	482.71	750.20	12,000.00	11,249.80	6.3
TOTAL MISCELLANEOUS	482.71	750.20	12,000.00	11,249.80	6.3
TOTAL FUND REVENUE	359,658.39	374,627.37	2,168,104.00	1,793,476.63	17.3
<u>ADMINISTRATION</u>					
20-40-5001 SALARIES & WAGES	3,722.35	9,519.32	57,757.00	48,237.68	16.5
20-40-5016 MERIT	.00	.00	2,310.00	2,310.00	.0
20-40-5060 PAYROLL TAXES	288.27	850.72	4,595.00	3,744.28	18.5
20-40-5065 WORKERS COMP	118.18	233.35	543.00	309.65	43.0
20-40-5066 HEALTH INSURANCE	579.02	1,654.66	10,597.00	8,942.34	15.6
20-40-5067 DEFERRED COMP	198.78	584.98	5,069.00	4,484.02	11.5
20-40-5068 MEDICAL SAVINGS	9.34	28.02	375.00	346.98	7.5
20-40-5100 TIF REVENUE SHARING	.00	.00	1,280,076.00	1,280,076.00	.0
20-40-5300 TELEPHONE	7.00	15.50	.00	(15.50)	.0
20-40-5400 LEGAL FEES	50.23	190.14	40,000.00	39,809.86	.5
20-40-5401 CONSULTING FEES	.00	.00	40,000.00	40,000.00	.0
20-40-5415 AUDIT FEES	.00	.00	2,000.00	2,000.00	.0
20-40-5425 COUNTY TREASURER'S FEE	5,387.69	5,608.25	32,175.00	26,566.75	17.4
20-40-5426 PROPERTY/SALES TAX REBATE	.00	.00	1,000.00	1,000.00	.0
20-40-5427 TIF ADVANCE	.00	.00	1,500,000.00	1,500,000.00	.0
20-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
20-40-5705 MILEAGE	50.00	150.00	.00	(150.00)	.0
TOTAL ADMINISTRATION	10,410.86	18,834.94	2,976,997.00	2,958,162.06	.6
TOTAL FUND EXPENDITURES	10,410.86	18,834.94	2,976,997.00	2,958,162.06	.6
NET REVENUE OVER EXPENDITURES	349,247.53	355,792.43	(808,893.00)	(1,164,685.43)	44.0

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 [Report].Invoice GL Account = "20010100"-20415700"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Description	Check Amount
12/09/2020	32785	5135	COLORADO EMPLOYER BENEFIT TR	0039329	20-40-5066	980.08	Health Insurance	980.08
12/09/2020	32833	5736	THE HARTFORD-GROUP BENEFITS	927065336862	20-40-5066	34.24	STD / LTD Insurance 12/2020	34.24
12/28/2020	32915	5736	THE HARTFORD-GROUP BENEFITS	928299332004	20-01-1302	34.24	STD / LTD Insurance 1/2021	34.24
01/06/2021	32955	5884	WHITE BEAR ANKELE TANAKA & WAL	14020	20-40-5400	548.38	MURA Legal 12/2020	548.38
01/21/2021	32966	5135	COLORADO EMPLOYER BENEFIT TR	INV0040205	20-40-5066	621.14	Health Insurance 1/2021	621.14
02/03/2021	33012	5135	COLORADO EMPLOYER BENEFIT TR	INV 0040737	20-40-5066	621.14	Health Insurance 2/2021	621.14
02/03/2021	33054	5736	THE HARTFORD-GROUP BENEFITS	922900357740	20-40-5066	24.56	STD / LTD Insurance 2.21	24.56
02/17/2021	33081	3640	PINNACOL ASSURANCE	20356238	20-40-5065	51.24	Installment 2 of 9 2021 Work Com	51.24
02/17/2021	33092	5884	WHITE BEAR ANKELE TANAKA & WAL	14486	20-40-5400	139.91	MURA Legal 1.21	139.91
03/04/2021	33137	5736	THE HARTFORD-GROUP BENEFITS	923365845865	20-40-5066	24.56	STD / LTD Insurance 3.2021	24.56
03/24/2021	33168	3640	PINNACOL ASSURANCE	20392998	20-40-5065	85.85	Installment 3 of 9 2021	85.85
03/24/2021	33183	5884	WHITE BEAR ANKELE TANAKA & WAL	14941	20-40-5400	50.23	MURA Legal	50.23
04/07/2021	33201	6699	CliftonLarsonAllen LLP	2798683	20-40-5415	525.00	2020 Financial Audit	525.00
04/07/2021	33202	5135	COLORADO EMPLOYER BENEFIT TR	INV 0041164	20-02-2310	664.19	Health Insurance 3/21	664.19
04/07/2021	33202	5135	COLORADO EMPLOYER BENEFIT TR	INV 0041748	20-02-2310	626.04	Health Ins 4/2021	626.04
04/07/2021	33241	5736	THE HARTFORD-GROUP BENEFITS	924703904491	20-02-2310	24.56	STD / LTD Insurance	24.56
04/22/2021	33274	3640	PINNACOL ASSURANCE	20431796	20-40-5065	51.25	Installment 4 of 9 - 2021 Work Co	51.25
04/22/2021	33284	5884	WHITE BEAR ANKELE TANAKA & WAL	15415	20-40-5400	665.23	MURA Legal 3/21	665.23
05/05/2021	33297	6699	CliftonLarsonAllen LLP	2842458	20-40-5415	1,155.00	2020 Financial Audit	1,155.00
05/05/2021	33298	5135	COLORADO EMPLOYER BENEFIT TR	INV 0042039	20-02-2310	626.04	Health Insurance 5/2021	626.04
05/05/2021	33336	5736	THE HARTFORD-GROUP BENEFITS	924705111168	20-40-5066	22.35	STD / LTD Insurance 5/2021	22.35
Grand Totals:								7,575.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
20-01-1302	34.24	.00	34.24
20-02-2000	.00	7,575.23-	7,575.23-
20-02-2310	1,940.83	.00	1,940.83
20-40-5065	188.34	.00	188.34
20-40-5066	2,328.07	.00	2,328.07
20-40-5400	1,403.75	.00	1,403.75
20-40-5415	1,680.00	.00	1,680.00
Grand Totals:	7,575.23	7,575.23-	.00



Agenda Item Summary (AIS)

MEETING DATE: May 10, 2021
SUBJECT: 3rd and Welker Intersection
PRESENTED BY: Erika Rasmussen, Public Works Director

SUMMARY

Staff is requesting the Town of Mead Urban Renewal Authority approve a \$1.25 million funding request for construction of intersection improvements at 3rd Street (WCR 7) and Welker Avenue (WCR 34). The preliminary design incorporates left and/or right turn lanes on all legs of the intersection, medians, sidewalk connections, drainage improvements and a traffic signal. The preliminary cost estimate is \$4.3 million.

This intersection is the heart of the downtown area and provides critical connections to I-25, SH 66, Berthoud, Longmont, and Mead's elementary, secondary, and high schools. Four nearby residential developments are expected to significantly increase traffic at this specific location in the very near term: Highlands to the north (227 units), Mead Place (311 units) and Sorrento (454 units) to the south, and Mead Village (387 units) to the west.



In addition to MURA, Town staff is proposing multiple funding sources for this project. Staff is in the process of preparing an application for a CDOT Safer Main Streets Grant for \$2 million due on May 14. The Town has also secured a Safe Routes to School grant to fund portions of the sidewalk connections. The approximately \$1 million balance of the project budget is anticipated to come from Town Transportation Impact Funds, which include additional developer contributions specific to this intersection.

FINANCIAL CONSIDERATIONS

The preliminary cost estimate for this project is \$4.3 million. This funding request is for \$1.25 million from MURA, with the balance of the project funds coming from additional grants and Town impact funds.

STAFF RECOMMENDATION/ACTION REQUIRED

Suggested Motion:
“I move to adopt Resolution No. 01-URA-2021 – A resolution approving the funding request for construction of intersection improvements at the 3rd Street and Welker Avenue intersection.”

ATTACHMENTS

Reso No. 01-URA-2021
Draft support letter

TOWN OF MEAD URBAN RENEWAL AUTHORITY

RESOLUTION NO. 01-URA-2021

A RESOLUTION APPROVING THE FUNDING REQUEST FOR CONSTRUCTION OF INTERSECTION IMPROVEMENTS AT THE 3RD STREET AND WELKER AVENUE INTERSECTION

WHEREAS, the Board of Commissioners (the “**Board**”) of the Town of Mead Urban Renewal Authority (the “**Authority**”) is a public body corporate and politic authorized to transact business and exercise its powers as an urban renewal authority under and pursuant to the Colorado Urban Renewal Law, Part 1 of Article 25 of Title 31, C.R.S. (the “**Act**”), including the power to pass resolutions and enter into contracts and agreements; and

WHEREAS, the Board has the power to pass resolutions pursuant to § 31-25-105, C.R.S.; and

WHEREAS, four nearby residential developments are expected to significantly increase traffic at this specific location in the very near term; and

WHEREAS, construction of intersection improvements at 3rd Street (WCR 7) and Welker Avenue (WCR 34) will provide critical connections to I-25, SH 66, Berthoud, Longmont, and the Town of Mead’s elementary, secondary and high schools; and

WHEREAS, the Board finds it to be in the best interest of the Authority, its residents, and the general public to approve the funding request for construction of intersection improvements at 3rd Street (WCR 7) and Welker Avenue (WCR 34)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Mead Urban Renewal Authority, Weld County, Colorado, that:

Section 1. Approval. The Board hereby approves the \$1.25 million funding request for construction of intersection improvements at 3rd Street (WCR 7) and Welker Avenue (WCR 34) and appropriates the use of said funds.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Secretary shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY, THIS 10TH DAY OF MAY, 2021.

ATTEST:

**TOWN OF MEAD URBAN RENEWAL
AUTHORITY**

Mary E. Strutt, Clerk

Colleen G. Whitlow, Chairperson

Date

Ms. Erika Rasmussen
Town Engineer/Public Works Director
Town of Mead
441 3rd Street
Mead, CO 80542

Dear Erika,

I write in support of the Town of Mead's proposal to the Colorado Department of Transportation for a Revitalize Main Street grant to help fund the infrastructure improvement of Third Street and Welker Avenue. The project will eliminate current safety concerns about pedestrian traffic and improve Mead's walkability.

This intersection is in desperate need of improvements and has profound regional importance, specifically impacting students at Mead schools and residents in downtown Mead. The intersection improvements would safely connect children to schools and residents to our regional bike/walking trail.

I strongly support this grant application and the focus of providing a critical link to pedestrian transportation. I am excited about the benefits this project will provide and look forward to the improved mobility of Mead residents.

Sincerely,

[Name of responsible person in organization]

[Title of responsible person in organization]

[Name of organization]

[Address of organization if not in letterhead]



Agenda Item Summary (AIS)

MEETING DATE: May 10, 2021
SUBJECT: Wayfinding Signage and Branding
PRESENTED BY: Lorelei Nelson-Public Information Officer

SUMMARY

Staff is requesting the Town of Mead Urban Renewal Authority approve a \$100,000 funding request for wayfinding signage and implementation plan. The need for wayfinding signage is directly linked to area growth and is a continuation of the rebranding commitment that was started in 2019. The 2019 budget included \$70,000 which was allocated for consultants and \$100,000 in capital outlay that was earmarked for branding campaign and signage. Of those funds, \$25,375 was utilized on Slate Communications, the consultants who developed the current Mead brand and templates. No funds were used from capital outlay for signage. This signage plan aligns with MURA's effort to brand Mead as a vibrant up-and-coming community striving to preserve a small-town feel, while unifying residents as it grows.

The Town issued the *Request for Proposals for Wayfinding Signage and Implementation* (RFP 2021-005) on February 11, 2021 (the "RFP"), requesting proposals from qualified firms. Nine (9) proposals were received on or before the proposal deadline of March 5, 2021.

Staff reviewed and scored firms based on the selection criteria set forth in the RFP, which included the scope of the services, capabilities of the assigned personnel, availability, cost, and overall team capability. On March 19, 2021, Town Staff unanimously selected Kerestes-Martin Associates, Inc ("Contractor") as the most qualified firm to complete the work. On April 26, 2021, the Town of Mead Board of Trustees approved Resolution 21-R-2021, an agreement for professional services between Kerestes-Martin Associates Inc. and the Town of Mead.

The Town of Mead's principal for locations, design, fabrication, and implementation of signage, including the following:

- Gateway signs;
- Variable message signs;
- Park signs: rules & amenities;
- Pedestrian and bicycle navigation;
- Destination signs: downtown, public sites, municipal facilities

Contractor will establish style guidelines to inform future signage implementation and develop a location plan, including identification and mapping of recommended sign locations. Contractor will also oversee fabrication, installation develop statement of probable cost for fabrication, installation,

and ongoing maintenance of wayfinding signage as specifically set forth in the Agreement and outlined in one or more future project task orders (the “Services”).

FINANCIAL CONSIDERATIONS

Under the terms of the Agreement, the Services related to each specific phase will be identified in a specific task order (“Task Order”). Each Task Order requires written approval by the Town and will identify: (1) the specific Services to be provided for the Town; and (2) the not-to-exceed amount for the Services related to the specific signage described in the Task Order.

Each Task Order will also require the review and approval of the Finance Director or Town Treasurer to confirm that the not-to-exceed amount for the described has been (or has not been) appropriated for such purposes in the Town’s approved budget.

The approved 2021 budget only allocates \$30,000 (11-40-5500, Downtown Impact Fund) for all aspects of wayfinding. Staff will utilize additional impact fee funds in the amount of \$15,000 from Downtown Impact Fee Fund and \$55,000 from the Park and Open Space Impact Fee Fund. These fees were implemented to help reduce the economic burden on Mead when dealing with area growth. Staff is requesting \$100,000 from MURA to complete the total \$200,000 needed.

Signage is an important tool to define Mead from other areas and improve visitor attraction to local businesses. The easier it is for visitors to identify where Town businesses, downtown, and amenities are, the more likely they are to spend time and money in the community. Signage is vital to identify our growing downtown area, Hwy 66 Businesses and highlight our local parks, trails, and municipal services.

STAFF RECOMMENDATION/ACTION REQUIRED

Suggested Motion:

“I move to adopt Resolution No. 02-URA-2021 – A resolution approving the wayfinding signage request for an amount not to exceed \$100,000.”

ATTACHMENTS

Reso No. 02-URA-2021

TOWN OF MEAD URBAN RENEWAL AUTHORITY

RESOLUTION NO. 02-URA-2021

A RESOLUTION APPROVING THE WAYFINDING SIGNAGE REQUEST

WHEREAS, the Board of Commissioners (the “**Board**”) of the Town of Mead Urban Renewal Authority (the “**Authority**”) is a public body corporate and politic authorized to transact business and exercise its powers as an urban renewal authority under and pursuant to the Colorado Urban Renewal Law, Part 1 of Article 25 of Title 31, C.R.S. (the “**Act**”), including the power to pass resolutions and enter into contracts and agreements; and

WHEREAS, the Board has the power to pass resolutions pursuant to § 31-25-105, C.R.S.; and

WHEREAS, the Town of Mead (the “**Town**”) solicited consultants to assist in the Town’s wayfinding signage and implementation plan on February 11, 2021, and proposals were due on March 5, 2021; and

WHEREAS, the Town reviewed and ranked all nine (9) proposals received and unanimously determined to recommend selection of Kerestes-Martin Associates, Inc. as the most qualified firm; and

WHEREAS, on April 26, 2021, the Town of Mead Board of Trustees approved Resolution 21-R-2021, an agreement for professional services between Kerestes-Martin Associates Inc. and the Town; and

WHEREAS, signage is an important tool to define Mead from other areas and improve visitor attraction to local businesses; is directly linked to area growth; and is a continuation of the rebranding commitment that was started in 2019; and

WHEREAS, the Board finds it to be in the best interest of the Authority, its residents, and the general public to approve the \$100,000 funding request for the wayfinding signage and implementation plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Mead Urban Renewal Authority, Weld County, Colorado, that:

Section 1. Approval. The Board hereby approves the \$100,000 funding request for the wayfinding signage and implementation plan and appropriates said funds in connection with same.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Secretary shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY, THIS 10TH DAY OF MAY, 2021.

ATTEST:

**TOWN OF MEAD URBAN RENEWAL
AUTHORITY**

Mary E. Strutt, Clerk

Colleen G. Whitlow, Chairperson