

**TOWN OF MEAD URBAN RENEWAL AUTHORITY
RESOLUTION NO. 03-URA-2019**

**A RESOLUTION REGARDING THE FIRST AMENDMENT TO
THE BYLAWS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY**

WHEREAS, the Town of Mead Urban Renewal Authority (the “Authority”) created pursuant to Colorado Revised Statutes Part 1 of Title 31, Article 25 has the power to pass resolutions; and

WHEREAS, the Board of Commissioners of the Authority has adopted bylaws governing certain activities of the Authority, a copy of which are attached hereto as Exhibit A (the “Original Bylaws”); and

WHEREAS, the Board of Commissioners of the Authority now desires to adopt certain amendments to the Original Bylaws, to be effective as of the date of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Mead Urban Renewal Authority, Weld County, Colorado, that:

1. **Amendments to Article I of Original Bylaws.** Article I of the Original Bylaws is hereby amended to include:

Section 2. Amendments. Amendments to the bylaws of the Authority may be adopted via resolution from time to time by the Board of Commissioners of the Authority as required.

2. **Amendments to Article III, Section 1 of the Original Bylaws.** Article III, Section 1 of the Original Bylaws is hereby amended and restated in its entirety as follows:

Section 1. Annual and Regular Meetings. The Annual Meeting of the Board of Commissioners of the Authority shall be held on an agreed upon date between July 1st and September 30th of each year. The Board of Commissioners shall hold such other regular meetings at such time or times as the Chair shall determine.

3. **Effect of Amendments.** The amendments adopted herein shall be effective as of the date of this Resolution, and until subsequently modified or repealed. All provisions of the Bylaws that are not specifically amended by this Amendment shall remain in full force and effect.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY, THIS 28TH DAY OF MAY, 2019.

TOWN OF MEAD URBAN RENEWAL AUTHORITY

By: Colleen G. Whitlow
Colleen G. Whitlow, Chairperson

ATTEST

By: Mary E. Strutt
Mary E. Strutt, Clerk



EXHIBIT A
ORIGINAL BYLAWS

BYLAWS OF THE TOWN OF MEAD URBAN RENEWAL AUTHORITY

ARTICLE I.

Name

Section 1. Name. The urban renewal authority for the Town of Mead, created pursuant to Colorado Revised Statutes Part 1 of Title 31, Article 25, shall be known as the Town of Mead Urban Renewal Authority (hereinafter, the “**Authority**”).

ARTICLE II.

Officers

Section 1. Officers. The officers of the Authority shall be the Chair, the Vice Chair, the Secretary/Executive Director, the Treasurer, and the Clerk.

Section 2. Chair. The Chair of the Authority shall at all times be the Mayor of the Town of Mead.

Section 3. Vice Chair. The Vice Chair of the Authority shall at all times be the Mayor pro tem of the Town of Mead.

Section 4. Secretary/Executive Director. The Secretary of the Authority shall at all times serve as the Executive Director of the Authority. The Secretary/Executive Director shall at all times be the Town Manager of the Town of Mead. The Secretary/Executive Director shall:

1. Execute all deeds, conveyances, deeds of trust, and bonds under seal of the Authority.
2. Execute all notes and checks or other obligations of the Authority.
3. Be the chief executive officer of the Authority and exercise supervision over the business of the Authority and of those members of the Town Staff as may be assigned to Authority business.
4. Perform all duties which may from time to time be assigned to the Executive Director by the Board of Commissioners of the Authority.

Section 5. Clerk. The Clerk of the Authority shall at all times be the Town Clerk of the Town of Mead. The Clerk shall:

1. Keep correct and complete minutes of the proceedings of the Board of Commissioners and any committees of the Authority.
2. Give all notices required by law.

3. Attest to any resolutions or bylaws adopted by the Authority.
4. Attest to all contracts, deeds, and other documents of the Authority.
5. Perform such other duties as directed by the Executive Director.

Section 6. Treasurer. The Treasurer of the Authority shall at all times be the Treasurer of the Town of Mead. The Treasurer shall:

1. Have charge and custody of, and be responsible for, all funds and securities of the Authority.
2. Keep or cause to be kept correct and complete books and records of account.
3. Receive and give receipts for moneys due and payable to the Authority from any source whatsoever.
4. Render financial statements upon request of the Board of Directors of the Authority.
5. Perform all duties incident to the Office of Treasurer and perform such other duties as may be assigned by the Executive Director.

Section 7. Overlapping District Representatives. Pursuant to § 31-25-115(2.5), C.R.S., in order to represent the collective interests of the county and all taxing bodies levying a mill levy within the boundaries of the Authority (the “**Overlapping Taxing Bodies**”), one additional Commissioner on the Board of Commissioners shall be appointed by the board of county commissioners of the county in which the territorial boundaries of the Authority are located, one additional Commissioner shall be a board member of a special district selected by agreement of the special districts levying a mill levy within the boundaries of the Authority, and one additional Commissioner shall be an elected member of a board of education of a school district levying a mill levy within the boundaries of the Authority. Upon selection of said Commissioners by the Overlapping Taxing Bodies, such individual Commissioners shall be appointed to the Board of Commissioners.

Section 8. General Counsel. The General Counsel of the Authority shall be employed under contract by the Authority Board. The General Counsel shall provide legal advice to the Board of Commissioners of the Authority and shall provide such other legal representation as directed by the Board of Commissioners of the Authority.

ARTICLE III. Meetings

Section 1. Annual and Regular Meetings. The Annual Meeting of the Board of Commissioners of the Authority shall be held in the month of June. The Board of Commissioners shall hold such other regular meetings at such time or times as the Chair shall determine.

Section 2. Place of Meetings. The meetings of the Board of Commissioners and any committee of the Board of Commissioners shall be held at the Mead Town Hall or such other place as the Board of Commissioners shall determine.

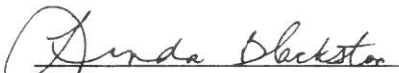
Section 3. Notice of Meetings. Notice of meetings shall be given as required in Colorado Open Meetings Law, Revised Statutes § 24-6-401 and 402, which requires posting of the notice of the time and place of the meeting and posting of an agenda for the meeting at least twenty-four (24) hours prior to the holding of the meeting in the Mead Town Hall.

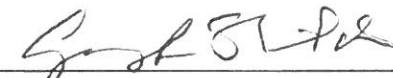
Section 4. Quorum and Manner of Acting. A majority of the Board of Commissioners shall constitute a quorum for the transaction of business at the annual or other regular meeting of the Board of Commissioners. The act of a majority of those Commissioners present at the meeting shall be the act of the Board of Commissioners on all matters.

Adopted by the Board of Commissioners of the Town of Mead Urban Renewal Authority, this 2nd day of May, 2016.

ATTEST:

TOWN OF MEAD URBAN RENEWAL
AUTHORITY


Clerk


Chairman