



TOWN OF MEAD SEWER  
CUSTOMER REQUEST FOR RATE RECALCULATION

Users who have a water leak during the assessment period may request a recalculation of user charge within 120 days of the new rate effective date. Requests made after this date will not be considered. If a rate recalculation is granted, a billing adjustment may be granted for no more than two billing periods. The recalculation request must include all of the following:

- Request for recalculation
- Description of leak
- Receipt(s) for repair
- LTWD billings showing a reduction in water usage for at least two consecutive months

Name: \_\_\_\_\_ Utility Billing Account Number: \_\_\_\_\_

Utility Service Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Description of leak.  
\_\_\_\_\_

\_\_\_\_ Receipt(s) for repair included

\_\_\_\_ LTWD billings included

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Town USE ONLY

Receipts and LTWD bills included? Y N Employee's Initials

Form filed within 120 days of assessment of new rate? Y N Employee's Initials

Calculated rate; Recalculated rate; Total adjustment amount

Approved / Disapproved Date:

Treasurer; Approved / Disapproved

CUSTOMER REQUEST FOR RATE RECALCULATION Revised 08/19/2020